



SHIPDHAM PARISH COUNCIL



Chair: Carole Playford Clerk/RFO: June Smith

MINUTES OF THE PARISH COUNCIL MEETING HELD 9th December 2019 IN THE WI HALL

Present: Cllrs: Playford (Chair), Allum, Dewing, Hewett, Secker, Shelley, Smith, Woodrow, Worth, County Cllr Connolly & Clerk: June Smith.

Also present PC Gilluley & Force Traffic Officer Jack Askew
15 Parishioners in attendance. The meeting opened at 7.30pm

(items in bold added after agenda was published)

J Smith Parish Clerk
09/12/2019

The meeting was started with a presentation and question time with PC Paula Gilluley, Community Engagement Officer and a member of the Force Traffic team regarding traffic and speeding within the area. Force Traffic Officer confirmed that the SAM camera can go on any 30mph road.

- 1968. Apologies for absence – Cllr Stolworthy – not present Cllr Crane
- 1969. Declarations of Interest – Cllr Secker re Finance
- 1970. To agree and sign the Minutes of the meeting held 11th November 2019 – The Minutes were agreed as a true and accurate record and signed by the Chair. Cllr Woodrow mentioned that point 1964 the £500 was the Chair's pocket not the emergency fund. Proposed: Cllr Dewing Seconded: Cllr Smith
- 1971. Matters Arising for information only – Action Points all completed/in hand or ongoing.
- 1972. To consider and decide on time specific matters received after the preparation of the agenda – no matters
- 1973. Chairman's Actions – Chair thanked all Cllrs for their help and support throughout the year and wished everyone Merry Christmas.
- 1974. District Councillor Report – report on file -read out by Chair. Cllr Hewett expanded on some of the points raised.
- 1975. County Councillor Report – County Cllr Connolly wished everyone happy Christmas.
- 1976. Parishioner's Questions *In accordance with the Council's standing orders, the period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the chairman of the meeting.*

Including; Parish to send letter to waste disposal unit regarding spilt waste. AP Parish will write letter in conjunction with County Cllr Connolly.
Mill Road footpath – reported.
Planning re modify S106 application.

- 1977. Routine Finance To agree the following payments by cheque Proposed: Cllr Shelley Seconded: Cllr Dewing 7 in favour Cllr Woodrow abstained.

09/12/2019	J Brown	WI Hall Cleaning	£36.00
09/12/2019	C Andrews	WI Hall Admin	£40.00
09/12/2019	Clerk	Wages	£950.53
09/12/2019	HMRC	PAYE & NIC	£67.88
09/12/2019	Clerk	Expenses for November	£153.79
20/11/2019	Great Melton Farms	Christmas Tree	£160.00
16/11/2019	Z Nock	Hedge works at Churchyard	£50.00
22/10/2019	G Tufts	Wood etc for works in Churchyard	£37.50
21/11/2019	James Bayliss	Pest Control	£33.00
27/11/2019	Cartridgesave	Inks	£156.86
26/11/2019	TT Jones	Defect repairs	£416.41
06/12/2019	D Nock	Cemetery Caretaking	£80.00
06/12/2019	D Nock	Churchyard Memorial Garden upkeep Aug-Dec	£125.00

- a) To agree payment of the following invoices by D/D Proposed: Cllr Dewing Seconded: Cllr Smith 8 in favour Cllr Woodrow abstained

17/11/2019	Eon	Street Light	£302.78
15/11/2019	BT	WI Hall	£32.52
18/11/2019	Opus Energy	WI Gas	£57.46



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18/11/2019	Opus Energy	WI Electric	£31.57
22/11/2019	Biffa	WI/BP Waste	£249.29
15/11/2019	BDC	Rates	£100.00
03/12/2019	Wave	WI Hall water	£59.55
03/12/2019	Wave	Cemetery water	£16.18
03/12/2019	Wave	Watton Road allotments	£23.47
03/12/2019	Wave	Standpipe, The Green	£11.93
03/12/2019	Wave	Dereham Road allotments	CR £7.68

- b) To receive, note and sign bank account balances at 29/11/2019 Agreed and signed by Chair.

Community account	6072	£37,800.25
Church wall account	4380	£4,075.13
Project A/c	2024	£0.05
Saver Account	4570	£47,692.77
Street Light Account	7769	£15,018.77
WI Hall Account	5971	£5,245.72
Total Balances held		£109,832.69

- c) To note transfer £650 to Church Wall account & £7,500 to Street Light maintenance account, as per budget – noted.



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1978. Planning. To receive and consider Applications, Decisions and Appeals, including any received after the preparation of the agenda

a) Planning Applications: To note the following applications referred to the Planning Committee

3PL/2019/0401/F	Amended Plans Residential development of 6 dwelling houses Land at Church Lane, Shipdham Time sensitive – previous comments still stand
3PL/2019/1368/O	Residential development of Garden Plot extending to 0.22ha with Highway Access 32/34 Letton Road, Shipdham Time sensitive – concerns regarding overdevelopment of site.
3PL/2019/1395/F	Residential Development of 9 Dwellings Street Farm, High Street, Shipdham Concerns re properties being overlooked, the street view, brick wall in conservation area to be removed, road access. Overdevelopment and crowding.
3PL/2019/1423/F	Demolition of existing garage; erection of three dwellings with garages/carport Russell House, 68 Market Street, Shipdham Concerns re overdevelopment.
3PL/2019/1308/VAR	Amended plans Revised access and layout The Old Waggon & Horses, Chapel St, Shipdham Reinstated the dog groomer & chip shop but garage is viable and should be included. Planning being heard on 16 th December. Original objections stand.
3PI/2019/1463/F	The conversion of an existing office building into 4 residential flats and the retention of a single Office. Park Grange, High Street, Shipdham No issues
3PL/2019/1456/LB	Listed Building Consent. Dwelling: Replace 2 x wood burners, remove chimney pot and install chimney system & replace chimney pot. Workshop: Remove and replace stove. Bulwers Cottage, Shipdham No issues
3OB/2019/0042/OB	Application to modify S106 of 3PL/2013/0095/O Changes to trigger of obligation in para 1-1 of the third schedule and all references to the deed in the fourth schedule shall be deleted. Chapel Street, Shipdham Can't comment as incorrect attachment. Cllr Hewett to follow up.

