

Pd Boxes 4/12/23.

	The Glass House Lynford Road Mundford Thetford Norfolk IP26 5HW info@claylandarchitects.co.uk
---	--

To:  
C/o June Smith  
Clerk to Shipdham Parish Council  
Address: 10 The Green Ashill  
Address: Thetford  
Address: Norfolk  
Address: IP25 7AT

# INVOICE

DATE	INVOICE NO.
16/11/2023	3399

PROJECT NO.	PROJECT DESCRIPTION
A2318	Bowling Green, Shipdham

TASK	TOTAL
STAGE 1	
STAGE 2	Draft Sketch Scheme - Develop 1,500.00
STAGE 3	Access Arrangements, Plot Draft, Layouts, Site Layout 3,000.00
STAGE 4	
STAGE 5	

(Please refer to the signed letter of agreement for work stages)

Additional works outside contract	Hours	Rate	Total
-----------------------------------	-------	------	-------

Disbursements	
OS Map	
Mileage	0.00
Printing	0.00

Payment terms: Strictly 14 days net.	Due by: 30-Nov-2023	Subtotal £	4,500.00
Please make cheques payable to: Clayland Architects Ltd		VAT @ 20% £	900.00
BACS Payments: Sort Code: 30-96-17 Account: 31721262		<b>TOTAL £</b>	<b>5,400.00</b>

Clayland Architects Ltd reserves the right to charge interest on overdue amounts

**PLEASE NOTE OUR NEW BANK DETAILS**

Clayland Architects Ltd, Registered in England No. 14622425  
Registered Office: Bankside 300, Peachman Way. Broadland Business Park, Norwich, NR7 0LB  
VAT Reg No. 945 6105 20

Pd Bacs. 5/3/24



RIVERDALE ECOLOGY

# INVOICE

Date: 29<sup>th</sup> February 2024

INVOICE RE2023-081-001

To Clerk to Shipdham Parish Council  
C/o 10 The Green, Ashill,  
Thetford, IP25 7AT

Project Name/Number	Payment Terms	Due Date
RE2023-081 – Shipdham Bowls Green, Shipdham	Payment on Receipt	29/03/2024

Description	Amount
Preliminary Ecological Appraisal	£ 670.00
Subtotal	£ 670.00
VAT	0.00
<b>TOTAL</b>	<b>£ 670.00</b>

Preferred payment method by BACS:  
Sort Code: 20-06-70  
Account Number: 83347745  
Account Name: Riverdale Ecology Limited

Payment terms are 30 days from submission of invoice. After 30 days, Riverdale Ecology Ltd reserves the right to charge statutory interest on late payment of invoices at a rate of 8% plus the Bank of England base rate.

Please note that Riverdale Ecology Limited is not VAT registered.

Thank you for your business!

Registered in England, Company No: 10173992  
Registered Office: 60 Norwich Road, Stoke Holy Cross, Norwich, NR1 4BT

Bacs 27/2/24

## CONSERVATION ARBORICULTURE

Consultant Arboriculturists & Tree Ecologists

4 Millcroft

Norwich

NR3 3LS

T: 01603 423492

M: 07909 513 567

E: [sheridan@conservationarb.co.uk](mailto:sheridan@conservationarb.co.uk)

W: <https://conservationarb.co.uk/>



## Invoice

Invoice number: CA.SPC.02.24.1

FAO. June Smith

Clerk to Shipdham Parish Council

C/o 10 The Green

Ashill,

Thetford,

IP25 7AT

21<sup>st</sup> February 2024

**For the following arboricultural survey and report:** Shipdham Bowls Club Pound Green Lane & and Bullock Park Shipdham Norfolk.

- 1) BS 5837 Trees in relation to design, demolition and construction (BS 5837:2012) Arboricultural Survey, Tree Constraints Plan, Arboricultural Impact Assessment, and Tree Protection Plan for new build development.
- 2) Pound Green Lane. Cost £850.00
- 3) Bullock Park. Cost £120.00

**Total cost – £970.00**

Terms: Payment on receipt please.

Payment via BACs to: Mr S Sayer.

Sort code: 07-01-16.

A/c number 44496168.

All information on qualifications and insurance can be found on our website: <https://conservationarb.co.uk/>

Proprietor: Mr Sheridan Sayer Cert Arb L4 (ABC). Tech ArborA. VETcert veteran tree specialist.

Your payment for planning application PP-12923011v1 has processed successfully.

noreply-payments@planningportal.co.uk <noreply-payments@planningportal.co.uk>

Wed 27/03/2024 15:07

To:planning@breckland.gov.uk <planning@breckland.gov.uk>

Cc:info@claylandarchitects.co.uk <info@claylandarchitects.co.uk>;Clerk Shipdham <clerk.shipdham@btconnect.com>;  
henry@clayland.co.uk <henry@clayland.co.uk>

**Payment received**

Dear Shipdham Parish Council,

Thank you for your payment for application PP-12923011v1. The details of your payment are shown below.

The payment was made by bank transfer and processed on 27/03/2024 10:31:37.

The application and fee will now be submitted to Breckland Council.

