



SHIPDHAM PARISH COUNCIL



Chair: Carole Playford Clerk/RFO: June Smith

MINUTES OF THE PARISH COUNCIL MEETING HELD 12th October 2020 BY ZOOM VIRTUAL MEETING

Present: Cllrs: Playford (Chair), Dewing, Hewett (delayed), Secker, Shelley, Smith, Stolworthy & Clerk: June Smith.

1 Parishioner in attendance. The meeting opened at 7.30pm Meeting was recorded.

MINUTES Items in bold added after agenda was published

J Smith Parish Clerk
12/10/2020

2149. Apologies for absence: Cllr Allum, Cllr Crane, District Cllr Turner & County Cllr Connolly

Councillors are reminded of the implications if they fail to attend a meeting during a six-month period. Some Councillors could have potential difficulties that affected their capability to attend meetings. Therefore, recommended that the Council approves in advance any absence exceeding six months, and such prior approval to be effective until the Annual meeting in 2021. Proposed: Cllr Playford Seconded: Cllr Dewing - unanimous

2150. Declarations of Interest – Cllr Secker re Planning Application 3PL/2020/1040/F Cllr Hewett re Planning Application 3PL/2020/1040/F retrospectively.

2151. To agree the Minutes of the meeting held on 14th September 2020 – The Minutes were agreed as a true and accurate record and will be signed by the Chair at the next appropriate meeting. Proposed: Cllr Smith Seconded: Cllr Secker - unanimous.

2152. Matters Arising for information only – Action Points – In hand or ongoing.

2153. To consider and decide on time specific matters received after the preparation of the agenda - none

2154. Chairman's Actions – no actions

2155. District Councillor Report – Cllr Turner report circulated and on file.

2156. County Councillor Report – weekly updates circulated.

2157. Parishioner's Questions *In accordance with the Council's standing orders, the period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the chairman of the meeting.* **Parishioners are invited to address the Council via email, correspondence or online link. If you would like to participate in the meeting online, please email the Clerk before Friday 9th October 2020 12 noon.**

Included: Planning white paper – to discuss later
Cllr Hewett joined the meeting

2158. Routine Finance To agree the following payments by cheque Proposed: Cllr Stolworthy Seconded: Cllr Playford

12/10/2020	Clerk	Wages	£959.29
12/10/2020	HMRC	PAYE & NIC	£22.81
12/10/2020	Clerk	Expenses	£156.82
16/09/2020	Tufts	Materials for Basketball repairs	£13.79
24/08/2020	R Norton "Tiffey Valley Ltd"	Tree works around village – as per quote	£2,010.00
25/09/2020	Office Furniture Online	WI Hall Tables	£1,659.60
15/09/2020	J Gibb	Honorarium	£130.00
25/09/2020	TT Jones	Street Light maintenance	£305.05
03/10/2020	R Clements & Son Ltd	Install Football Pitch lighting	£3,528.00
30/09/2020	Ashill Fire Protection Ltd	Annual Service of WI Hall fire equipment	£68.40
08/10/2020	D Nock	Cemetery Caretaker	£80.00
05/10/2020	James Bayliss	Pest Control plus wasp nest removal	£78.00
12/10/2020	M Lodge	Repairs to BP Basket Ball board	£67.00

To agree payment of the following invoices by D/D Proposed: Cllr Dewing Seconded: Cllr Smith

16/09/2020	Eon	Street Light	£302.22
15/09/2020	BT	WI Hall	£32.76
18/09/2020	Opus Energy	WI Gas Aug/Sep	£0.57
18/09/2020	Opus Energy	WI Electric Aug/Sep	£6.92



SHIPDHAM PARISH COUNCIL



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			In Credit -£37.83
15/09/2020	BDC	Rates	£117.00
28/09/2020	Wave	Standpipe Water	£4.42
28/09/2020	Wave	WR Allotment Water	£4.42
04/10/2020	Wave	WI Water	£23.17
28/09/2020	Wave	Cemetery Water	£10.00
28/09/2020	Wave	DR Allotment Water	£61.69

To receive, note and sign bank account balances at 30/09/2020 - noted

Community account	6072	£28,694.09
Church wall account	4380	£4,075.13
Project A/c	2024	£0.05
Saver Account	4570	£47,794.23
Street Light Account	7769	£15,035.60
WI Hall Account	5971	£14,620.26
Total Balances held		£110,219.36

To note receipt of 2nd instalment of precept £28,042.00 – not in above balance - noted

2159. Planning. To receive and consider Applications, Decisions and Appeals, including any received after the preparation of the agenda

a) Planning Applications: To note the following applications referred to the Planning Committee

