



# SHIPDHAM PARISH COUNCIL



Chair: Carole Playford Clerk/RFO: June Smith

## MINUTES OF THE PARISH COUNCIL MEETING HELD

10<sup>th</sup> October 2022 at WI HALL

Present: Cllrs: Playford (Chair), Hewett, Shelley, Smith, Turner & Clerk: June Smith.

7 x Parishioners in attendance. The meeting opened at 7.30pm

**Items in bold added after agenda was published.**

- J Smith Parish Clerk  
10/10/2022

2767. Apologies for absence: Cllr Holman, Cllr Wordley and County Cllr Connolly
2768. Declarations of Interest: Cllr Playford re Christmas Tree asked for dispensation to speak on agenda item but not vote – agreed unanimously. Cllr Smith re cheque payments.
2769. To agree the Minutes of the meeting held on 29<sup>th</sup> September 2022 - The Minutes were agreed as a true and accurate record and signed by the Chair - unanimous from those who attended.
2770. Matters Arising for information only – Action Points – in hand
2771. Chairman's Actions – no report
2772. District Councillor Report – Church is opening on a Wednesday morning as a community morning, they have applied to BDC for a warm space grant to help with heating Church and Mobile Food Bus will be at Church on Wednesday morning from now on. Wednesday's Holy communion will now be 11.30am. Urged all to look at BDC website for support grants, energy tips etc.  
Full Council meeting renewed 5 year plan for Breckland Bridge - more land coming up for sale within Shipdham in the future.  
First stage of Call for Sites published – District Council will call full parish meeting to go through it.
2773. County Councillor Report – report on website.
2774. Parishioner's Questions *In accordance with the Council's standing orders, the period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the Chairman of the meeting.*

Included: Trees overgrown at rear of WI Hall on boundary at 5 Park Estate – AP Clerk to get quote for trimming.

Dog walkers thanked Cllr Shelley for her efforts regarding the dog fouling on Swan Lane. Cllr Hewett encouraged, if safe, to get photographic evidence so we can get a prosecution.

Paint fumes from Elite Motorsports reported to BDC - Cllr Hewett has also reported. Complaints regarding to the noise pollution from them also. Cllr Turner suggested keeping diary to hand to BDC. AP Cllr Hewett will take it up with BDC on Parishioners behalf.

### 2775. Routine Finance

To agree the following payments by cheque DOI Cllr Smith – Payments approved.

01/10/2022	Clerk	Wages	£1043.63
01/10/2022	HMRC	PAYE & NIC	£82.82
01/10/2022	Clerk	Expenses	£137.90
01/10/2022	C Andrews	WI Hall Admin	£40.00
01/10/2022	D Nock	Cemetery Caretaker	£80.00
01/10/2022	T Wale	WI Hall Cleaning	£40.00
01/10/2022	J Gibb	Honorarium	£130.00
20/09/2022	TT Jones	Street Light Maintenance	£254.69
04/10/2022	M Lodge	Works on The Green	£310.00
24/09/2022	S Smith	Padlocks for SAM2s	£29.98
29/09/2022	Proludic	Playground Equipment	£29.18
03/10/2022	G Tufts & Sons	Repairs around village	£82.19
<b>05/10/2022</b>	<b>Ian Cottingham Electrical</b>	<b>50% deposit for electrical works at Heritage Centre</b>	<b>£639.95</b>

To agree payment of the following invoices by D/D – Payments approved.

05/10/2022	Npower	September Street Lighting	£252.79
15/09/2022	BT	Bill	£31.15
18/09/2022	Opus Energy	WI Electric Aug/Sep	£25.03
18/09/2022	Opus Energy	WI Gas Aug/Sep	£0.57
15/09/2022	BDC	Rates	£187.00
14/09/2022	Wave	Dereham Road Allotment Water	£845.72

To receive, note and sign bank account balances 30/09/2022 – noted and signed by Chair.



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Community account	6072	£74,357.26
Church wall account	4380	£5,375.13
Saver Account	4570	£2,798.48
Street Light Account	7769	£9,725.35
WI Hall Account	5971	£9,985.80
<b>Total Balances held</b>		<b>102,242.02</b>

2776. Planning. To receive and consider Applications, Decisions and Appeals, including any received after the preparation of the agenda

Planning Applications– all planning applications can be viewed at [www.breckland.gov.uk/planningsearch](http://www.breckland.gov.uk/planningsearch) where you can enter the reference number below.

