

SHIPDHAM PARISH COUNCIL

Chairman: Paul Chubbock Clerk: Rosemary Martin

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 12TH MARCH 2012 IN THE VILLAGE HALL

Prior to the start of the meeting there was a demonstration of the proposed Westcotec speed recording equipment

Present: Councillors: Chubbock (Chairman), Arnold, Crane, Dodd, Fawcett, Hewett, Ralph, Secker, Turner, Winchester, Rosemary Martin (Clerk). District Councillor Jordan and 10 parishioners in attendance.

151. Apologies for Absence

Apologies received from Councillor Kidd

152. To receive declarations of interest in items on the agenda

Councillor Winchester declared an interest in Planning Application 3PL/2012/0207/F

153. To agree the Minutes of the meeting of Shipdham Parish Council held on 13th February 2012

It was proposed by Councillor Fawcett and seconded by Councillor Winchester that the minutes were a true record of the meeting. All agreed. The minutes were signed by the Chairman.

154. Matters arising from the previous minutes (for information only)

None.

155. Finance

To agree payment of the following invoices:

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|--------------------------------|-------------------------|--------|---------|
| Veolia | SIO0122848 | 101969 | £60.47 |
| James Bayliss | #1643 | 101971 | £44.40 |
| R J Martin (wages Feb 2010) | | 101972 | £266.67 |
| HMRC (PAYE Feb 2010) | | 101973 | £66.66 |
| Anglia Water (no DD set up) | #111259883 | 101974 | £61.48 |
| Clerk's expenses | To 29 th Feb | 101975 | £95.19 |
| Everhard Electrical (M Secker) | WI Water Heater | 101976 | £102.52 |
| Paul Miller | WI Water heater | 101977 | £139.60 |

It was proposed by Councillor Crane and seconded by Councillor Winchester that these invoices be paid. All agreed.

b) Direct Debits

| | | | |
|-------------------------|------------------------|------------------|---------|
| Anglian Water 132285586 | Standpipe | 23 Aug to 13 Feb | £24.86 |
| Anglian Water 116355496 | WI Hall | 23 Aug to 13 Feb | £171.97 |
| Anglian Water 122917628 | Watton Road Allotments | 24 Aug to 10 Feb | £132.13 |
| EON | Street Lighting | 04 March | £235.22 |

c) Bank Balances were reported as:

| | | | |
|--------------------------------|----------|------------|----------------------|
| Shipdham Parish Council. | 60806072 | £61,532.71 | 12 th Mar |
| Churchyard Enhancement Project | 20164380 | £25.13 | 12 th Mar |
| New Active Saver | 43492990 | £0.00 | 12 th Mar |

d) VAT Reclaim

The Vat Reclaimed for Q3 was £591.35

e) To consider making a donation to the Shipdham Bowls Club

The cost of installing toilet facilities for the Bowls Club will be £875, of which £250 will be given by the Community Centre. It was proposed by Councillor Hewett and seconded by Councillor Secker that the Parish Council make a donation of £250 towards the cost. All agreed. (101978)

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- 156. To resolve to adopt the draft Standing Orders and Financial Regulations**
It was proposed by Councillor Ralph and seconded by Councillor Turner that the draft Standing Orders and Financial Regulations be adopted, and published on the web site. All agreed. Standing Orders to be signed and dated (Clerk) Clerk
- 157. To receive progress report on Village Spring Clean**
No one from the village had volunteered to do the work. Jark, based at Norwich, would supply a gang of 2 workers at £9.60 per hour each. It was proposed by Councillor Hewett and seconded by Councillor Secker that the Council should spend up to £400 on this work. All agreed. Councillor Turner to ask SERCO for a quote to do a litter pick on Village roads outside the 30mph limit. Councillors Chubbock and Secker to produce a specification for the work to be done. Cllr
Turner
Cllrs
Chubbock
Secker
- 158. To review the demonstration of the speed recording equipment, with a view to purchase @ £3900.**
After discussion, it was agreed that the preferred deployment option would be temporary mounting on lampposts. Councillor Jordan explained that since the BDC street lighting is now under a PFI contract this was unlikely to be possible. It was resolved that Councillors Turner and Arnold would do a survey of Parish Council owned street lights to see how many of these could be usefully used. Councillor Ralph proposed that the existing equipment to the north of the village could be upgraded too. Clerk to write to both demonstrators to thank them. (next agenda). Cllrs
Turner
Arnold
Clerk
- 159. To consider renewal of insurance, based on 2 quotations**
The proposals as presented were similar in price. However, it was not certain that the Alan Boswell proposal provided included skate board equipment. The premium for the Came & Co insurance would be maintained with no increase for 3 years. It was proposed by Councillor Arnold and seconded by Councillor Dodd that the council would pay up to £3500 for insurance, provided it covered all the requirements of the Council. All agreed. Councillors Hewett and Arnold to compare the details of the two quotes. Cllrs
Hewett
Arnold
- 160. To consider renewal of Grounds Maintenance Contract**
Councillor Hewett presented a comparison table of the quotations received. After review and discussion it was proposed by Councillor Crane and seconded by Councillor Ralph that the contract be awarded to Gary Lake. Clerk to advise all those supplying quotes and to thank Wil Smith for the work he has done over the past 5 years. Clerk to provide Sylvia Slaughter with a copy of the new specification. Clerk
- 161. To consider purchase of replacements for all street lights assessed as 'Condition RED'**
Two quotations had been received. It was proposed by Councillor Dodd and seconded by Councillor Secker that the contract be given to TTJones. All agreed. Clerk to notify both parties and to request a works schedule from TTJones. Clerk
- 162. To receive update on progress of Diamond Jubilee Celebrations project**
Report from Councillor Fawcett: Applications for Pride of Breckland grant of £250, and Lottery Fund grant of £2k prepared on behalf of Parish Council. The applications need Parish Council approval. All agreed. Risk assessment for the proposed day done for St John's Ambulance to go with request for their services. Also looking at more funding; total aimed for would be £7k. Application has been made for an avenue of 105 trees to be planted along the Dereham road, and also Jubilee mugs for the children.
- 163. To receive report on the War Memorial project**
Report from Councillor Fawcett: A fully completed application is ready to go forward to the War Memorial Trust. Included are: a letter from the architect saying the work