3PL/2020/0988/HOU	Proposed first floor balcony. 25 Market Street Time sensitive – no issues
3PL/2020/1001/HOU	First floor side extension single storey rear extension and new cart-shed garage. Park Cottage, High Street Time sensitive – no issues
3PL/2020/1005/VAR	Variation of Conditions 2, 6 & 7 of permission 3PL/2016/0655/F – Demolition of old Public House, central garage and retail units. Erection of convenience store, retail units and flats. Variations: Condition 2 revised to allow for a revised access and layout for the development. Condition 6, delivery times revised to 06:00 to 22:00 hours Monday to Sunday. Condition 7, customer opening hours revised to 07:00 to 23:00 hours Monday to Sunday. Delaying tactics.
3PL/2020/1029/LB	Replacement timber windows to front elevation. 25 Market Street, Shipdham No issues
3PL/2020/1061/F	Enlarge spring fed pond from 50 sq. m to 100 sq. m Spring Farm, Little Hale Road, Shipdham No issues
3PL/2020/1040/F	Proposed Change of Use from agricultural land to equestrian use with the erection of stables and menage. Massingham Manor, High Street, Shipdham Cllr Secker & Cllr Hewett DOI - No issues Cllr Secker left the meeting.
3PI/2020/0977/O	Outline application for new dwelling including means of access Molecatchers Cottage, Mill Road, Shipdham Building too big for plot, overcrowding, parking issue, Plans based on hand drawn estimates. Objection - unanimous

b) Planning Decisions

3PI/2020/0676/F	Proposed two storey extensions, single garages and proposed new dwelling and garage to land at the rear of site. 32/34 Letton Road
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SHIPDHAM PARISH COUNCIL



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	APPROVED
3PL/2020/0930/HOU	Demolish existing single storey element to rear, construct two storey and single storey extensions to rear and new porch to front. 14 Letton Road, Shipdham APPROVED
3PL/2020/0860/VAR	Variation of Condition 2 and adjusting positionings Street Farm, High Street, Shipdham APPROVED

c) Planning Appeals - None

- 2160. Clerk's Report – To receive and note the Clerk's Report - noted
 - 2161. BPMC – Cllrs Dewing and Secker. To receive and note:
 - a) Report from BPMC – Move bin on skate park to nearer Teen Shed – AP Clerk to contact Serco.
 - b) Health & Safety update – Floodlights have been done. Little Spinner repaired and Basketball backing being repaired.
Cllr Secker re-joined the meeting.
 - 2162. To note resignations of Stephen Worth & Julian Woodrow – noted. Chair expressed thanks for their input and contribution.
 - 2163. To note, due to above, Council no longer has “General Power of Competence” and reverts back to Section 137 powers – noted.
 - 2164. To discuss Planning White Paper consultation – Cllr Hewett gave overview of the changes. Rural areas will affect us especially presumption in favour of developers. Neighbourhood planning will become far more important. Removal of S106 monies. Breckland under local plan 612 houses per year to increase to 1070.
- Concerns re notices on lampposts, how much power vested into developers, rule-based decisions, definition of a beautiful house, reducing the voice of local communities. Keen to use a flexible, non-rules based local plan. AP Cllr Hewett to write response given comments above.
- 2165. To discuss WI Hall waste collections – Terminate contract Proposed: Cllr Stolworthy Seconded: Cllr Secker. Unanimous AP Clerk to terminate contract.
 - 2166. To discuss SPC website – Update website as per quote Proposed: Cllr Hewett Seconded: Cllr Playford unanimous AP Clerk to initiate
 - 2167. **To approve quote to remove dead Ash Trees** Proposed: Cllr Dewing Seconded: Cllr Playford – leave logs on footpath -unanimous. AP Clerk to approve.
 - 2168. **To approve quote for additional works at Bullock Park** Proposed: Cllr Stolworthy Seconded: Cllr Smith unanimous. AP Clerk to approve.
 - 2169. **To appoint Shipdham Parish Council representative to lay wreath for Remembrance** Cllr Hewett or Cllr Dewing. Proposed £150 donation to Royal British Legion. AP Clerk to initiate.
 - 2170. **To discuss ransom strip hedge** AP write to resident/flagship Proposed: Cllr Hewett Seconded: Cllr Stolworthy unanimous.
 - 2171. To note Defibrillator Check completed – completed by Clerk – noted.
 - 2172. To receive and note Police and SNAP reports – no reports
 - 2173. To receive Cllrs Reports

Cllr Secker – White lines within village are in hand. Bullock Park see if SAM sign can be placed on Cranworth Road AP Clerk. Glebe House tree AP Cllr Hewett & Cllrs to get together to trim branches at Glebe House.

Cllr Stolworthy – Ask for white line on Mill Road o/s Bulwers Cottage – AP Clerk to contact Norfolk Highways Proposed: Cllr Stolworthy Seconded: Cllr Secker unanimous. Dereham Road allotment update – Mark Crane getting quotes, suggestion to pipe the ditch. John Larwood re Watton Road allotments quote for cutting hedges. Quote for clear Watton Road land. Cllrs happy for Cllr Stolworthy & Cllr Crane to continue getting quotes.

Cllr Smith – Pound Green footpath lights, timer out due to power cuts. Suggested a light sensor to be attached to system. AP Clerk to make enquiries.

Cllr Dewing – School entrance on rainy days to make use of gazebos but decided against due to wind/erection/storage etc.

Cllr Hewett – Shipdham News Parish page. Grid matting at Churchyard to go down within next couple of months.



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2174. To receive and note correspondence including any received after the preparation of the agenda.
Ongoing correspondence with regard to COVID-19 updates from Breckland District Council & Norfolk County Council - noted
Approved McMahon memorial inscription by majority email vote – noted.
To note Thank you letter from Thomas Bullock Primary School - noted
To note completion of the UK Power Networks works at Dereham Road allotments is re-scheduled for 16th November – noted.
2175. Any matters for inclusion on the next agenda.
2176. To confirm the next meeting: Monday 9th November 2020. Meeting ended 9.10pm Chair gave apologies in advance for November meeting.