



# SHIPDHAM PARISH COUNCIL



Chair: Carole Playford Clerk/RFO: June Smith

## MINUTES OF THE PARISH COUNCIL MEETING HELD 13<sup>th</sup> January 2020 IN THE WI HALL

Present: Cllrs: Allum, Crane, Dewing, Hewett, Secker, Shelley, Smith, Stolworthy, Woodrow, Worth,  
District Cllr Turner & Clerk: June Smith.  
8 Parishioners in attendance. The meeting opened at 7.30pm

**(items in bold added after agenda was published)**

- J Smith Parish Clerk  
13/01/2020

- 1994. Apologies for absence – Cllr Playford & Cllr Connolly. Meeting chaired by Vice-Chair Cllr Hewett
- 1995. Declarations of Interest – Cllr Secker re Finance
- 1996. To agree and sign the Minutes of the meeting held 9<sup>th</sup> December 2019– The Minutes were agreed as a true and accurate record and signed by the Chair. Proposed: Cllr Shelley Seconded: Cllr Smith - Cllr Crane & Cllr Stolworthy abstained.
- 1997. Matters Arising for information only – Action Points – Cllr Woodrow raised why VAT allowance not on budget, explained that VAT is not on budget as income or expenditure and contra each other.

Cllr Hewett had spoken to P Chubbock who is happy to continue to install the SAM sign around the village. AP Clerk to get prices for 2 x batteries and 8 tamtorques. Budget up to £100 without going to agenda. Force Traffic Officer, John Askew confirmed in the December meeting that the sign could be placed on any 30mph road.

- 1998. To consider and decide on time specific matters received after the preparation of the agenda – no matters.
- 1999. Chairman's Actions – Numerous reports of flooding which have been reported – urged Landowners to keep ditches clear.
- 2000. District Councillor Report – report on file. Cllr Turner verbally presented.
- 2001. County Councillor Report - no report
- 2002. Parishioner's Questions *In accordance with the Council's standing orders, the period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the chairman of the meeting.*

Trees at rear of WI Hall overhanging properties – Arrange for Roger Norton to look at trees Proposed: Cllr Dewing Seconded: Cllr Stolworthy unanimous AP Clerk to initiate

Planning application 3PL/2019/1541/F regarding right of light/conservation area.

Car parking in entrance of Mill Road AP Clerk to raise to Police. Mill Road bollard hit again and has been reported AP Cllr Stolworthy to put reflective sleeve on the bollard. AP Cllr Turner & Cllr Allum to bring it up at the next SNAP meeting.

Churchyard footpath has been reported to handyman. AP John Larwood to take a look at the light to be moved in churchyard AP PCC/PC to meet asap with regard to matting around footpath with approx £1,000 budget.

- 2003. Routine Finance To agree the following payments by cheque. Proposed: Cllr Stolworthy Seconded: Cllr Crane unanimous

13/01/2020	J Brown	WI Hall Cleaning	£36.00
13/01/2020	C Andrews	WI Hall Admin	£40.00
13/01/2020	Clerk	Wages	£950.53
13/01/2020	HMRC	PAYE & NIC	£67.88
13/01/2020	Clerk	Expenses for December	£117.67
17/12/2019	Uncle Lukes	Signage for The Green	£108.00
18/12/2019	Proludic	Bullock Park replacement parts	£252.24
13/01/2019	J Gibb	Honorarium	£130.00
30/12/2019	MW Surfacing	Patching works on The Green	£300.00



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31/12/2019	TT Jones Electrical	Street Light maintenance	£244.80
<b>08/01/2020</b>	<b>D Nock</b>	<b>Bus Shelter cleaning</b>	<b>£80.00</b>
<b>08/01/2020</b>	<b>D Nock</b>	<b>Cemetery Caretaking</b>	<b>£80.00</b>
<b>13/01/2020</b>	<b>C Newton</b>	<b>WI Shed Repairs</b>	<b>£98.80</b>
<b>13/01/2020</b>	<b>M Secker</b>	<b>Dog Fouling signs</b>	<b>£9.56</b>

- a) To agree payment of the following invoices by D/D Proposed: Cllr Stolworthy  
Seconded: Cllr Dewing unanimous

15/12/2019	Eon	Street Light	£293.03
15/12/2019	BT	WI Hall	£32.52
19/12/2019	Opus Energy	WI Gas	£88.78
19/12/2019	Opus Energy	WI Electric	£38.41
16/12/2019	BDC	Rates	£100.00

- b) To receive, note and sign bank account balances at 31/12/2019. Agreed and signed by Chair.

