



# SHIPDHAM PARISH COUNCIL



Chair: Carole Playford Clerk/RFO: June Smith

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## NOTES OF INFORMAL MEETING OF THE PARISH COUNCIL HELD 15<sup>th</sup> April 2020 ONLINE BY ZOOM

Present: Cllrs: Playford (Chair), Dewing, Hewett, Shelley, Smith, Stolworthy, District Cllr Turner, County Cllr Connolly & Clerk: June Smith.

Also online: Helen Bridge (Coronavirus Response Team Co-Ordinator). The meeting opened at 7.30pm

- J Smith Parish Clerk  
15/04/2020

Apologies Cllr Allum (who expressed his thanks to everyone for all their hard work), Cllr Woodrow, Cllr Worth, Cllr Secker

Declaration of Interests Asked Cllrs to declare Declarations any Interests, as and when conversations arose.

Cllr Connolly gave brief update from County level. Updates going out twice each week with accurate and up to date information. He thanked everyone, personally and from County level, on the Parish Council and those volunteers for their input and hard work in getting the systems in place for the village and wished a happy ending in the not too distant future.

Helpline for any resident: 0344 8008020 and website will lead people to relevant info and advice. Cllr Connolly stressed he could be contacted anytime and over any issue.

Cllr Hewett introduced Helen Bridge, Shipdham Volunteer Co-Ordinator. Helen gave a brief history of her work and background etc. She has volunteered to Co-ordinate a growing number of volunteers and allocate and relay any requests that come in. The emergency group is working in conjunction with other groups such as the Surgery, All Saints Church and other Parishes.

Cllr Turner is currently manning the emergency phone, which is on 24/7, although response had been fairly quiet and Parishioners now settling down and finding own resources of getting provisions. Cllr Secker is also available by phone for reassurance and a chat. Group is also encouraging people to join the team of needle workers making scrubs and bags for NHS workers, details on social media. **AP** Cllr Turner has a list of contact details which she will forward to all Cllrs.

The team thanked Cllr Stolworthy and the postal service, for their help in delivering leaflets and keeping going, which is a lifeline for some people.

Cllr Hewett proposed that another leaflet should go out within the next week or so, see Parish magazine below, as the lockdown will probably be continued for some time to come. Concerns were raised that people are opening businesses and becoming relaxed.

The team thanked Cllr Dewing for helping out with prescription deliveries and few shopping errands.

Cllr Shelley thanked everyone for their hard work and community spirit.

Cllr Turner requested new emergency phone (as the old one intermittently stops working), prior to next leaflet drop. Proposed Cllr Shelley to purchase mobile and get up and running. agreed unanimously. **AP**

Cllr Connolly left the meeting.

Clerk spoke about Clerk's report and keeping transactions, planning and correspondence transparent. 2 planning issues outstanding as below;

Planning Appeal 3245672 re The Old Waggon and Horses, Chapel Street, Shipdham. **Shipdham Parish Council agreed with the Inspector's views and see no reason for a physical review of the site. Agreed application should revert back to original or apply for new application.** Unanimous

This in hand did raise a query with regarding The Old School Playing Field works and wondered whether minimal works could start in order to secure the monies. **AP** Cllr Hewett & Cllr Turner to enquire



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3PL/2020/0355/F – Cllr Turner explained the history of the site to those present. **Shipdham Parish Council comments as follows. “The site was given planning permission on 11th July 2013 for 8 units plus communal facilities. There are 21 planning conditions and S106 agreements. The units are for rental for local people in the first instance, with an assessed and identified care need. Item 14 fully details the criteria. Item 15 also requires a register to be kept of all occupants. Item 17 details the communal space in the interests of amenity. Item 18 further details above as a S106 agreement. Item 19 details any variation will result in enforcement.**

**The communal areas were designed for visiting doctors, or other health professionals, and room for visitors/carers to stay. There have already been some concerns over the rental costs, which should be at 80% market value, however an explanation seems to be that because the rents include water and drainage and each property has solar panels reducing electricity costs, the current rental rates are correct. This might need to be checked as indeed item 15 re the register.**

**In the light of the above, the parish council objects to any change in the provision of accommodation and communal facilities, as it would not be in the spirit or conditions of the original planning permission” unanimous.**

Cllr Hewett – raised the untidiness of the Watton Road allotments, approximately half the allotments are rented and a large section rented to Mr Nock. Large trees have begun to take root which may prove difficult to clear should they be left for too long. It was noted that Mr Nock had agreed to remove them last year and the Clerk would write again to remind him.

Cllr Hewett also confirmed that the change in regulations with regard to cemeteries would be confirmed in a press release tomorrow. Cemeteries must be closed and Shipdham Parish Council has put up 3 notices to this effect. The cemetery would be closed but not locked until the restrictions were lifted.

Parish Magazine – This April edition of the magazine was printed as a reduced print run and put for collection at the Post Office, which all went very quickly. Suggested that the Parish Council fund the distribution of next month's magazine as many of those parishioners who delivered the magazine were in isolation. Helen Bridge confirmed she had contacts for two lads who were home from university, who are willing to help with deliveries. It was agreed that the next leaflet drop should appear within the next magazine (centre spread so can be pulled out). The Parish Council would fund the printing of this leaflet. **AP** Cllr Dewing was to get list from Sue Dewing and Cllrs agreed to rally round and deliver those areas not covered. Wanted to stress that those parishioners who originally done the magazine drop were under no obligation to do so at this time and that Cllr Hewett has PPE gloves for anyone needing them. If any member of the Parish Council could contribute to this month's magazine by way of report, article or comment please send it to Cllr Hewett. Copy needed.

The uptake on the emergency food provision parcels from the Post Office were slow at present but agreed it needed to be kept in place and the process in hand.

P Chubbock and Cllr Secker were getting together to organise a free party at Bullock Park, once the danger of COVID-19 was over. Mr B Fawcett had also expressed that Shipdham Parish Council and the Royal British Legion hold a party. It was suggested that Mr B Fawcett pulls resources with P Chubbock & Cllr Secker for a combined party. **AP** Cllr Playford to email Mr Fawcett to ask him to join forces and join the co-ordinating team.

Cllr Stolworthy – Asked if TTSR were to take on Oak Meadows corner. Clerk expressed that she had asked for this to be added but that the team were low on workmen at this point in time. **AP** Clerk to chase.

Cllr Shelley – Enquired about funds allocated to the Church – Clerk was unaware that any works had taken place and that no invoices had been present to Shipdham Parish Council at this time.

Next Zoom meeting 11<sup>th</sup> May 2020 at 7.30pm. Meeting ended 8.45pm