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is necessary, a structural engineering quote, and an itemised quote from H L Perfitt, stone mason, of Diss. Councillor Fawcett is now happy to put this application forward. Councillor Hewett congratulated Councillor Fawcett on this perseverance.

164. To adjourn the meeting for Parishioners' Questions

The meeting was adjourned.
The meeting was re-convened.

165. To receive and consider new planning applications (and any received after the preparation of the agenda)

a) Planning Applications

3PL/2011/1423/F Gilbert Stud solar/wind powered external lights

It was proposed by Councillor Arnold and seconded by Councillor Crane that this application be supported, with a comment that this was a further retrospective application from the Gilbert Stud. All agreed.

3PL/2012/0207/F Mr Leonard installation of 3 small scale wind turbines

It was proposed by Councillor Arnold and seconded by Councillor Ralph that this application be supported. All agreed; Councillor Winchester abstaining.

3PL/2012/0165/F Mr Kindleysides, Larwood Way, COU from parking to garden

It was proposed by Councillor Arnold and seconded by Councillor Ralph that this application be supported. All agreed

3PL/2012/0136/LB Mr Phillips King Row, install 15 photo-voltaic panels

It was proposed by Councillor Arnold and seconded by Councillor Crane that this application be supported. All agreed

(It was noted that the Council needs a considered view on the effect of roof panels on roof sight lines)

3PL/2012/0226/F 14 Letton Road 1st floor extension

It was proposed by Councillor Arnold and seconded by Councillor Crane that this application be supported. All agreed.

b) Planning Decisions

3PL/2011/1108/F Granted

3PL/2010/0732/F Granted

3PL/2012/0043/F Granted

166. To consider response to BDC letter regarding land at Chapel Street

After discussion, it was resolved that Councillor Hewett would put updated proposals to BDC

167. To receive reports from Councillors and Clerk

Councillor Turner:

The proposed removal of the X3 bus service would leave Shipdham village without a service to Dereham. This does not accord with its status as a Local Service Centre, and possible further housing development. At the very least a service should be provided to and from Dereham early morning and late evening.

Councillor Turner will continue to make representations for the decision to be rescinded.

Clerk:

Contacted the owner of the land adjacent to the Cemetery. She requested that the Council take action against the transgressors. Clerk to ask the owner to formalise that in writing. Councillor Turner to inform BDC of the ownership of the land.

168. To receive correspondence (including any received after the preparation of the Agenda)

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| Reverend Louise Alder | Shipdham News publication and content issues | Offering help and support | Cllr Chubbock |
| BDC | BDC owned land at Chapel Street | Update on | Cllr |

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| | | proposals | Hewett |
| Bob Tash | Rabbits in Cemetery | PC strategy | Clerk |
| NCC Highways | Temporary Road Closure | Noted | |
| BDC | Town and Parish Council Newsletter | Noted | |
| BDC | Code of Conduct appointees | Noted | |
| BDC | Older people's forum | Noted | |
| NCC | Living Well funds | Noted | |
| Geoff Hinchliffe (x2) | Various procedural queries | PC rationale | Cllr Chubbock |
| Philip Cowen | Norfolk Constabulary | Noted | |
| Norfolk RCC | Newsletter | Noted | |
| Philip Cowen | Norfolk Constabulary Budget | Noted | |
| Philip Cowen | Norfolk Constabulary Scams | Noted | |
| NCC | Ranger Works | Noted | |
| Sylvia Tuck | Noise/nuisance in Cemetery | PC strategy | Clerk |
| Shipdham Twinning Association | | | |

169. To confirm the next meeting of the Parish Council

The next meeting of the Parish Council will be convened at 7:30pm on 16th April 2012 in the WI Hall. Councillors wishing to look at planning applications should arrive by 6:15 pm. The doors will be opened for Parishioners at 7:15 pm.

The meeting closed 9:40 pm.

DRAFT