To discuss your application please contact Breckland Council directly as the Planning Portal is not involved in the decision-making process. You can find the contact details for your Local Authority by using our [local authority search](#).

**Payment details**

Company name:	PortalPlanQuest Limited
Company address:	Suite 4C, Spectrum Building, Bond Street, Bristol BS1 3LG
VAT number:	GB 207 4030 52
Date and time:	27/03/2024 10:31:37
Description of service:	Payment for planning application service.
PP reference:	PP12923011v1EDE
Site Address	Easting: 596486 Northing: 307466
Applicant Name:	Shipdham Parish Council
Applicant Email Address:	clerk.shipdham@btconnect.com
Application fee:	£1734.00
Service charge (excluding VAT):	£53.33
Service charge VAT @ 20%:	£10.67
Total (including VAT):	£1798.00
Transaction number:	
Registered Office:	Quayside Tower, 252-260 Broad St, Birmingham B1 2HF
Registered in the United Kingdom No :	04653583

If a refund is required at any point, please contact Breckland Council who will initiate the process with us.

Please do not reply to this email as the mailbox is not monitored.

For answers to common questions, please [browse our FAQs](#).

Kind regards,

Your payment for planning application PP-12934754v1 has processed successfully.

noreply-payments@planningportal.co.uk <noreply-payments@planningportal.co.uk>

Tue 02/04/2024 16:02

To:planning@breckland.gov.uk <planning@breckland.gov.uk>

Cc:info@claylandarchitects.co.uk <info@claylandarchitects.co.uk>; Clerk Shipdham <clerk.shipdham@btconnect.com>;

henry@clayland.co.uk <henry@clayland.co.uk>

**Payment received**

Dear Shipdham PC,

Thank you for your payment for application PP-12934754v1. The details of your payment are shown below.

The payment was made by bank transfer and processed on 02/04/2024 09:48:22.

The application and fee will now be submitted to Breckland Council.

To discuss your application please contact Breckland Council directly as the Planning Portal is not involved in the decision-making process. You can find the contact details for your Local Authority by using our [local authority search](#).

**Payment details**

Company name:	PortalPlanQuest Limited
Company address:	Suite 4C, Spectrum Building, Bond Street, Bristol BS1 3LG
VAT number:	GB 207 4030 52
Date and time:	02/04/2024 09:48:22
Description of service:	Payment for planning application service.
PP reference:	PP12934754v1OFY
Site Address	Easting: 595955 Northing: 306929
Applicant Name:	Shipdham PC
Applicant Email Address:	clerk.shipdham@btconnect.com
Application fee:	£879.00
Service charge (excluding VAT):	£53.33
Service charge VAT @ 20%:	£10.67
Total (including VAT):	£943.00
Transaction number:	
Registered Office:	Quayside Tower, 252-260 Broad St, Birmingham B1 2HF
Registered in the United Kingdom No :	04653583

If a refund is required at any point, please contact Breckland Council who will initiate the process with us.

Please do not reply to this email as the mailbox is not monitored.

For answers to common questions, please [browse our FAQs](#).

Kind regards,

BIACS 10/4/24



The Glass House  
Lynford Road  
Mundford  
Thetford  
Norfolk IP26 5HW  
info@claylandarchitects.co.uk

To:

C/o June Smith - Clerk to Shipdham Parish Council  
10 The Green Ashill  
Thetford  
Norfolk  
IP25 7AT

# INVOICE

Date: 31/03/2024 Invoice No: 3453

Project No:	Site Address	Project Description
2318	Site at Pound Green Lane, Shipdham	New Residential Development

Code	Task	Net	Disc	Total
LA2-16	Site Walkover, Co-ordinate External Consultants, Develop Site Layout and Prepare Layout Design, House Designs, Elevations, 3D Images, Design and Access Statement, Vulnerable Development Report and Submit the Planning Application.	£5,500.00		£ 5,500.00
M-A2	Ordnance Survey Map	£50.00		£ 50.00

<b>Payment terms:</b> Strictly 14 days Net.	<b>Due By:</b> 14-Apr-2024	<b>Subtotal</b>	£ 5,550.00
<b>Please make cheques payable to:</b> Clayland Architects Ltd		<b>VAT @ 20%</b>	£ 1,110.00
<b>BACS Payments:</b> Sort Code: 30-96-17; Account: 31721262;		<b>Total</b>	£ 6,660.00

Clayland Architects Ltd reserves the right to charge interest on overdue amounts

Clayland Architects Ltd, Registered in England No. 14622425  
Registered Office: Bankside 300, Peachman Way. Broadland Business Park, Norwich, NR7 0LB  
VAT Reg No. 945 6105 20



Pd Bacs 22/4/24.



