



SHIPDHAM PARISH COUNCIL



Chair: Sam Shelley Clerk/RFO: June Smith

TO ALL COUNCILLORS: You are summoned to attend the Parish Council Meeting in the WI Hall on 9th March 2026. Doors open to Parishioners from 7.15pm. (Parishioners wishing to view documents online, the WI Hall BTBHub6-N7KJ password is q3wxn3cPLbWF).

Parish Council meetings are recorded (audio only) to aid with the production of accurate minutes and give parishioners who are unable to attend the ability to listen to the proceedings. Recordings are accessed by requesting a link from the Clerk and are read only, downloadable copies will not be provided. Recordings are held for 3 months only and then deleted.

AGENDA

J Smith Parish Clerk
04/03/2026

1. Apologies for absence.
2. Declarations of Interest and to consider any requests for dispensations.
3. To agree the Minutes of the meeting held on 9th February 2026 - circulated
4. Parishioner's Questions *In accordance with the Council's standing orders, the period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the Chairman of the meeting.*
5. Matters Arising for information only – Action Points
6. Chairman's Actions
7. District Councillor Report.
8. County Councillor Report
9. Routine Finance
To agree the following payments by cheque/bacs.

15/03/2026	£1,302.53	Clerk – Wages.
15/03/2026	£164.00	Clerk – Expenses.
02/03/2026	£40.00	C Andrews - WI Hall Admin.
02/03/2026	£40.00	T Wale - WI Hall Cleaning.
02/03/2026	£80.00	D Nock - Cemetery Caretaker.
18/02/2026	£10.00	GiffGaff – Dereham Road Allotment Sim.
28/02/2026	£49.99	Acorn Pest & Country Services – pest control in Cemetery.
18/02/2026	£1,480.80	Roger Norton Tree Surgeons – tree works as per tree survey.
13/02/2026	£105.60	Norfolk Parish Training and Support – training for new Councillor.
20/02/2026	£15.00	Bullock Park – Hall Hire
20/02/2026	£400.00	Shipdham Church – donation to flower festival.
02/03/2026	£342.00	Roger Norton Tree Surgeons – emergency tree works, Bullock Park.
26/02/2026	£2,430.40	Spire Solicitors – First Registration and Interim bill re land swap.

To agree payment of the following invoices by D/D

04/03/2026	£TBC	100Green – Street Lighting - February
12/02/2026	£47.41	BT – WI Hall Internet
06/03/2026	£TBC	Octopus – WI Hall Electric - February
03/03/2026	£90.80	EDF WI Hall Gas – February
25/02/2026	£83.22	British Gas – Heritage Centre Electric Credit Note October - January
25/02/2026	£91.94	British Gas – Heritage Centre Electric – October - January
05/03/2026	£TBC	Eon – The Green Electric – February
25/02/2026	£47.00	Information Commissioner's Office renewal.
03/03/2026	£18.09	Wave – Watton Road allotment water (currently £59.49 in credit)
03/03/2026	£20.61	Wave – Cemetery water
03/03/2026	£18.09	Wave – The Green water
03/03/2026	£20.61	Wave – Dereham Road allotment water
03/03/2026	£130.57	Wave – WI Hall water

To receive, note and sign bank account balances 28/02/2026

Community Account (6072)	£10,709.12
WI Hall Account (5971)	£3,639.81
Church Wall Account (4380)	£7,975.13
Saver Account (4570)	£19,073.48
Street Light Account (7769)	£22,476.30
Total Balanced	£63,873.84



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10. Planning. To receive and consider Applications, Decisions and Appeals, including any received after the preparation of the agenda.
Planning Applications

PL/2026/0215/DCA – Discharge of Condition 8 on PP 3PL/2022/1046/F (Water Management Plan)
PL/2022/1046/F – Discharge of Conditions 12 & 19 on PP 3PL/2022/1046/F (Nutrient Mitigation & boundary screening)
The Old Waggon and Horses, Chapel Street.
FOR INFORMATION ONLY

PL/2026/0179/VAR – Variation on condition 2 of pp 3PL/2019/0250/D – Change to house type and position of plot 7.
Land adjacent to Field View, Swan Lane, Shipdham.

PL/2026/0246/FMAJ – Proposed change of use of 6.47 hectares from Grade 3 agricultural land to B2 & B8 General storage and industrial use, and the erection of a new 4,740m² building.
Falcon Tower Crane Services, Mile Road, Cranworth.

Planning Decisions – none.

Planning Appeals – none.

11. To receive and note Clerk's Report.
12. To approve Standing Orders 2026.
13. To approve Freedom of Information Act – Publication Scheme.
14. BPMC - To receive and note:
a) Report from Bullock Park Management Committee
b) Health & Safety update.
15. To receive and note report from Speedwatch Team.
16. To discuss grant application for William Morfoot Ltd
17. To discuss ransom strip hedge.
18. To discuss bin outside Post Office.
19. To discuss litter picking – Cllr Belo.
20. To discuss WI Hall renovations – Cllr Holman
21. To discuss The Green entrance.
22. To appoint internal auditor.
23. To note Defibrillator Checks completed.
24. To receive Cllrs Reports – for information only.
25. To receive and note correspondence including any received after the preparation of the agenda.
To note newsletters from Thomas Bullock Church of England Primary Academy.
To note application to British Heart Foundation for defibrillator at the WI Hall was unsuccessful.
Notification of proposed works from Environmental Agency on the River Wensum, River Tud, River Whitewater, Lower Wendling Beck, River Yare (upper) and River Tiffey.
To note approved insurance reinstatement cost assessment quotation by majority email vote.
To receive and note the asbestos report for WI Hall – all low risk.
To note email from George Freeman MP regarding complaint about parking at the school.
To note first set of consultee comments available regarding the Local Plan www.breckland.gov.uk/local-plan-2025
To note RWE transformer delivery dates to Necton, 15th March, 12th April, 19th April and 31st May.
To note thank you letter from Parochial Church Council regarding Flower Festival donation.
To note complaint from Parishioner regarding audio data.
26. Any matters for inclusion on the next agenda.
27. To confirm the next Parish Council Meeting will take place on 13th April 2026, following the Annual Meeting of the Parish