Community account	6072	£35,385.07
Church wall account	4380	£4,075.13
Project A/c	2024	£0.05
Saver Account	4570	£47,692.77
Street Light Account	7769	£15,022.77
WI Hall Account	5971	£5,571.99
<b>Total Balances held</b>		<b>£107,747.78</b>



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2004. Planning. To receive and consider Applications, Decisions and Appeals, including any received after the preparation of the agenda

a) Planning Applications: To note the following applications referred to the Planning Committee

3PL/2019/1552/VAR	Variation of condition 5 & 6 of planning permission 3PL/2015/0562/F Land at Parklands Avenue, Shipdham Time sensitive – no issues
3PL/2019/1541/F	The construction of a single detached residential dwelling. Park Grange, High Street, Shipdham Development too close to road and too close to Old Chapel Objections to be submitted.
3PL/2019/1572/F	Erection of 2 detached dwellings and associated works Mill Road, Shipdham Concerns regarding flooding, waterlogged and unsuitable for development. More traffic on Mill Road. Objections to be submitted

b) Planning Decisions

3PL/2019/1308/VAR	Variation of Condition 2 of 3PL/2016/0655/F – Revised access and layout. The Old Waggon and Horses, Chapel Street, Shipdham <b>REFUSED</b>
3PI/2019/1423/F	Demolition of existing garage: erection of 3 dwellings Russell House, 68 Market Street, Shipdham <b>REFUSED</b>
3PL/2019/1395/F	Residential Development of 9 Dwellings Street Farm, High Street, Shipdham <b>APPROVED</b>
3PL/2019/1456/LB	Replace 2 x wood burners and chimney pots Bulwers Cottage, Shipdham <b>APPROVED</b>
<b>3PL/2019/0401/F</b>	<b>6 Dwellings</b> <b>Land at Church Lane, Shipdham</b> <b>REFUSED</b>
<b>3PL/2019/1056/O</b>	<b>Proposed development of 8 dwellings</b> <b>Land adjacent to Larwood Way, Shipdham</b> <b>REFUSED</b>

c) Planning Appeals - none

2005. Clerk's Report – To receive and note the Clerk's Report - Noted

2006. BPMC – Cllrs Dewing and Secker. To receive and note:

a) Report from BPMC – no meeting

b) Health & Safety update. - replacement parts for Child Walker have been installed.  
Clerk thanked Cllr Shelley & Cllr Smith.

2007. To discuss memorial bench in Churchyard – discussion regarding bench or use for other purposes. AP Cllr Playford to contact donator. AP to be discussed at PCC/PC meeting.

2008. To approve and adopt revised Financial Regulations – Proposed: Cllr Smith Seconded: Cllr Dewing unanimous. AP Clerk to adopt.

2009. To discuss lighting on footpath between Chapel St & Pound Green Close  
TT Jones to look at and take on in their contract Proposed: Cllr Dewing Seconded: Cllr Crane unanimous. AP Clerk to initiate.

**2010. To approve quote for Gas Safety Certificate for WI Hall.** Proposed: Cllr Dewing Seconded: Cllr Smith unanimous. AP Clerk to initiate.

2011. To note Defibrillator Check completed – Clerk completed Check with Shipdham Manor re usage. AP Clerk

2012. To receive and note Police and SNAP reports – none received. Next meeting 11<sup>th</sup> March 2020

Write for PC Officers re School parking and Mill Road asking for update. AP Clerk



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2013. To receive Cllrs Reports

**Cllr Secker** – White Lines already AP

Sign at Letton Road pointing to Blackmoor Row AP Clerk

Trees in churchyard PCC/PC meeting.

Lights outside of WI Hall – Clements in carpark foyer/outside. AP Clerk

Nocks to meet Marlene at Churchyard. Wreaths clear end of Feb. AP Clerk

WW1 Meeting requested AP Cllr Hewett to organise.

**Cllr Dewing** - Pot hole outside United Reform Church AP Clerk.

**Cllr Woodrow** - Allotment regulations say you need to clear allotment when you leave but get Cllr Woodrow to check allotments first informally.

**Cllr Allum** – Thanked all Parishioners for efforts with Christmas lights around village.

Potential gazebo on village green – AP Cllr Allum to investigate and price up.

**Cllr Worth** - Council formally thanked the Chair for running Christmas Lighting. AP Clerk  
Asked for published information regarding WI Hall & BP AP Cllr Hewett to pass on historical information.

**Cllr Stolworthy** - Letter from Parishioner regarding memorial tree planting AP Cllr Stolworthy to put in contact with the Forest School who would like to plant more.

Letters to land owners near Carbrooke Lane re ditches AP Clerk

Write to Glebe House regarding ivy AP Clerk to write.

Brambles at allotments AP Clerk to contact Z Nock.

Thank Mr & Mrs Rowe AP Clerk to write.

**Cllr Shelley** - Cemetery – some graves are unstable – AP Brett's to do survey.

Asked if news on the United Reformed Church – no news

**Cllr Hewett** - CCTV install call for Councillors for help – Meet at Church 21<sup>st</sup> January 1pm

2014. To receive and note correspondence including any received after the preparation of the agenda.

Receipt of Clerks & Councils Direct - Noted

**Confirmation from BDC remaining S106 monies is £3,640.80 to spend date is 13/11/2020** – Noted

**NALC Couse List** - Noted

2015. Any matters for inclusion on the next agenda.

2016. To confirm the next meeting: Monday 10<sup>th</sup> February 2020. Doors open to Parishioners at 7:15pm. (Planning applications available for Councillors to view from 6:45pm) Meeting closed 9.06pm