CONSULTING  
CIVIL - STRUCTURAL - ENVIRONMENTAL

# TAX INVOICE

Shipdham Parish Council

Invoice Date  
15 Apr 2024

Invoice Number  
23-261

Reference  
4102

BHA Consulting Ltd  
30 Connaught Road  
Attleborough  
NR17 2BW

Company VAT Number:  
688545086

Description	Quantity	Unit Price	VAT	Amount GBP
Development of 6 dwellings at Shipdham Bowls Club				
Professional fees as agreed in our quotation dated 4 April 2024				
Nutrient Neutrality and Mitigation Strategy	1.00	450.00	20%	450.00
Disbursements				
Anglian Water Asset Location Plan	1.00	33.60	20%	33.60
			Subtotal	483.60
			Total VAT 20%	96.72
			Invoice Total GBP	580.32
			Total Net Payments GBP	0.00
			Amount Due GBP	580.32

Due Date: 29 Apr 2024

Payment terms: 14 days

**BACS Details:**

Lloyds Bank

Sort Code: 30-92-88

Account Number: 21247860

Please make cheques payable to BHA Consulting Ltd

Invoices are considered to be accepted unless notification is received within 14 days of receipt. We will exercise our right to claim interest and compensation for debt recovery costs under late payment legislation if we are not paid according to our credit terms. Credit terms may be withdrawn if invoices are consistently paid late.

CIVIL - STRUCTURAL - ENVIRONMENTAL - ENGINEERING CONSULTANTS

BHA CONSULTING LTD, 30 CONNAUGHT ROAD, ATTLEBOROUGH, NORFOLK, NR17 2BW, ENGLAND

Company Registration Number: 11202880, VAT Registration Number: 688545086



1/11/24

Clayland Architects Limited  
The Glass House  
Lynford Road  
Mundford  
Norfolk  
IP26 5HW  
Tel: 01842 878813  
Email: aleksandra@clayland.co.uk  
VAT Reg No: 945 6105 20



INVOICE Page 1

June Smith - Shipdham PC  
Clerk to Shipdham Parish Council  
10 The Green  
Shipdham  
Norfolk  
IP25 7AT

Invoice No	30
Invoice Date	30/09/2024
Order No	
Account Ref	SMI100

Quantity	Description	Unit Price	Net Amt	VAT %	VAT
1.00	Addressing concerns raised by Sports England; updating plans, documents and supporting information for application; acting as Planning Agent	2,395.00	2,395.00	20.00	479.00

**Payment Terms - 14 Days Net**  
  
**Bank Details: Lloyds Bank**  
  
**Sort Code: 30-96-17**  
**Account Number: 31721262**

Total Net Amount	£	2,395.00
Carriage Net	£	0.00
Total Tax Amount	£	479.00
Invoice Total	£	2,874.00

Bacs 6/4/25

Clayland Architects Limited  
The Glass House  
Lynford Road  
Mundford  
Norfolk  
IP26 5HW  
Tel: 01842 878813  
Email: [aleksandra@clayland.co.uk](mailto:aleksandra@clayland.co.uk)  
VAT Reg No: 945 6105 20



INVOICE

Page 1

June Smith - Shipdham PC  
Clerk to Shipdham Parish Council  
10 The Green  
Shipdham  
Norfolk  
IP25 7AT

Invoice No	126
Invoice Date	28/02/2025
Order No	2407
Account Ref	SMI100

Quantity	Description	Unit Price	Net Amt	VAT %	VAT
1.00	Preparation of planning application and management of consultants for new bowls area adjoining Bullock Park - £5,200; Invoiced @ 50% as WIP	2,600.00	2,600.00	20.00	520.00

**Payment Terms - 14 Days Net**

**Bank Details: Lloyds Bank**

Sort Code: 30-96-17  
Account Number: 31721262

Total Net Amount	£	2,600.00
Carriage Net	£	0.00
Total Tax Amount	£	520.00
Invoice Total	£	3,120.00

BACS 4/4/25

Clayland Architects Limited  
The Glass House  
Lynford Road  
Mundford  
Norfolk  
IP26 5HW  
Tel: 01842 878813  
Email: aleksandra@clayland.co.uk  
VAT Reg No: 945 6105 20



INVOICE

Page 1

Invoice No	124
Invoice Date	28/02/2025
Order No	2318
Account Ref	SHI100

Shipdham Parish Council 10 The Green Ashill Thetford Norfolk IP25 7AT
--

Quantity	Description	Unit Price	Net Amt	VAT %	VAT
1.00	Revisions to site scheme following previous planning withdrawal - £6,825; Invoiced @ 50% as WIP	3,412.50	3,412.50	20.00	682.50

**Payment Terms - 14 Days Net**

**Bank Details: Lloyds Bank**  
Sort Code: 30-96-17  
Account Number: 31721262

Total Net Amount	£	3,412.50
Carriage Net	£	0.00
Total Tax Amount	£	682.50
Invoice Total	£	4,095.00

BACS 15/4/25

**BB Surveys Ltd**

1 Chestnut Place, Cringleford

Norwich

Norfolk

NR4 7BD

+01603507917

jenny@bbsurveys.co.uk

www.bbsurveys.co.uk

VAT Registration No.: 934095516

Company Registration No. 06486561



## Invoice

**INVOICE TO**

June Smith

Clerk to Shipdham Parish

Council

10 The Green

Ashill

IP25 7AT

**INVOICE NO.** BBS/2025/128

**DATE** 04/04/2025

**DUE DATE** 18/04/2025

**TERMS** 14 days

**YOUR REFERENCE**

Clayland

**OUR REFERENCE**

2219-4588

ACTIVITY	QTY	RATE	AMOUNT	VAT
Topographic Survey Shipdham Bowls Club	1	975.00	975.00	20.0% S

BACS payments using invoice number as reference to:  
Barclays Bank Plc  
Account Name BB Surveys Limited  
Sort Code 20-85-93 Account No. 03849074

SUBTOTAL	975.00
VAT TOTAL	195.00
TOTAL	1,170.00
BALANCE DUE	<b>£1,170.00</b>

All Project related data will remain the property of BB Surveys Ltd until full payment is received.

