



# SHIPDHAM PARISH COUNCIL



Chair: Carole Playford Clerk/RFO: June Smith

## MINUTES OF THE PARISH COUNCIL MEETING HELD 8<sup>th</sup> February 2021 BY ZOOM VIRTUAL MEETING

Present: Cllrs: Playford (Chair), Dewing, Hewett, Secker, J Shelley, S Shelley, Smith, Turner & Clerk: June Smith.

4 Parishioners in attendance. The meeting opened at 7.30pm Meeting was recorded.

### MINUTES Items in bold added after agenda was published

J Smith Parish Clerk  
08/02/2021

- 2255. Apologies for absence: Cllr Allum, Cllr Crane, Cllr Stolworthy & Cllr Connolly
- 2256. Declarations of Interest - Cllr Smith with regard to cheque payments. Cllr Turner re cheque payments.
- 2257. To agree the Minutes of the meeting held on 11<sup>th</sup> January 2021 – The Minutes were agreed as a true and accurate record and will be signed by the Chair at the next appropriate meeting. Proposed: Cllr Dewing  
Seconded: Cllr Smith - unanimous.
- 2258. Matters Arising for information only – Action Points – All in hand or completed.
- 2259. To consider and decide on time specific matters received after the preparation of the agenda – none received
- 2260. Chairman's Actions – Chasing quote for electrical works at The Green
- 2261. District Councillor Report – weekly reports. Meeting with George Freeman and Mid Norfolk Flood Group. Cabinet passed budget for Breckland Council Tax – raised by £4.95 a year.
- 2262. County Councillor Report – Report circulated.
- 2263. Parishioner's Questions *In accordance with the Council's standing orders, the period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the chairman of the meeting.* **Parishioners are invited to address the Council via email, correspondence or online link. If you would like to participate in the meeting online, please email the Clerk.**

Junction between Trap Lane and New Road – Clerk had reported again will follow up.

- 2264. Routine Finance To agree the following payments by cheque. Cllr Smith & Cllr Turner DOI Proposed: Cllr Hewett Seconded: Cllr Dewing

08/02/2021	Clerk	Wages	£959.29
08/02/2021	HMRC	PAYE & NIC	£22.81
08/02/2021	Clerk	Expenses	£143.76
08/02/2021	Lynda Turner	Emergency Phone Top Up	£20.00
17/01/2021	ICO	Data Protection renewal	£40.00
11/01/2021	James Bayliss	Pest Control	£42.00
13/01/2021	Roger Norton	Tree works as quoted	£1,470.00
28/01/2021	Parish Mag Printers Ltd	Shipdham News	£351.00
<b>29/01/2021</b>	<b>SPS Print</b>	<b>SCEP Leaflet Printing</b>	<b>£355.00</b>
<b>04/02/2021</b>	<b>G Tufts &amp; Sons</b>	<b>Materials for footpath railing repairs</b>	<b>£65.23</b>
<b>08/02/2021</b>	<b>M Lodge</b>	<b>Repairs to footpath railing and noticeboards</b>	<b>£101.00</b>
<b>08/02/2021</b>	<b>D Nock</b>	<b>Cemetery Caretaker</b>	<b>£80.00</b>

To agree payment of the following invoices by D/D Proposed: Cllr Hewett Seconded: Cllr Playford - unanimous

16/01/2021	Eon	Street Light	£302.22
29/01/2021	BT	WI Hall	£14.83
19/01/2021	Opus Energy	WI Gas Dec/Jan	£52.17
19/01/2021	Opus Energy	WI Electric Dec/Jan	£13.22
15/01/2021	BDC	Rates	£117.00

To receive, note and sign bank account balances 29/01/2021 – noted.