b) Planning Decisions

3PL/2019/1214/F	New access and relocation of Plot 37 approved under 3PL/2013/0095/O and 3PL/2017/0757/D Land north of Chapel Street, Shipdham
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	APPROVED
3PL/2019/1222/F	Proposed two storey dwelling Park View, Land adjoining Old Post Office Street REFUSED
3PL/2019/1242/VAR	Variation of Condition No 3 (slab levels) Land north of Chapel Street, Shipdham APPROVED
3PI/2017/0864/F	Residential development for 23 dwellings and associated car parking and garages. The Cricket Players, Old Post Office Street, Shipdham REFUSED
3PI/2019/1315/HOU	Replacement front porch Cadwell House, High Street, Shipdham APPROVED
3PL/2019/1357/VAR	Amendment to time frame for highways works Land north of Chapel Street, Shipdham APPROVED

c) Planning Appeals - none

1979. Clerk's Report – To receive and note the Clerk's Report – noted.
1980. BPMC – Cllrs Dewing and Secker. To receive and note:
a) Report from BPMC – no report
b) Health & Safety update – Clerk has ordered replacement parts for Childs Walker. AP Clerk & Cllr Shelley to replace once received.
1981. To approve & adopt revised Standing Orders Proposed: Cllr Hewett Seconded: Cllr Playford. Next agenda to add Chair's pocket fund.
1982. To discuss and approve 2020/21 budget and precept request. Proposed: Cllr Shelley Seconded: Cllr Dewing 8 in favour Cllr Woodrow abstained
1983. To discuss boundary at Pound Green Lane. Proposed Estate Fencing along boundary Proposed: Cllr Playford Seconded: Cllr Hewett unanimous. AP Clerk to inform Clayland
1984. To discuss strip of land at Pound Green Lane – AP Clerk to write to Shipdham Community Trust for their intentions.
1985. To discuss parking signs on The Green – Cllr Playford declared an interest and did not vote. Propose removal of existing sign and purchase 2 signs for M Lodge to put up. Proposed: Cllr Hewett Seconded: Cllr Shelley unanimous AP Clerk to order signs and initiate works.
- 1986. To discuss Playdale alternative quotation – Proposed: Cllr Hewett Seconded: Cllr Playford AP Clerk to initiate**
1987. **To discuss Church wall CCTV and quotes. Propose to accept quotes and place CCTV in external box. Proposed: Cllr Dewing Seconded: Cllr Smith. Unanimous Clerk to initiate.**
1988. To note Defibrillator Check completed – Clerk completed
1989. To receive and note Police and SNAP reports - circulated 12th November 2019 & 9th December 2019



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1990. To receive Cllrs Reports

Cllr Secker – Drain outside Mapperton Fee, Bradenham Road broken. AP Clerk to report. Chase planning enforcement re Ash Farm – Clerk to chase.

Cllr Woodrow re Community allotments – Clerk confirmed no interest had been received.

Cllr Allum – white lines throughout the village. Cllr Hewett noted NCC have run out of budget. AP Cllr Hewett to contact Mr Cotton.

Cllr Hewett – Asked for entries for Shipdham News

Cllr Worth – Opposite Bothy, steep camber in road and no drainage is causing flooding. AP Clerk to report to Highways. Also, at that point path so narrow that larger vehicle mirrors overhanging pathway. AP Cllr Hewett to report also.

Cllr Shelley – Streetlight Mill Road by Mill close entrance not working AP Clerk to report. Pathway through Churchyard getting rutted again. Position of lighting worsen due to cover. Cllr Hewett to raise at next PCC/PC meeting. Clerk will ask M Lodge to have a look at the footpath.

Cllr Playford on behalf of Cllr Stolworthy - Road in Parklands around 1/10 has large cracks and ruts. AP Clerk to report to Highways.

Cllr Playford - Thank Cllr Crane for getting and erecting Christmas Tree & thank you to Community Hub who decorated tree. AP Clerk to write thank you letters. AP Cllr Playford to purchase outdoor electric case for lighting switches.

1991. Clerk – wished everyone a Merry Christmas on behalf of Patty Harris, who had emailed. To receive and note correspondence including any received after the preparation of the agenda.

To note Business Premium Account interest decreasing from 0.2% to 0.1% from January 2020 - noted

To note updated Mobile Library Timetable – details on website – noted.

To note letter response from Complainant – noted.

On November 28th 2019, Breckland District Council adopted the Breckland Local Plan 2011-36 – noted.

1992. Any matters for inclusion on the next agenda – Chair's pocket fund in Standing Orders.

1993. To confirm the next meeting: Monday 13th January 2020. Doors open to Parishioners at 7:15pm. (Planning applications available for Councillors to view from 6:45pm) Meeting closed 9.15pm