BB Surveys Limited No. 6486561

Registered office 1 Chestnut Place, Cringleford, Norwich, NR4 7BD in England and Wales.

Clayland Architects Limited  
 The Glass House  
 Lynford Road  
 Mundford  
 Norfolk  
 IP26 5HW  
 Tel: 01842 878813  
 Email: aleksandra@clayland.co.uk  
**VAT Reg No:** 945 6105 20



**INVOICE**

Page 1

<b>Invoice No</b>	155
<b>Invoice Date</b>	31/03/2025
<b>Our Project</b>	A2407
<b>Account Ref</b>	SMI100

June Smith - Shipdham PC  
 Clerk to Shipdham Parish Council  
 10 The Green  
 Shipdham  
 Norfolk  
 IP25 7AT

Customer Project Bowling Green, Shipdham

Quantity	Description	Unit Price	Net Amt	VAT %	VAT
1.00	Preparation of planning application and management of consultants for new bowls area adjoining Bullock Park - £5,200				
	Less previous invoice (inv126) of £2600				
	Remaining = £2600				
	Invoiced @ 50% as work in progress	1,300.00	1,300.00	20.00	260.00

**Payment Terms - 14 Days Net**

**Bank Details: Lloyds Bank**

**Sort Code: 30-96-17**  
**Account Number: 31721262**

Total Net Amount	£	1,300.00
Carriage Net	£	0.00
Total Tax Amount	£	260.00
Invoice Total	£	1,560.00

Clayland Architects Limited  
 The Glass House  
 Lynford Road  
 Mundford  
 Norfolk  
 IP26 5HW  
 Tel: 01842 878813  
 Email: aleksandra@clayland.co.uk  
**VAT Reg No:** 945 6105 20



**INVOICE**

Page 1

<b>Invoice No</b>	145
<b>Invoice Date</b>	31/03/2025
<b>Our Project</b>	A2318
<b>Account Ref</b>	SHI100

Shipdham Parish Council 10 The Green, Ashill Thetford Norfolk IP25 7AT
--

Customer Project Residential Site at Pound Gree

Quantity	Description	Unit Price	Net Amt	VAT %	VAT
1.00	"Revisions to site scheme following previous planning withdrawal - £6,825  Less previous invoice (Inv124) of £3412.50  Remaining = £3,412.50  Invoiced @ 50% as work in progress."				
		1,706.25	1,706.25	20.00	341.25

<b>Payment Terms - 14 Days Net</b>
<b>Bank Details: Lloyds Bank</b>
<b>Sort Code: 30-96-17</b>
<b>Account Number: 31721262</b>

Total Net Amount	£	1,706.25
Carriage Net	£	0.00
Total Tax Amount	£	341.25
Invoice Total	£	2,047.50

# Micro Geotechnical Ltd

Heath Farmhouse  
 30 The Heath  
 Hevingham  
 Norwich  
 Norfolk  
 NR10 5QL

[info@microgeo.co.uk](mailto:info@microgeo.co.uk)

**Invoice No. 25.048**

Date: 16/05/25

## Client Details

[www.microgeo.co.uk](http://www.microgeo.co.uk)

**Customer:** Shipdham Parish Council  
**Contact:** June Smith  
**Address:** 10 The Green  
 Ashill  
 Norfolk  
 IP25 7AT

**PO/Ref:** TBC

**Site name:** Land off Fieldfare Loke, Shipdham, Norfolk

**Additional Notes:** 4 x BRE365 soakaway tests + 1 x deep trial pit.

## Invoice

Description	Unit	Quantity	Unit price	Total
JCB 3CX excavator	Day	1.00 @	£650.00	<b>£650.00</b>
Specialised equipment including level loggers	Job	1.00 @	£250.00	<b>£250.00</b>
Technician	Day	2.50 @	£365.00	<b>£912.50</b>
20 mm gravel	Tonne	4.00 @	£65.00	<b>£260.00</b>
Factual report	Report	1.00 @	£200.00	<b>£200.00</b>
Fuel for truck and bowser	Day	2.50 @	£20.00	<b>£50.00</b>

**Sub Total** £2,322.50

**Payment Details:** Barclays Bank Sort Code 20-45-45 Account Number 63294110

Please note, we do not accept checks



V.A.T.

