



SHIPDHAM PARISH COUNCIL



Chair: Sam Shelley Clerk/RFO: June Smith

MINUTES OF THE PARISH COUNCIL MEETING HELD

13th April 2026 at WI HALL

Present: Cllrs: Shelley (Chair), Belo, Cross, Feerick, Kemp, Lister, Smith, District Cllr Turner & Clerk: June Smith

8 x Parishioners in attendance. The meeting opened at 8.30pm. Meeting was recorded.

Items in bold added after agenda published.

Parish Council meetings are recorded (audio only) to aid with the production of accurate minutes and give parishioners who are unable to attend the ability to listen to the proceedings. Recordings are accessed by requesting a link from the Clerk and are read only, downloadable copies will not be provided. Recordings are held for 3 months only and then deleted.

J Smith Parish Clerk
13/04/2026

- 3894. Apologies for absence – Cllrs Paul Holman & Ivan Chubbock & District Councillor Hewett.
- 3895. Declarations of Interest and to consider any requests for dispensations – Cllr Cross re The Green – dispensation agreed.
- 3896. To agree the Minutes of the meeting held on 9th March 2026 - The Minutes were agreed as a true and accurate record and signed by the Chair - unanimous from those present
- 3897. Parishioner's Questions *In accordance with the Council's standing orders, the period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the Chairman of the meeting.*

Dropped drain ironworks outside The Golden Dog – Cllr Shelley had already reported.

- 3898. Matters Arising for information only – Action Points – as per Clerk's Report.
- 3899. Chairman's Actions – reporting various potholes around village. Parishioners concerns regarding speeding lorries around A1075 around Bothy Corner – spoken with Simon Smith to see if SAM2 could be placed and Paul Belo re potential Speedwatch site. Both contacting appropriate authorities to request permissions. AP Cllr Belo & Cllr Smith
- 3900. District Councillor Report – as per website. Election day May 7th, Cllr Duigan standing in for Ed Connolly.
- 3901. County Councillor Report – no report.
- 3902. Routine Finance
To agree the following payments by cheque/bacs. Payments agreed unanimous.

15/04/2026	£1,381.83	Clerk – Wages.
15/04/2026	£122.33	Clerk – Expenses.
01/04/2026	£40.00	C Andrews - WI Hall Admin.
01/04/2026	£40.00	T Wale - WI Hall Cleaning.
01/04/2026	£80.00	D Nock - Cemetery Caretaker.
18/03/2026	£10.00	GiffGaff – Dereham Road Allotment Sim.
28/03/2026	£49.99	Acorn Pest & Country Services – pest control in Cemetery.
09/03/2026	£337.94	Massey Harpers – Gate and fixings for Watton Road allotments.
31/03/2026	£150.00	WI Hall hire
23/03/2026	£4,881.03	Gallagher – Insurance policy, approved by majority email vote for 3 year term.
23/03/2026	£98.87	Amazon – litter pickers, hoops and gloves.
24/03/2026	£30.90	George Tufts & Son – post mix for Watton Road allotment gate.
07/04/2026	£318.00	Roger Norton Tree Surgeons – ransom strip hedge.

To agree payment of the following invoices by D/D. Payments agreed unanimous.

04/04/2026	£701.12	100Green – Street Lighting - March
12/03/2026	£47.41	BT – WI Hall Internet
06/04/2026	£44.97	Octopus – WI Hall Electric - March
03/04/2026	£107.91	EDF WI Hall Gas – March
25/03/2026	£24.01	British Gas – Heritage Centre Electric - March
05/04/2026	£15.50	Eon – The Green Electric – March
15/04/2026	£107.81	BDC – Heritage Centre rates
15/04/2026	£186.50	BDC – Cemetery rates.

To receive, note and sign bank account balances 31/03/2026. Noted and signed by Chair.



