



SHIPDHAM PARISH COUNCIL



Chair: Carole Playford

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Please take care when using this form electronically as the formatting may change. Make sure you save and print your application for your own records. Hard copy will be accepted in the post and only PDF format will be accepted by email.

JOB APPLICATION FORM

POSITION APPLIED FOR: _____

SURNAME _____ FORENAMES: _____

Home Address: -

Address for communication (if different):

Telephone No: Home: _____ Mobile: _____

Email: _____

EDUCATION

Give details of Secondary, Further and Higher Education.

Name of Establishment	Start Date	Finish Date

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QUALIFICATIONS

Please enter in summary your academic and professional qualifications

Subject	Level	Date

PARTICULARS OF PAST EMPLOYMENT

Please give details of past/present employment (excluding any short term/temporary jobs). Please start with the most recent first.

Name of Employer	Start Date	Finish Date	Position held and duties	Salary

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With reference to the job description, please describe skills, abilities and past experience that you would bring to the job.

ADDITIONAL INFORMATION

Please give any further information which you consider relevant to your application.

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REFEREES

Please give name, occupation and postal address of two people (not related to you) to whom reference can be made. One should be your current or most recent employer. References will NOT be taken up prior to interview.

1. _____

2. _____

Canvassing directly or indirectly will disqualify the candidate concerned.

I declare that the information contained in this form is to the best of my knowledge correct.

Signature: _____ Date: _____

Completed application forms should be emailed to : clerk.shipdham@btconnect.com

Or posted to: Clerk, Shipdham Parish Council, 10 The Green, Ashill, Thetford, Norfolk Ip25 7AT

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