£464.50



20.0%

Registered Address: Heath Farmhouse 30 The Heath Hevingham Norwich Norfolk NR10 5QL  
 Company Number. 10436540 VAT Registration Number. 304 8197 06. Telephone 01603755452

**Total:** £2,787.00

Clayland Architects Limited  
 The Glass House  
 Lynford Road  
 Mundford  
 Norfolk  
 IP26 5HW  
 Tel: 01842 878813  
 Email: aleksandra@clayland.co.uk  
**VAT Reg No:** 945 6105 20



**INVOICE**

Page 1

<b>Invoice No</b>	167
<b>Invoice Date</b>	30/04/2025
<b>Our Project</b>	A2407
<b>Account Ref</b>	SMI100

June Smith - Shipdham PC  
 Clerk to Shipdham Parish Council  
 10 The Green  
 Shipdham  
 Norfolk  
 IP25 7AT

Customer Project Bowling Green, Shipdham

Quantity	Description	Unit Price	Net Amt	VAT %	VAT
1.00	"Preparation of planning application and management of consultants for new bowls area adjoining Bullock Park - £5,200  Less previous invoice (Inv126) of £2,600 Less previous invoice (Inv126) of £1,300  Remaining = £1,300  Invoiced @ 50% as work in progress"	650.00	650.00	20.00	130.00

**Payment Terms - 14 Days Net**  
  
**Bank Details: Lloyds Bank**  
  
**Sort Code: 30-96-17**  
**Account Number: 31721262**

Total Net Amount	£	650.00
Carriage Net	£	0.00
Total Tax Amount	£	130.00
Invoice Total	£	780.00

Clayland Architects Limited  
 The Glass House  
 Lynford Road  
 Mundford  
 Norfolk  
 IP26 5HW  
 Tel: 01842 878813  
 Email: aleksandra@clayland.co.uk  
**VAT Reg No:** 945 6105 20



**INVOICE**

Page 1

<b>Invoice No</b>	166
<b>Invoice Date</b>	30/04/2025
<b>Our Project</b>	A2318
<b>Account Ref</b>	SHI100

Shipdham Parish Council  
 10 The Green, Ashill  
 Thetford  
 Norfolk  
 IP25 7AT

Customer Project A2318 - Pound Green Lane, Ship

Quantity	Description	Unit Price	Net Amt	VAT %	VAT
1.00	"Revisions to site scheme following previous planning withdrawal - £6,825  Less previous invoice (Inv124) of £3412.50 Less previous invoice (Inv145) of £1,706.25  Remaining = £1,706.25  Invoiced @ 50% as work in progress "				
		853.13	853.13	20.00	170.63

**Payment Terms - 14 Days Net**

**Bank Details: Lloyds Bank**

**Sort Code: 30-96-17**  
**Account Number: 31721262**

Total Net Amount	£	853.13
Carriage Net	£	0.00
Total Tax Amount	£	170.63
Invoice Total	£	1,023.76

BACS 5/8/2025



Shipdham Parish Council  
10 The Green  
Ashill  
Thetford  
IP25 7AT

# INVOICE

**DATE:** 21.07.2025  
**Job No:** 30254  
**INVOICE No:** 9505  
**For the attention of June Smith**  
clerk@shipdhamparish.gov.uk

## Re: Land off Fieldfare Loke Shipdham

### Professional Services for June 2025

Flood Risk Assessment and Surface Water Drainage Strategy issued 09/06/2025	
Revision A issued 11/06/2025	
Revision B issued 23/06/2025	£2,400.00
Groundsure Report	£90.00

Vat Registration No 373 1591 49

**BACS payments to Plandescil Ltd**  
**Sort code 30-96-17 Account No. 04083119**  
**Note we can now securely take card payments over the phone**  
**Total due in 30 days. Overdue accounts may be subject to interest charges**

SUBTOTAL	£2,490.00
VAT @ 20.00%	£498.00
<b>TOTAL</b>	<b>£2,988.00</b>

**T:** 01953 452001  
**E:** accounts@pdcengineering.co.uk  
**W:** pdcengineering.co.uk  
**A:** Units T6 & T7, Snetterton Business Park, Harling Road, Snetterton, NR16 2JU

[clerk@shipdhamparish.gov.uk](mailto:clerk@shipdhamparish.gov.uk)

---

**From:** Planning Portal <notifications@planningportal.co.uk>  
**Sent:** 07 August 2025 10:38  
**To:** clerk@shipdhamparish.gov.uk  
**Subject:** Details of payment for planning application PP-14225014 - Full planning permission

Dear Shipdham PC,

Thank you for your payment for application PP-14225014. The details of your payment are shown below.

The application and fee will now be submitted to Breckland District Council.

To discuss your application please contact Breckland District Council directly as the Planning Portal is not involved in the decision-making process. You can find the contact details for your Local Authority by using our [local authority search](#).

**Payment details**

VAT number:	GB 207 4030 52
Company name:	PortalPlanQuest Limited
Company address:	8th Floor, The Fairfax, Pithay Court, Bristol. BS1 3BN
Date and time:	07/08/2025 10:37
Payment method:	Bank Transfer
Description of service:	Payment for planning application service.
PP reference:	PP-14225014
Site Address	596486, 307466
Applicant Name:	Shipdham Parish Council
Applicant Email Address:	N/A
Application fee:	£1,764.00
Service charge (excluding VAT):	£70.83
Service charge VAT @ 20%:	£14.17
Total (including VAT):	£1,849.00
Transaction number:	pi_3RsJVWDWcRIFoOTY34va6VMw
Registered Office:	TerraQuest Solutions Limited. Sixth Floor Suite, 31 Temple Street, Birmingham, B2 5DB
Registered in the United Kingdom No :	04653583

If a refund is required at any point, please contact Breckland District Council who will initiate the process with us.

