



SHIPDHAM PARISH COUNCIL



Chair: Sam Shelley Clerk/RFO: June Smith

TO ALL COUNCILLORS: You are summoned to attend the Parish Council Meeting in the WI Hall on 13th July 2026. Doors open to Parishioners from 7.15pm. (Parishioners wishing to view documents online, the WI Hall BTBHub6-N7KJ password is q3wxn3cPLbWF).

Parish Council meetings are recorded (audio only) to aid with the production of accurate minutes and give parishioners who are unable to attend the ability to listen to the proceedings. Recordings are accessed by requesting a link from the Clerk and are read only, downloadable copies will not be provided. Recordings are held for 3 months only and then deleted.

AGENDA

J Smith Parish Clerk
01/07/2026

1. Apologies for absence.
2. Declarations of Interest and to consider any requests for dispensations.
3. To agree the Minutes of the meeting held on 8th June 2026 - circulated
4. Parishioner's Questions *In accordance with the Council's standing orders, the period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the Chairman of the meeting.*
5. Matters Arising for information only – Action Points
6. Chairman's Actions
7. District Councillor Report.
8. County Councillor Report
9. Routine Finance
To agree the following payments by cheque/bacs.

15/07/2026	£1,316.95	Clerk – Wages.
15/07/2026	£137.80	Clerk - Expenses.
01/07/2026	£40.00	C Andrews - WI Hall Admin.
01/07/2026	£40.00	T Wale - WI Hall Cleaning.
01/07/2026	£80.00	D Nock - Cemetery Caretaker.
18/06/2026	£10.00	GiffGaff – Dereham Road Allotment Sim.
09/06/2026	£500.00	Bullock Park – grant towards Party in the Park.
10/06/2026	£262.82	BDC – WI Hall waste services.
16/06/2026	£13.14	Tufts – materials
16/06/2026	£240.00	Z Nock – strimming vacant allotment plots.
18/06/2026	£262.82	BDC – WI Hall waste contract.
22/06/2026	£25.00	LogicRed – domain.
22/06/2026	£157.14	St Johns Ambulance – replacement defib pads.
23/06/2026	£70.00	M Lodge reimbursement for laminate glass for bus shelter and basketball hoop.
24/06/2026	£289.55	TT Jones Electrical – street light maintenance.
25/06/2026	£115.38	Cartridge Save – new printer and set of inks.
25/06/2026	£76.00	Grademore – telegraph pole.
28/06/2026	£780.00	TPI Security – 50% deposit re Bullock Park CCTV Upgrade.
26/06/2026	£240.00	SCS Accounting – Internal Audit
01/07/2026	£130.00	J Gibb Honorarium Bullock Park health & safety checks.
30/06/2026	£3,447.60	TTSR Invoice 2 grounds maintenance.

To agree payment of the following invoices by D/D

04/07/2026	£TBC	100Green – Street Lighting - June
12/07/2026	£51.14	BT – WI Hall Internet
23/06/2026	-£557.17	Octopus – WI Hall Electric – Credit note 01/06/2025-30/04/2026
23/06/2026	£577.17	Octopus – WI Hall Electric 01/06/2025 -31/05/2026
01/07/2026	£TBC	EDF WI Hall Gas – June
25/06/2026	£15.46	British Gas – Heritage Centre electric – June.
01/07/2026	£TBC	Eon – The Green Electric – June
15/07/2026	£103.00	Rates – Heritage Centre
15/07/2026	£188.00	Rates – Cemetery

To receive, note and sign bank account balances 30/06/2026

Community Account (6072)	£37,363.03
WI Hall Account (5971)	£3,482.13



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Church Wall Account (4380)	£7,975.13
Saver Account (4570)	£10,156.30
Street Light Account (7769)	£22,597.40
Total Balanced	£81,573.99

10. To note receipt of the Internal Audit.
11. To receive and note Quarter 1 budget report.
12. Planning. To receive and consider Applications, Decisions and Appeals, including any received after the preparation of the agenda.
Planning Applications

PL/2026/0844/VAR – Variation of Condition 2 on 3PL/2021/0887/VAR to replace the two approved holiday lets with a single larger detached holiday let.
Ash Farm, King Row, Shipdham.

Planning Decisions – none.

Planning Appeals – none.

13. To receive and note Clerk's Report.
14. BPMC - To receive and note:
 - a) Report from Bullock Park Management Committee
 - b) Health & Safety update.
15. To receive and note report from Speedwatch Team.
16. To consider memorial application for Adam Dickie.
17. To approve village appraisal.
18. To discuss village appraisal printing quote.
19. To discuss the Village Green.
20. To consider WI Hall fees.
21. To consider WI Hall renovation quotations.
22. To consider replacing bin on Park Highatt Drive.
23. To discuss plantation boundary.
24. To note Defibrillator Checks completed.
25. To receive Cllrs Reports – for information only.
26. To receive and note correspondence including any received after the preparation of the agenda.
To note newsletters from Thomas Bullock Church of England Primary Academy.
To note NCC (Shipdham Footpath 19) Extinguishment Order 2023- 4177840/HP/388/4
To note NCC (Shipdham Footpath 19a) Creation Order 2023 – 4177840/HP388/4
27. Any matters for inclusion on the next agenda.
28. To confirm the next Parish Council Meeting will take place on 10th August 2026.