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Community Account (6072)	£11,261.99
WI Hall Account (5971)	£3,398.06
Church Wall Account (4380)	£7,975.13
Saver Account (4570)	£10,121.76
Street Light Account (7769)	£22,533.20
Total Balanced	£55,290.14

3903. Planning. To receive and consider Applications, Decisions and Appeals, including any received after the preparation of the agenda.
Planning Applications

3PL/2023/0585/D Application for approval of reserved matters (layout, scale, appearance and landscaping) for all remaining phases (ii-IV) of outline planning permission 3PL/2022/1065/VAR relating to the residential development of 291 dwellings.

Land off Shipdham Road/Westfield Road, Shipdham Lane, Dereham
No objections

PL/2026/0363/RMAJ Application for approval of reserved matters (siting, design and external appearance of any building, means of access and landscaping) following out line planning permission 3PL/2022/1071/O relating to the residential development of 89 dwellings.

Land to the east of Westfield Road and to the south of Westfield Lane, Dereham.
No objections.

PL/2026/0179/VAR Variation to condition 2 of 3PL/2019/0250/D Change to house type and position of plot 7

Land adjacent to Field View, Swan Lane, Shipdham (Plot 7).

No objections.

Planning Decisions – none.

Planning Appeals – none.

3904. To receive and note Clerk's Report – received and noted.

3905. BPMC - To receive and note:

- Report from Bullock Park Management Committee – Upcoming AGM 13th May.
- Health & Safety update – rivets on skate ramp repaired, weekly checks in hand.

3906. To consider purchasing stab packs for defibs – packs too big to fit in defibs so would need a cabinet. 1 in favour 6 against. No Action.

3907. To discuss solicitors quotes for BDC land transfer. Hayes and Storr. AP Clerk to instruct once confirmation received from BDC.

3908. To discuss speed bumps on The Green. Cllr Cross DOI. Defer and do another mail shot. AP Clerk to do mail shot.

3909. To discuss WI Hall ceiling quotation – Cllr Holman. Defer to next month.

3910. To approve street lighting unmetered supply contract for 01/05/2026-30/04/2027. Agreed Unanimously. AP Clerk to initiate.

- 3911. Request from All Saints Church to hold Drynkings on village green on May 4th.** Agreed Unanimously. AP Clerk to approve.

3912. To note Defibrillator Checks completed – noted.

3913. To receive Cllrs Reports – for information only.

Cllr Smith – lampposts 2 x Mill Road (28) (100) & Mill Road Estate (36) not working correctly. AP Clerk to contact maintenance team.

Noted car parking on A1075 verge north of Pound Green Lane, which is obstructing the view when pulling out of Pound Green Lane. AP Monitor situation.

Cllr Cross/Belo – attempted litter pick but no one showed up. Making it a monthly event. Dates to go in Parish Magazine, Facebook Page, Litter pick page and attach posters on lampposts.

Cllr Feerick asked regarding the Sam2 outside Eastgate. AP Clerk to chase highways.



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3914. To receive and note correspondence including any received after the preparation of the agenda.
To note newsletters from Thomas Bullock Church of England Primary Academy – noted.
To note update from George Freeman MP regarding Central Norfolk Solar Farm Action Alliance - noted.
To note receipt of 2025/2026 AGAR – noted.
To note updates regard Norfolk Local Government Reorganisation – noted.
To note Watton Neighbour meeting to take place on 21st April 2026 7pm online only – noted.
To note temporary Fuel Surcharge for grounds maintenance – noted.
To note Notice of Vacancy periods has elapsed with no requests received. Council can now co-opt – noted.
To note invitation to Cllrs and Clerk, from Shipdham Twinning for 40th Anniversary on Thursday 14th May at midday, RSVP by Monday 20th April - noted.
Approved erection of shed at Dereham Road allotment site by majority email vote – noted.
3915. Any matters for inclusion on the next agenda. WI Hall.
3916. To confirm the next Annual Parish Council Meeting will take place on 11th May 2026.

Meeting closed at 8.56pm