Please do not reply to this email as the mailbox is not monitored.

For answers to common questions, please [browse our FAQs](#).

**clerk@shipdhamparish.gov.uk**

---

**From:** Planning Portal <notifications@planningportal.co.uk>  
**Sent:** 08 August 2025 11:46  
**To:** clerk@shipdhamparish.gov.uk  
**Subject:** Details of payment for planning application PP-14209923 - Full planning permission

Dear June,

Thank you for your payment for application PP-14209923. The details of your payment are shown below.

The application and fee will now be submitted to Breckland District Council.

To discuss your application please contact Breckland District Council directly as the Planning Portal is not involved in the decision-making process. You can find the contact details for your Local Authority by using our [local authority search](#).

**Payment details**

VAT number:	GB 207 4030 52
Company name:	PortalPlanQuest Limited
Company address:	8th Floor, The Fairfax, Pithay Court, Bristol. BS1 3BN
Date and time:	08/08/2025 11:45
Payment method:	Bank Transfer
Description of service:	Payment for planning application service.
PP reference:	PP-14209923
Site Address	595955, 306929
Applicant Name:	Shipdham PC
Applicant Email Address:	N/A
Application fee:	£294.00
Service charge (excluding VAT):	£70.83
Service charge VAT @ 20%:	£14.17 ✓
Total (including VAT):	£379.00
Transaction number:	pi_3RtnnjDWcRlFoOTY3v6kMzlk
Registered Office:	TerraQuest Solutions Limited. Sixth Floor Suite, 31 Temple Street, Birmingham, B2 5DB
Registered in the United Kingdom No :	04653583

If a refund is required at any point, please contact Breckland District Council who will initiate the process with us.

Please do not reply to this email as the mailbox is not monitored.

For answers to common questions, please [browse our FAQs](#).

BACS 22/8/25

Clayland Architects Limited  
The Glass House  
Lynford Road  
Mundford  
Norfolk  
IP26 5HW  
Tel: 01842 878813  
Email: aleksandra@clayland.co.uk  
VAT Reg No: 945 6105 20



INVOICE

Page 1

Invoice No	201
Invoice Date	31/07/2025
Our Project	A2407
Account Ref	SMI100

June Smith - Shipdham PC  
Clerk to Shipdham Parish Council  
10 The Green  
Shipdham  
Norfolk  
IP25 7AT

Customer Project Bowling Green, Shipdham

Quantity	Description	Unit Price	Net Amt	VAT %	VAT
1.00	"Preparation of planning application and management of consultants for new bowls area adjoining Bullock Park - £5,200  Less previous invoice (Inv126) of £2,600 ✓ Less previous invoice (Inv126) of £1,300 ✓ Less previous invoice (Inv 167) of £650 ✓  Remaining = £650"	650.00	650.00	20.00	130.00

**Payment Terms - 14 Days Net**  
  
**Bank Details: Lloyds Bank**  
  
Sort Code: 30-96-17  
Account Number: 31721262

Total Net Amount	£	650.00
Carriage Net	£	0.00
Total Tax Amount	£	130.00
Invoice Total	£	780.00

Clayland Architects Limited  
 The Glass House  
 Lynford Road  
 Mundford  
 Norfolk  
 IP26 5HW  
 Tel: 01842 878813  
 Email: aleksandra@clayland.co.uk  
**VAT Reg No:** 945 6105 20

BACS 22/08/2025



**INVOICE**

Page 1

<b>Invoice No</b>	200
<b>Invoice Date</b>	31/07/2025
<b>Our Project</b>	A2318
<b>Account Ref</b>	SHI100

Shipdham Parish Council 10 The Green, Ashill Thetford Norfolk IP25 7AT
--

Customer Project Pound Green Lane

Quantity	Description	Unit Price	Net Amt	VAT %	VAT
1.00	"Revisions to site scheme following previous planning withdrawal - £6,825  Less previous invoice (Inv124) of £3412.50 ✓ Less previous invoice (Inv145) of £1,706.25 ✓ Less previous invoice (Inv 166) of £853.13 ✓  Remaining = £853.12"	853.12	853.12	20.00	170.62
1.00	UKPN Plan Request	41.67	41.67	20.00	8.33

<b>Payment Terms - 14 Days Net</b>
<b>Bank Details: Lloyds Bank</b>
<b>Sort Code: 30-96-17</b>
<b>Account Number: 31721262</b>

Total Net Amount	£	894.79
Carriage Net	£	0.00
Total Tax Amount	£	178.95
Invoice Total	£	1,073.74

Clayland Land & Planning Limited  
 The Glass House  
 Lynford Road  
 Mundford  
 Norfolk  
 IP26 5HW  
 Tel: 01842 878813  
 Email: aleksandra@clayland.co.uk  
**VAT Reg No:** 945 6105 20



**INVOICE**

Page 1

<b>Invoice No</b>	219
<b>Invoice Date</b>	30/09/2025
<b>Our Project</b>	A2318
<b>Account Ref</b>	SHI100

