



SHIPDHAM PARISH COUNCIL



Chair: Carole Playford Clerk/RFO: June Smith

MINUTES OF THE PARISH COUNCIL MEETING HELD

13th September 2021 at WI HALL

Present: Cllrs: Playford (Chair), Hewett, Secker, J Shelley, S Shelley, Smith, Turner, Wordley & Clerk: June Smith.

4 Parishioners in attendance. The meeting opened at 7.30pm

MINUTES Items in bold added after agenda was published

J Smith Parish Clerk
13/09/2021

2419. Apologies for absence: Cllr Dewing & County Cllr Connolly Absent: Cllr Crane
2420. Declarations of Interest: Cllr Secker re Finance
2421. To agree the Minutes of the meeting held on 12th July 2021 **and the extraordinary meetings of 5th/10th September** – The Minutes were agreed as a true and accurate record and signed by the Vice-Chair/Chair appropriately. Proposed: Cllr S Shelley Seconded: Cllr Secker - unanimous from those attended.
2422. Matters Arising for information only – Action Points
2423. To consider and decide on time specific matters received after the preparation of the agenda
2424. Chairman's Actions – No report
2425. District Councillor Report – New Garden Area in Dereham has opened.
2426. County Councillor Report – Report on Website.
2427. Parishioner's Questions *In accordance with the Council's standing orders, the period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the Chairman of the meeting.*

Included Thomas Bullock Trust, Ex Trustee complained that he felt SPC had acted incorrectly and unfairly with regard to its Nominative Trustee Representatives.

2428. Routine Finance To agree the following payments by cheque Proposed: Cllr Hewett Seconded: Cllr Playford - unanimous

August			
02/08/2021	Clerk	Wages	£959.89
02/08/2021	HMRC	PAYE & NIC	£56.03
02/08/2021	Clerk	Expenses	£143.46
02/08/2021	C Andrews	WI Hall Admin	£40.00
06/07/2021	TT Jones	Solar Lighting	£5,517.60
06/07/2021	TT Jones	Column Replacement	£8,010.00
14/07/2021	M Lodge	Flagpole Works	£240.00
30/06/2021	Parish Mag Printers Ltd	Shipdham News	£457.00
26/07/2021	Parishioner	Allotment Judging	£20.00
20/07/2021	MW Surfacing	Bullock Park Entrance works	£60,565.20
03/08/2021	George Tufts	White Paint for Churchyard Gates	£16.86
06/08/2021	D Nock	Cemetery Caretaker	£80.00
24/08/2021	S Craddock	WI Hall Cleaning	£40.00
11/08/2021	J Bayliss	Moles in cemetery	£163.20
September			
02/09/2021	Clerk	Wages	£959.89
02/09/2021	HMRC	PAYE & NIC	£56.03
02/09/2021	Clerk	Expenses	£114.55
13/09/2021	C Andrews	WI Hall Admin	£40.00
01/09/2021	TTSR	Grounds Maintenance	£2,272.83
13/09/2021	D Nock	Cemetery Caretaker & Bus Shelter Cleaning	£180.00
08/09/2021	NPTS	Training Courses	£150.00

To agree payment of the following invoices by D/D Proposed: Cllr Hewett Seconded: Cllr Playford unanimous.

August			
16/07/2021	Eon	Street Light	£291.92
15/07/2021	BT	WI Hall	£21.00
24/07/2021	Opus Energy	WI Gas June/July	£1.71



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24/07/2021	Opus Energy	WI Electric June/July Credit	£33.47 -£41.96
17/07/2021	BDC	Rates	£135.00
September			
15/08/2021	Eon	Street Light	£301.64
15/08/2021	BT	WI Hall	£21.00
19/08/2021	Opus Energy	WI Electric July/August Credit	-£0.09 -£42.05
19/08/2021	Opus Energy	WI Gas July/August	£0.00
17/08/2021	BDC	Rates	£135.00
03/09/2021	Wave	The Green water rates	£11.09
03/09/2021	Wave	Watton Road allotment water rates	£107.22
03/09/2021	Wave	Cemetery water rates	£14.08
03/09/2021	Wave	Dereham Road allotment water rates	£222.01
03/09/2021	Wave	WI Hall water rates	£47.05

To receive, note and sign bank account balances 31/08/2021 – noted and signed by Chair

Community account	6072	£45,772.13
Church wall account	4380	£4,725.13
Saver Account	4570	£2,798.23
Street Light Account	7769	£2,220.98
WI Hall Account	5971	£12,249.00
Total Balances held		£67,765.47

2429. Planning. To receive and consider Applications, Decisions and Appeals, including any received after the preparation of the agenda

Planning Applications

3PL/2021/1031/HOU	Front extension and cladding to front of property. 6 Eastgate, Shipdham Time sensitive – No objections. Since APPROVED
3PL/2021/1053/D	Reserved matters application following outline permission 3PL/2011/0182/O Erection of 8 detached houses with garages including highways improvements. Land to the East of Mill Road Time sensitive – strong objection To note/discuss email from architects – noted.
3PL/2021/1181/F	New Build 3 bedroom, two storey cottage. Molecatchers Cottage, Mill Road, Shipdham Time sensitive - objection
3PL/2021/1173/HOU	Demolition of existing lean to conservatory and erection of a single storey rear extension. 72 Bradenham Road, Shipdham Time sensitive – no objection
3PL/2021/1213/HOU	Proposed single storey detached outbuilding to form Garage Store and Study to rear of dwelling. 10 Richard Haggard Close, Shipdham No objection but condition with regard to no residential or letting.
3PL/2021/1210/F	Erection of Detached Dwelling Weathervane Farm, Dereham Road, Shipdham No objection

