



SHIPDHAM PARISH COUNCIL



Chair: Sam Shelley Clerk/RFO: June Smith

TO ALL COUNCILLORS: You are summoned to attend the Parish Council Meeting in the WI Hall on 9th February 2026. Doors open to Parishioners from 7.15pm. (Parishioners wishing to view documents online, the WI Hall BTBHub6-N7KJ password is q3wxn3cPLbWF).

AGENDA Item in red added after agenda published.

J Smith Parish Clerk
04/02/2026

1. In memory of our Late Cllr Helen Cramp, Shipdham Parish Council to hold a minutes silence.
2. Apologies for absence.
3. To note the resignation of Cllr Rose Chaplin..
4. Declarations of Interest and to consider any requests for dispensations.
5. To agree the Minutes of the meeting held on 12th January 2026 - circulated
6. Parishioner's Questions *In accordance with the Council's standing orders, the period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the Chairman of the meeting.*
7. Matters Arising for information only – Action Points
8. Chairman's Actions
9. District Councillor Report.
10. County Councillor Report – To note resignation of County Cllr Ed Connolly.
11. Routine Finance

To agree the following payments by cheque/bacs.

15/02/2026	£1,302.53	Clerk – Wages.
15/02/2026	£122.50	Clerk – Expenses.
02/02/2026	£40.00	C Andrews - WI Hall Admin.
02/02/2026	£40.00	T Wale - WI Hall Cleaning.
02/02/2026	£80.00	D Nock - Cemetery Caretaker.
18/01/2026	£10.00	GiffGaff – Dereham Road Allotment Sim.
28/01/2026	£49.99	Acorn Pest & Country Services – pest control in Cemetery.
15/01/2026	£300.00	Parishioner – memorial garden maintenance.
19/01/2026	£11.17	George Tufts & Son – Materials for gate repairs.
26/01/2026	£38.26	George Tufts & Son – Materials for bike stand repairs.
28/01/2026	£163.20	Norfolk Parish Training & Support – Spring Seminar training.
23/01/2026	£300.00	Broadland Group – Asbestos survey.

To agree payment of the following invoices by D/D

04/02/2026	£854.41	100Green – Street Lighting - January
12/01/2026	£47.41	BT – WI Hall Internet
06/02/2026	£49.16	Octopus – WI Hall Electric - January
03/02/2026	£146.49	EDF – WI Hall Gas - January
23/01/2026	£27.94	British Gas – Heritage Centre Electric - January
15/02/2026	£195.00	BDC – Cemetery Rates
15/02/2026	£90.00	BDC – Heritage Centre Rates
05/02/2026	£14.21	Eon – The Green Electric - January
23/01/2026	£815.08	HMRC – PAYE & NIC Period 7-9

To receive, note and sign bank account balances 31/01/2026

Community Account (6072)	£13,275.18
WI Hall Account (5971)	£3,671.87
Church Wall Account (4380)	£7,975.13
Saver Account (4570)	£19,073.48
Street Light Account (7769)	£22,476.30
Total Balanced	£66,471.96

12. To receive and note Quarter 3 Budget report.
13. To appoint new bank signatory.



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14. Planning. To receive and consider Applications, Decisions and Appeals, including any received after the preparation of the agenda.
Planning Applications

PL/2026/0044/NMA

Amendment to wording of conditions 22 and 23 on pp PL/2022/1065/VAR – amend condition 22 to extend the time to secure approval for the design of the roundabout from slab level to 15th dwelling and condition 23 to accelerate the delivery of the roundabout from 150th to 135th occupation.

Land of Shipdham Road, Westfield Road and Westfield Lane, Dereham
FOR INFORMATION ONLY.

PL/2026/0103/PAAF

Application to determine if prior approval is required for a proposed: Erection, Extension or Alteration of a Building for Agricultural or Forestry use The Town and Country Planning (General Permitted Development) (England) Order 2025 (as amended) – Schedule 2, Part 6 – Erection of new corn store.

Park Farm, Birds Corner, Shipdham
FOR INFORMATION ONLY.

Planning Decisions – none.

Planning Appeals – none.

15. To receive and note Clerk's Report.
16. BPMS - To receive and note:
- a) Report from Bullock Park Management Committee
 - b) Health & Safety update.
17. To receive and note report from Speedwatch Team.
18. To discuss bin outside Post Office
19. To discuss litter picking.
20. To discuss Watton Road allotment
- a) Entrance
 - b) Gate.
21. To discuss WI Hall renovations.
22. To discuss Breckland Council owned land.
23. To discuss road surface Eastgate, Shipdham.
24. To discuss The Green entrance.
25. To discuss grant application from Flower Arrangers.
26. To note Defibrillator Checks completed.
27. To receive Cllrs Reports – for information only.
28. To receive and note correspondence including any received after the preparation of the agenda.
To note newsletters from Thomas Bullock Church of England Primary Academy.
To note permission granted for parishioner to shoot at the Watton Road allotment site by majority email vote.
To note approved Nutrient Neutrality report quotation by majority by majority email vote.
To note approved asbestos reinspection for WI Hall by majority email vote.
To note thank you letter from Twinning Association and invitation for Councillors to attending welcome event on 14th May 2026 midday.
To note update re4 High Grove Solar Farm – March meeting postponed.
To note update from Breckland Council re 5 Year Housing Land Supply.
29. Any matters for inclusion on the next agenda.
30. To confirm the next Parish Council Meeting will take place on 9th March 2026