Shipdham Parish Council  
 10 The Green, Ashill  
 Thetford  
 Norfolk  
 IP25 7AT

Customer Project Residential Site- PoundGreen

Quantity	Description	Unit Price	Net Amt	VAT %	VAT
1.00	"Planning consultation review and management, meeting preparation  5.5 hours @ £80/hour"				
		440.00	440.00	20.00	88.00

**Payment Terms - 14 Days Net**

**Bank Details: Lloyds Bank**

**Sort Code: 30-96-17**  
**Account Number: 31721262**

Total Net Amount	£	440.00
Carriage Net	£	0.00
Total Tax Amount	£	88.00
Invoice Total	£	528.00

Clayland Land & Planning Limited  
 The Glass House  
 Lynford Road  
 Mundford  
 Norfolk  
 IP26 5HW  
 Tel: 01842 878813  
 Email: aleksandra@clayland.co.uk  
**VAT Reg No:** 945 6105 20



**INVOICE**

Page 1

<b>Invoice No</b>	221
<b>Invoice Date</b>	30/09/2025
<b>Our Project</b>	A2407
<b>Account Ref</b>	SMI100

June Smith - Shipdham PC  
 Clerk to Shipdham Parish Council  
 10 The Green  
 Shipdham  
 Norfolk  
 IP25 7AT

Customer Project Bowling Green, Shipdham

Quantity	Description	Unit Price	Net Amt	VAT %	VAT
1.00	"Planning consultation review, meeting preparation, attending council meeting  2 hours @ £80/hour"				
		160.00	160.00	20.00	32.00

**Payment Terms - 14 Days Net**

**Bank Details: Lloyds Bank**

**Sort Code: 30-96-17**  
**Account Number: 31721262**

Total Net Amount	£	160.00
Carriage Net	£	0.00
Total Tax Amount	£	32.00
Invoice Total	£	192.00







RIVERDALE ECOLOGY

# INVOICE

Date: 20<sup>th</sup> October 2025  
INVOICE RE2025-048-001

To

Parish Clerk  
Shipdham Parish Council  
C/o 10 The Green  
Ashill  
Thetford IP25 7AT

Re-issued 1<sup>st</sup> December 2025

Project Name/Number	Payment Terms	Due Date
RE2025-048 – Shipdham Parish Council Bowls Green (New Site)	Payment on Receipt	20/12/2025

Description	Amount
Preliminary Ecological Appraisal & BNG	£ 705.00
Subtotal	£ 705.00
VAT	0.00
<b>TOTAL</b>	<b>£ 705.00</b>

**Preferred payment method by BACS:**

**Sort Code: 20-06-70**

**Account Number: 83347745**

**Account Name: Riverdale Ecology Limited**

**Payment terms are 30 days from submission of invoice. After 30 days, Riverdale Ecology Ltd reserves the right to charge statutory interest on late payment of invoices at a rate of 8% plus the Bank of England base rate.**

**Please note that Riverdale Ecology Limited is not VAT registered.**

**Thank you for your business!**

Registered in England. Company No. 10173996  
Registered Office: 60 Norwich Road, Stoke Holy Cross, Norwich, NR14 8NX

Clayland Land & Planning Limited  
 The Glass House  
 Lynford Road  
 Mundford  
 Norfolk  
 IP26 5HW  
 Tel: 01842 878813  
 Email: aleksandra@clayland.co.uk  
**VAT Reg No:** 945 6105 20



**INVOICE**

Shipdham Parish Council  
 10 The Green, Ashill  
 Thetford  
 Norfolk  
 IP25 7AT

<b>Invoice No</b>	266
<b>Invoice Date</b>	28/02/2026
<b>Our Project</b>	A2318
<b>Account Ref</b>	SHI100

Customer Project Pound Green Lane, Shipdham

Quantity	Description	Unit Price	Net Amt	VAT %	VAT
1.00	"Site amendments, turning head revision to plot designs and updating visuals  37.5 hours @ £80/hour"				
		3,000.00	3,000.00	20.00	600.00

**Payment Terms - 14 Days Net**

**Bank Details: Lloyds Bank**

**Sort Code: 30-96-17**  
**Account Number: 31721262**

Total Net Amount	£	3,000.00
Carriage Net	£	0.00
Total Tax Amount	£	600.00
Invoice Total	£	3,600.00

# INVOICE



Shipdham Parish Council  
The Green  
Ashill  
Thetford  
IP25 7AT

**Invoice Ref:** INV035081  
**Project Code:** 260060  
**Invoice Date:** 31 Mar 2026  
**Due Date:** 14 Apr 2026

Second Floor  
69-75 Thorpe Road  
Norwich, NR1 1UA  
01603 430650  
clientservice@canhamconsulting.co.uk  
[www.canhamconsulting.co.uk](http://www.canhamconsulting.co.uk)

## Invoice Details

For Professional Services rendered in connection with Land Off Market Street, Shipdham

Invoice for close out of Nutrient Neutrality Mitigation Strategy	£500.00
--	---------