3PL/2022/1065/VAR	Variations of conditions 3, 15, 16 & 17 on 3PL/2015/1490/O – Amendments to the wording of Condition 3 (Approved drawings and documents), condition 15 (flood and ecological works to the River Tud), condition 16 (Construction Environmental Management Plan) and condition 17 (Ecological Management Plan) Land off Shipdham Road, Westfield Road and Westfield Lane. Advisory only – no comment.
3PL/2022/1094/HOU	Proposed detached annexe to side garden of dwelling in place of previous workshop (now demolished). Excelsior Cottage, Birds Corner. No objections.
3PL/2022/1099/F	Erection of a workshop for vehicle and agricultural machinery repairs (commercial use) and external work. Land off Shipdham Road Previous comments still apply.

## Planning Decisions

3PL/2022/0903/F	Erection of barn with associated turning area. Mount Pleasant Farm, Carbrooke Lane APPROVED
<b>3PLI/2022/1005/HOU</b>	<b>Proposed New Carport Bumble Cottage, The Green APPROVED</b>

## Planning Appeals - none

2777. To receive and note Clerk's Report – noted.
2778. BMC - To receive and note:
- Report from BMC – Cllr Shelley met with playground equipment supplier for multi ability roundabout, obtaining quote in due course.
  - Health & Safety update – minor fixes in hand- repainting Teen Shed.
2779. Highways Issues – Cllr Hewett asked for PCC agenda request regarding laying of matting on Church pathway verges.
2780. Policy Reviews:
- General Privacy Notice – amendments.
  - Grievance Procedure - amendments
2781. Heritage Centre Update – doors repaired and need painting – interior works all done and electrician booked in for end of October. Heritage Centre sign on order. Provisional opening date of 5<sup>th</sup> November, School and Scouts approached to having noticeboards and invite will go out to all groups within village to take part. AP Invite Bill Fawcett to open the building. Facebook page has been set up.
2782. To discuss Christmas Tree & Electric usage (LT) DOI Cllr Playford. Cllr Playford provides the electricity for all the lights and Christmas Tree. Cllr Turner proposed a contribution for electric up to £150 with meter readings to be provided in January – approved. AP Clerk to purchase tree, trip hazard signs and fluorescent paint for cable.
2783. To discuss Parish Partnership Scheme - Mill Road Estate TROD quote – agree to not go ahead. AP Clerk to write to residents.
2784. To discuss Pre-Budget requirements – cancel Zoom/Coronation £1000/Election Costs from BDC/Donation to local charities £500.
2785. To consider approval of Causton additional inscription within cemetery – approved AP Clerk to approve.
2786. To discuss adoption of street lighting at Chapel Street development – not to adopt unanimous AP Clerk to complete form.



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2787. To consider donation to NARS – AP £50 AP check legalities.

2788. To note Defibrillator Checks completed.

2789. To receive Cllrs Reports – for information only.

Cllr Hewett – Shipdham News articles Cllr Smith to take over. Chair thanked Cllr Hewett for his work doing this.

Cllr Shelley – Sorting Facebook Page. Larwood Way sign is now visible. Fallen tree on footpath has been removed.

Cllr Turner – Churchyard fir tree low branches hindering food bus. AP Clerk to get quote and check TPO status.

Cllr Smith – Jubilee Tree recommended a Whitebeam. AP Clerk to initiate. Van parking over hydrant has moved.

2790. To receive and note correspondence including any received after the preparation of the agenda.

To note newsletter from Norfolk County Council which can be read on our website – noted.

To note newsletters from Thomas Bullock Church of England Primary Academy – noted.

To note updates from NALC – noted.

To note Norfolk Minerals and Waste Local Plan pre-submission. Invitations for representations 28<sup>th</sup> September – 11 November – noted.

To note Call for Sites deadline extended to 1<sup>st</sup> December 2022 – noted.

To note receipt of Norfolk ALC Share Certificate – noted.

To note completed Valuation Office Agency Request for Ownership details for WI Hall – noted.

To note Local Plan second 6 week consultation event will run 30<sup>th</sup> September to 17:00 11<sup>th</sup> November 2022 – noted.

**To note Chapel Street road closure 24<sup>th</sup> to 30<sup>th</sup> October 2022 – noted.**

2791. Any matters for inclusion on the next agenda – Implications of having IP postcode. Discuss water supply Swan Lane allotments.

2792. To confirm the next meeting: 14<sup>th</sup> November 2022

2793. Pursuant to s1(2) of the Public Bodies (Admission to Meetings) Act 1960, it is resolved that, because of the confidential nature of the business, the Press and Public leave the meeting during the discussion to consider expansion of Bullock Park.

Positive discussion but warrants further discussion with Bullock Park.