



SHIPDHAM PARISH COUNCIL



Chair: Carole Playford Clerk/RFO: June Smith

MINUTES OF THE PARISH COUNCIL MEETING HELD 8th March 2021 BY ZOOM VIRTUAL MEETING

Present: Cllrs: Playford (Chair), Dewing, Hewett, Secker, J Shelley, S Shelley, Smith, Stolworthy, Turner & Clerk: June Smith.

6 Parishioners in attendance. The meeting opened at 7.30pm Meeting was recorded.

MINUTES Items in bold added after agenda was published

J Smith Parish Clerk
08/03/2021

- 2281. Apologies for absence: Cllr Allum, Cllr Crane & Cllr Connolly
- 2282. Declarations of Interest – Cllr Dewing re cheque payments.
- 2283. To agree the Minutes of the meeting held on 8th February 2021 – The Minutes were agreed as a true and accurate record and will be signed by the Chair at the next appropriate meeting. Proposed: Cllr Hewett
Seconded: Cllr Secker - unanimous.
- 2284. Matters Arising for information only – Action Points
- 2285. To consider and decide on time specific matters received after the preparation of the agenda – nothing to report.
- 2286. Chairman's Actions – no report.
- 2287. District Councillor Report. – weekly reports circulated – remind everyone the census happening March 21st 2021. Receipt of letter of Ministry of Housing Communities to extend use of land for community events, hospitality and outdoor markets.
- 2288. County Councillor Report. – Report circulated
- 2289. Parishioner's Questions *In accordance with the Council's standing orders, the period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the chairman of the meeting. Parishioners are invited to address the Council via email, correspondence or online link. If you would like to participate in the meeting online, please email the Clerk.*

Include: Thomas Bullock Trust – questions should be passed to Rev P Cubitt. Chair stressed that no Parish Representatives will be appointed until the Trust is in order. Loss of Community Centre as a venue. School confirmed that the school hall will be available to hire once COVID restrictions allow. School sign on A1075. Cllr Hewett called for more tolerance within the team and in the community. Trap Lane/New Road junction AP Clerk to write to Highways

Cllr Stolworthy left the meeting.

- 2290. Routine Finance To agree the following payments by cheque Cllr Dewing DOI Proposed: Cllr Hewett
Seconded: Cllr Playford

08/03/2021	Clerk	Wages	£959.29
08/03/2021	HMRC	PAYE & NIC	£22.81
08/03/2021	Clerk	Expenses	£105.07
21/02/2021	M Neave	WI Porch Repairs	£705.00
22/02/2021	Mrs S Allen	Electrical Repairs to The Green	£55.49
17/02/2021	J Bayliss	Pest Control	£44.40
03/03/2021	Came & Co	Insurance	£2,888.29
08/03/2021	D Nock	Cemetery Caretaker and Bus Shelter cleaning	£160.00

To agree payment of the following invoices by D/D Proposed: Cllr Playford Seconded: Cllr Smith

02/02/2021	Eon	Street Light	£302.22
01/03/2021	BT	WI Hall – incorrect awaiting credit note	£57.84
16/02/2021	Opus Energy	WI Gas Jan/Feb	£54.56
16/02/2021	Opus Energy	WI Electric Jan/Feb – over estimated, submitted actual readings and awaiting credit note.	£143.32
19/02/2021	Biffa	WI Hall/BP Waste	£284.39
03/03/2021	Wave	Cemetery Water	£21.48
03/03/2021	Wave	WI Hall Water	£27.54
03/03/2021	Wave	Watton Road allotment water	£25.67
03/03/2021	Wave	Dereham Road allotment water	£8.93
03/03/2021	Wave	Standpipe - The Green	£10.33

To receive, note and sign bank account balances 26/02/2021 – noted.



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Community account	6072	£33,949.20
Church wall account	4380	£4,725.13
Project A/c	2024	£0.05
Saver Account	4570	£47,796.24
Street Light Account	7769	£22,535.97
WI Hall Account	5971	£14,319.72
Total Balances held		£123,326.31