Community account	6072	£42,151.95
Church wall account	4380	£4,075.13
Project A/c	2024	£0.05
Saver Account	4570	£47,795.87



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Street Light Account	7769	£15,035.97
WI Hall Account	5971	£14,382.75
<b>Total Balances held</b>		<b>£123,441.72</b>

2265. Planning. To receive and consider Applications, Decisions and Appeals, including any received after the preparation of the agenda

a) Planning Applications

3PL/2021/0061/HOU	Single storey front porch and rear bedroom extensions. 22 Pound Green Lane, Shipdham No issues with application.
3PL/2011/0182/O	Mill Road Development update: The Development of the Mill Road site has stopped with immediate effect and for the foreseeable future as a result of potential breaches of environmental, protection and planning legislation.
<b>3DC/2021/0021/DOC</b>	<b>Discharge of conditions 3 &amp; 8 Street Farm, High Street, Shipdham Conditions met</b>

b) Planning Decisions

3PL/2020/1423/HOU	Flat roof single storey rear extension Longley House, 44 Bradenham Road APPROVED
3PL/2020/1270/F	The Laurels, 18 Market Street APPROVED
3PL/2020/1206/F	Erection of Single Storey Dwelling and Garage Land adjacent Sun Ville, Little Hale Road, Shipdham REFUSED
3PL/2020/1207/F	Conversion of barn to 1 bed dwelling Street Farm, High Street, Shipdham APPROVED

c) Planning Appeals - none

2266. Clerk's Report – To receive and note the Clerk's Report – noted.

2267. BPMC – Cllrs Dewing and Secker. To receive and note:

a) Report from BPMC - Tree stump has been removed from the entrance.

b) Health & Safety checks in hand.

2268. To note Quarter 3 Budget Accounts - noted

2269. To note resignation of Parish Council Representative of the Thomas Bullock Trust – noted.

2270. To appoint new Parish Council Representative of the Thomas Bullock Trust – Cllr Playford & Cllr Dewing like to stand. Adjourned due to later agenda item.

2271. To discuss vandalism at the Old Pit – Landowner caretaker and Cllr S Shelley to do community awareness campaign to inform community that the land is owned but can be used in a respectful way. Council could not pay for skip on private land. AP Cllr Shelley to liaise with landowner caretaker.

2272. To approve/object A1075 Thetford to Dereham speed limit amendments. Approved amendments Proposed: Cllr Hewett Seconded: Cllr Secker – unanimous. AP Clerk to report.

2273. To discuss partial re-wilding of the churchyard – PCC asking for permission to re-wild part of churchyard as Churches contribution towards climate change. Proposed: Cllr Dewing Seconded: Cllr Smith – unanimous.

2274. To note Defibrillator Check completed – noted.

2275. To receive and note Police and SNAP reports – circulated 29/12/2020 – noted.



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2276. To receive Cllrs Reports

Cllr Turner – severe weather protocol in place for homeless.

Cllr Dewing – WI roof to be completed 18/19<sup>th</sup> Feb. Moles in cemetery AP Clerk to contact James Bayliss.

Bin bags and gloves for litter pickers AP Cllr Hewett to provide gloves, bin bags and pickers.

Cllr Smith – emergency leaflet drops nearly completed, household list to be updated with more accurate number.

o/s Chapel, Cemetery, Pound Green pot holes AP Clerk to report.

Cllr J Shelley – Water on Chapel Street, Cllr Shelley spoke to NCC Highways who have assured works will be completed once weather above freezing.

Cllr S Shelley – Chasing UK Power Networks for extra emergency kits.

Cllr Hewett – Shipdham News requests.

Cllr Secker – Noticeboard repairs done. Ditches outside Riverside Farm, Dusty Meadow drainage problems. Cllr Turner commented that area is high on the flood list with the Mid Norfolk Flood Group.

2277. To receive and note correspondence including any received after the preparation of the agenda.

To note weekly updates from Breckland Council and Norfolk County Council.

**Approved the fencing at Fen Folgate/Parklands footpath – by majority email vote – noted.**

2278. Any matters for inclusion on the next agenda.

2279. To confirm the next meeting: Monday 8<sup>th</sup> March 2021.

2280. **Pursuant to s 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business, the public and the press leave the meeting during discussion of the Thomas Bullock Trust.** Proposed: Cllr Playford Seconded: Cllr Turner.  
The matter was discussed. Action steps in place to determine way forward.