<b>Total net</b>	<b>£500.00</b>
<b>VAT @ 20%</b>	<b>£100.00</b>
<b>Total Payable</b>	<b>£600.00</b>

## Payment Details

Payment may be made by the following methods:

**Online Banking:** Sort Code 20-62-68 | Account Number 50232602

**Debit/credit card:** Please ring 01603 430650 with card details or visit our website.

**Canham Consulting Limited | Company Reg: 02710417 | VAT No. 595 2587 90**

# INVOICE

Shipdham Parish Council  
The Green,  
Ashill,  
Thetford  
IP25 7AT



**Invoice Ref:** INV034860  
**Project Code:** 260060  
**Invoice Date:** 28 Feb 2026  
**Due Date:** 14 Mar 2026

Second Floor  
69-75 Thorpe Road  
Norwich, NR1 1UA  
01603 430650  
clientservice@canhamconsulting.co.uk  
[www.canhamconsulting.co.uk](http://www.canhamconsulting.co.uk)

## Invoice Details

For Professional Services rendered in connection with Land Off Market Street, Shipdham

Interim Invoice for input into Nutrient Neutrality Mitigation Strategy	£1,000.00
--	-----------

<b>Total net</b>	<b>£1,000.00</b>
<b>VAT @ 20%</b>	<b>£200.00</b>
<b>Total Payable</b>	<b>£1,200.00</b>

## Payment Details

Payment may be made by the following methods:

**Online Banking:** Sort Code 20-62-68 | Account Number 50232602

**Debit/credit card:** Please ring 01603 430650 with card details or visit our website.

Shipdham Parish Council  
C/o 10 The Green  
Ashill  
Thetford  
Norfolk  
IP25 7AT

Our Ref: CEH/ems  
Matter No. S18732-0012  
Tax point and date: 26 February 2026  
Invoice No. S116780  
VAT Registration Number 105 0950 08

Period: Interim and First Registration	Costs £	Disbs. £	VAT £	VAT Rate
<b>Re: Exchange of land at Shipdham</b>				
To professional charges for acting for you in connection with the above; to include all correspondence, emails, attendances and telephone calls throughout the matter to date (26.02.2026) and all correspondence, emails, attendances and telephone calls in connection with the first registration.				
Our professional charges:	1139.00		227.80	20%
Our professional charges for First Registration:	950.00		190.00	20%
<b><u>Disbursements</u></b>				
Official copy entries from Land Registry		28.00	5.60	20%
Land Registry fees for First Registration		30.00		
Search of Index Map x2		16.00	3.20	20%
Land Charges Search		6.00	1.20	20%
Land Charge Search		5.00	1.00	20%
Dye and Durham searches		327.60		

Totals	2089.00	412.60	428.80
--------	---------	--------	--------

**Our charges are payable when this invoice is issued**

Total Charge	2930.40
--------------	---------

Please read the notice of your rights under the Solicitors (Non-Contentious Business) Remuneration Order 2009 printed overleaf.

Less Paid On Account	500.00
----------------------	--------

Certain types of disbursements are only partially vatable.

Balance Due	2430.40
-------------	---------

For payment methods see overleaf

# INVOICE

**Arnolds | Keys**  
Irelands Agricultural

Shipdham Parish Council  
c/o June Smith  
Clerk to Shipdham Parish Council  
10 The Green  
Ashill  
Thetford  
IP25 7AT

8 Market Place | Aylsham | NR11 6EH  
Tel No: 01603 250808  
Account Enquiries: 01603 620551

Date: 19th December 2025  
TWC/AG2025908 &  
Our Ref: AG2025907 - 4211  
Invoice No: 1904529

Re: Valuation Advice - Bullock Park and the Bowls Club, Shipdham	£	VAT 20%
To: Professional services rendered in connection with taking your instructions to provide valuation advice for land at Bullock Park and land used by the Bowls Club.  Inspecting all land on Monday 17th November, undertaking necessary background research and compiling letter report providing valuation in respect of:-  Woodland Belt to north of Bullock Park Access track at Bullock Park 4 acres of land adjoining Bullock Park Land off Pound Green Lane, used by the Bowls Club  Providing completed report on 27th November.  Charge for all work completed	1,200.00	240.00
To: Mileage - 50 miles at 60/mile	30.00	6.00
Subtotal	1,230.00	246.00
VAT @ 20%	246.00	
<b>TOTAL £</b>	<b>1,476.00</b>	

Arnolds Keys - Irelands Agricultural is a trading name of Arnolds Keys LLP, a limited liability partnership registered in England and Wales, Registered Number OC353213. Regulated by RICS

**Terms:** Strictly within 14 days from invoice date. Interest may be charged at 3% above Barclays Bank Base Rate on late payment  
**VAT Registration No. 595 4668 80**

## REMITTANCE

**From** Shipdham Parish Council  
**Reference** TWC/AG2025908 & AG2025907 - 4211  
**Invoice** 1904529  
**Date** 19th December 2025

**Amount Due** £1,476.00

**Arnolds Keys - Irelands Agricultural**  
8 Market Place  
Aylsham  
NR11 6EH

BACS payments to Barclays Bank plc  
**Sort Code** 20-62-53  
**Account** 93086046

Please quote invoice number if paying by BACS