2291. Planning. To receive and consider Applications, Decisions and Appeals, including any received after the preparation of the agenda

a) Planning Applications

3PL/2021/0191/HOU	Strip pantile roof to front extension and replace with thatch to match existing cottage. Strip off flat roof to bay and provide a pantile covered pitched roof. Take out bedroom window and reduce in depth to allow for pitching bay roof. Install 2No dormer windows to landing in main cottage and thatch around. Strip off roof to existing porch roof, provide new framework on existing dwarf walls and construct new shallower pitched pantile roof. Forge Cottage, 16 Bradenham Road, Shipdham No objections
3PL/2021/0235/HOU	Revisions to approved PP 3PL/2020/1170/HOU to include amended materials and insertion of Velux window. 13 Townshend Place, Shipdham No objections
3PL/2021/0278/HOU	Proposed two storey side extension and rear flat roof extension. 20 Market Street, Shipdham No objections
NCC	Relocation of Existing Zebra Crossing. Robust rebuttal – junction will be between two new developments. SAM sign be placed at the crossing collate traffic plan Proposed: Cllr Hewett Seconded: Cllr Smith. Cllr Hewett Cllr Dewing to do strong rebuttal. Cllr Dewing to take SAM sign to Westcotec for repairs.
3PL/2021/0313/HOU	Proposed single storey extension to side of property. 33 Oak Meadow, Shipdham No objections

b) Planning Decisions

3PL/2020/1472/O	Two storey detached house with single storey extension to rear. Molecatchers Cottage, Mill Road, Shipdham REFUSED
3PL/2020/1005/VAR	Variation of Conditions Nos 2, 6 & 7 of permission 3PL/2016/0655/F The Old Waggon and Horses, Chapel Street, Shipdham APPROVED
3PL/2021/0061/HOU	Single storey front porch and rear bedroom extensions. 22 Pound Green Lane, Shipdham APPROVED

c) Planning Appeals

APP/F2605/W/20/3257763	Wood Court, Church Lane, Shipdham Change of use from communal room to residential accommodation. GRANTED
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2292. Clerk's Report – To receive and note the Clerk's Report – noted.

2293. BPMC – Cllrs Dewing and Secker. To receive and note:

- a) Report from BPMC – Report from Chair circulated 15/02/2021 Pavilion has been painted. Mole Hills at far end. AP Clerk to ask Pest Control to have a look.
- b) Health & Safety update – checks all in hand.

2294. To receive and note email from Shipdham Community Trust that the Community Centre building is to be transferred to DNEAT – noted.



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2295. To note resignation of Parish Council Representative of the Thomas Bullock Trust – noted.
2296. To discuss WI Hall re-opening – Everything ready to go, risk assessment done. Approx. June time. AP Clerk to add to June agenda
2297. To approve quote for tree works at Bullock Park. Proposed: Cllr J Shelley Seconded: Cllr Dewing – also to prune tree at 62 Pound Green Close unanimous.
- 2298. To approve Insurance Schedule.** Proposed: Cllr Playford Second Cllr Hewett -unanimous.
- 2299. To discuss sign on A1075** – sign had been removed
2300. To note Defibrillator Check completed – Done by Clerk
2301. To receive and note Police and SNAP reports – no report.
2302. To receive Cllrs Reports
Cllr S Shelley – Woodland/Old Pit Update. Contacted BDC Safeguarding Team for training links. Moles at cemetery - Clerk in hand. Cllr S Shelley thanked Cllr Hewett for the litter picking equipment. Emailed UK Power Networks re emergency kits.
Cllr Turner – wanting a personal apology. Cllr Playford proposed letter to Cllr Stolworthy Seconded: Cllr J Shelley. AP Cllr Playford to write letter.
Cllr Smith - Swan Lane potholes – already reported and in hand. Bonfires near Swan Lane.
Cllr Dewing – Rubbish on A1075 (discussed prior), Tree outside 62 Pound Green – in hand as above.
Cllr Hewett – Praised the School for their inclusion on both Local and National TV. Shipdham News information. Cllr J Shelley proposed SPC pay for 3 months Seconded: Cllr Playford – unanimous. Cllr Turner thanked SPC on behalf of Church.
Cllr Secker – Cricket Players development - Cllr Hewett explained development on hold. Highways flood signs and cones still on road AP Clerk to ask for them to be removed. Bollard knocked down o/s Bulwer's Cottage – Clerk already reported and in hand. Railings at Parklands – not SPC land.
2303. To receive and note correspondence including any received after the preparation of the agenda.
To note weekly updates from Breckland Council and Norfolk County Council – noted.
To note email from George Freeman regarding setting up Mid Norfolk Flood Partnership. – noted.
To note email from Headteacher of Thomas Bullock CE Primary Academy, asking for applications to join the Governing Body - noted
Approved WI Hall repainting quote by majority email vote - noted
Receipt of Clerks & Councils Direct - noted
To note correspondence re flooding at Little Hale, Shipdham. Clerk had forwarded to NCC and Highways
2304. Any matters for inclusion on the next agenda. Clerk to invite annual reports from clubs/societies.
2305. To confirm the next meeting: Monday 12th April 2021.
2306. Pursuant to s 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business, the public and the press leave the meeting during discussion of the Thomas Bullock Trust. This item was removed from the agenda



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