Planning Decisions

3PL/2021/0014/AG	New manure store required on environmental grounds Land at Park Farm, Bird's Corner, Shipdham PRIOR APPROVAL NOT REQUIRED
3PL/2021/0998/LU	Siting of mobile home/caravan White House, Bradenham Road LEGAL DETERMINATION APPROVED
3PL/2021/0909/HOU	Alternations to front porch & proposed rear extension 20 Meadow Close, Shipdham



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	APPROVED
3PL/2021/0959/VAR	Variation of Condition 2 on 3PL/2020/0954/HOU – position of cart lodge/garage moved to clear tree canopy. Street Farm House, High Street APPROVED
3PL/2021/0885/HOU	Home office – cabin style building in front garden 10 Acorn Close, Shipdham APPROVED

Planning Appeals

APP/F2605/W/20/3252383	Land at Church Lane, Shipdham DISMISSED Parishioner spoke and implied Cllr Turner as District Cllr had failed to listen to colleagues/parishioners and advisors. Cllr Turner left the room. Cllr Hewett expressed each Cllr has their own opinion and other Cllrs expressed they too had voted in favour. Cllr Turner re-entered the room gave her comments and suggest that the Parishioner raise any concerns, via the appropriate manner to Breckland Council. A Parish Council meeting was not the place to discuss personal opinions about her and the discussion was closed.
APP/F2605/W/21/3271209	Molecatchers Cottage, Mill Road, Shipdham Two storey Detached House and single storey extension to rear.

2430. Clerk's Report – To receive and note the Clerk's Report - noted

2431. BPMC – Cllrs Dewing and Secker. To receive and note:

- Report from BPMC – Park event was a success. Queries as to why car park was closed - to be bought up with Management Committee at next meeting.
- Health & Safety update – repairs needed to 2 pieces of equipment within the play area. Quote received. Approved Proposer: Cllr Hewett Seconded: Cllr Wordley – unanimous. AP Clerk to Order Parts Cllr J Shelley to install.
- BP Accounts independent examination – Appoint SCS Accounting Proposed: Cllr Smith Seconded: Cllr J Shelley unanimous. AP Clerk to initiate

2432. Highways Issues

- CCTV on Church Close bends – Following another incident Cllr Hewett had meeting with Shipdham Place and Highways. Remedial works needed to protect buildings but cameras have blind spot, request 2nd camera approx. £350.00 Proposed: Cllr Playford Seconded: Cllr Smith. Unanimous. AP Clerk to initiate

2433. To discuss RBL bench on The Green – AP Cllr Smith/Cllr J Shelley to action refurbishment.

2434. To confirm allotment rental for 2021/22 – rental to stay the same/no meeting Proposed: Cllr J Shelley Seconded: Cllr Playford unanimous. AP Clerk to write to allotment holders

2435. To confirm co-option interview panel and date – Panel Cllr Hewett/Cllr Playford/Cllr S Shelley/Cllr Smith – AP Clerk to arrange interviews for 27th September.

2436. To approve Harris memorial application – Proposed: Cllr Playford Seconded: Cllr Secker unanimous AP Clerk to approve

2437. To approve Bartram memorial application – Proposed: Cllr Playford Seconded: Cllr Secker unanimous AP Clerk to approve

2438. To note Defibrillator Check completed.

2439. To receive and note Police and SNAP reports – circulated 27/07/2021

2440. To receive Cllrs Reports

Cllr J Shelley – Parishioner complaint grass cuttings within cemetery – grass sticking to granite stones – report our concerns to contractor. Quote from Nocks to clean graves Proposed: Cllr Hewett Second: Cllr Playford. Heritage Centre guttering M Lodge/ windows panes need replacing by specialist. AP Clerk to initiate quotes.

Cllr Turner – Z Nock to do remedial works at Richard Haggard Close boundaries.

Cllr Secker – Confirmation Gazebo hire monies go to Community Hub

Parklands fly tipping AP Clerk to report

Memorial garden in Church looking lovely.

Trees on The Green to raise the lower branches and to paint the railings around. AP Clerk to get quote Cllr J Shelley/Cllr Smith to paint railings.

Thank you to littler pickers. AP Clerk to write

Cllr Hewett - Shipdham News

Cllr Smith to undertake SAM2 moving. Clerk to organise handover



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2441. To receive and note correspondence including any received after the preparation of the agenda.
To note weekly updates from Norfolk County Council – noted.
To note updates from Thomas Bullock Church of England Primary Academy – noted.
To note approval of the Sinfield memorial application by majority email vote – noted.
To note approval of Churchyard footpath repair quote by majority email vote – noted.
To note approval that the allotment water to be turned off later this year by majority email vote – noted.
To note approval of Robinson memorial application by majority email vote – noted.
To note letter from Parishioner with regard to Trap Lane – noted.
To note complaints regarding parking on Mill Road referred to Highways and Community Beat Officer – noted.
2442. Any matters for inclusion on the next agenda – Christmas Tree & Heritage Centre
2443. To confirm the next meeting: 11th October 2021 Meeting closed 20.38pm