



SHIPDHAM PARISH COUNCIL

Chairman: Bill Fawcett Clerk/RFO: Vacant



MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 12TH OCTOBER 2015 IN THE WI HALL

Present Councillors: Fawcett (Chairman), Aves, Dewing, Playford, Secker, Shelly, Stolworthy and Tuck and Kate Fawcett (Temp Secretary). 8 parishioners in attendance as well as 2 Policemen, PCSOs Eglen & Kent.

Prior to the start of the meeting, our PCSO Graham Eglen addressed the meeting with reference to the vandalism at Bullock Park. While the police sympathise with our problem, they cannot prosecute anybody as they do not have statements from anybody definitely identifying the perpetrators. They have spoken to some youths whose names had been mentioned as to their future conduct. The police say that they have increased the patrols visiting Bullock Park. Councillor Secker voiced her disapproval at the lack of police action in light of the work done by her and others, to identify the culprits, and in providing the police with CCTV footage of these youths. PCSO Eglen explained that they could not run the DVD evidence given due to its format, but it was passed to their IT department for further investigation.

Meeting opened at 7.30 pm.

887. To receive apologies for absence
Apologies from Councillors Hewett, Kidd and Crane..

888. To receive declarations of interest
None received.

889. To agree and sign the minutes of the Parish Council meeting held 14th September 2015
All agreed that the minutes were a true and accurate record of the meeting. The Chairman signed the minutes.

890. Matters arising (for information only)
Chair: The damaged skateboard ramp at Bullock Park had now been made safe and was due to be fully repaired this coming week. The cleaning of the Bus Shelters was deferred to the new year as it was deemed pointless during the winter months. Gary Lake was to be asked to cut the bridle path between Dereham Road and Swan Lane as it had not been done in some time. The responsibility was thought to be with Norfolk Highways, but they had failed to do it before, there it was decided to get Gary Lake to do the job. The Chairman agreed to approach Mr Lake to perform this job.

Chairman

*grass re
on corner of
Swan Lane*

891. To adjourn the meeting for Parishioners' Questions
The meeting was adjourned at 8.03 pm
The meeting was reconvened at 8.32 pm

892. To receive the Clerk's Report
The Clerk's Report had been circulated to the council previously. Items of interest would be dealt with as they were itemised in the agenda

893. Routine Finance
a) Invoices

To agree payment of the following invoices

Gary Lake	Grounds Maintenance	102385	£482.50
Amey	#90452543 New Street Lights	102386	£15629.09
James Bayliss	Pest Control #3161	102387	£45.60
Mazars	#7474	102388	£360.00
TT Jones	#9832 Maintenance Oct/Dec 2015	102389	£563.36
Archant	Advert for New Clerk EDP & Times	102384	£1248.00



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R J Martin	September Wages	102394	£500.00
HMRC	September PAYE	102395	£125.00
R J Martin	October Wages	102394	£2040.00
HMRC	October PAYE	102395	£467.50
R J Martin	Expenses	102396	£322.53
R J Martin	Holiday Pay	102380	£2513.28
HMRC	Holiday Pay Tax	102381	£628.32
David Aves	Allotments Books and Engraving	102393	£12.50

It was proposed by Cllr Tuck and seconded by Cllr Playford that these invoices be authorised or paid (as appropriate), except for the Clerk's Holiday Pay and the HMRC Holiday Pay tax. All agreed with 1 against.

Clerk

b) Bank Account Balances

Community	£66,920.44
Bond	£40,152.19
CEP	£25.13

c) As neither the Clerk nor Councillor Hewett were in attendance, the recommendation of moving the Bank Accounts to Unity Trust Bank to enable electronic payments was deferred to the next meeting. Councillor Hewett did forward comments for the meeting, but councillors considered the decision was too important not to have the essential guidance of Councillor Hewett who had done the research.

Cllr Hewett
Clerk

d) There were 2 suggestions for PPS grant proposals, the first was widening and re-surfacing of the pavement in Mill Road. All councillors agreed that this was important and needed urgent action, even if re-surfacing was the only outcome. Secondly, was the funding of a Cabinet for the village Defibrillator. The Post Office and Surgery were in agreement as to its siting and care. Action deferred to next meeting.

Clerk

e) Councillor Dewing undertook to move our Bond money into a Saver Account at Barclays until such time that a decision is taken concerning the Unity Trust Bank move.

Cllr Dewing

f) The council decided unanimously not to make a donation to The East Anglian Air Ambulance as it would set a precedent for donations to other worthwhile charities.

Clerk

Proposed Councillor Stolworthy, seconded by Councillor Secker.

894. To consider a tender for the Street Light Maintenance contract

Updated contract was received from TT Jones, but the clause they had included was not what the council had requested. The Chairman undertook to write to TT Jones and re-iterate the "get-out" clause we requested. If this was not agreed to then the council decided that we would look for another supplier who would give us this type of contract. Proposed Councillor Tuck, seconded Councillor Playford, all agreed. The Clerk also brought to the attention of the council about 2 other clauses of interest, one being the default clause, and the other the automatic renewal in 2019.

Chairman

895. To consider quote for a new tap in Cemetery.

Councillor Secker undertook to obtain 2 quotes for the installation of a new tap at the far end of the old cemetery, and, to present them at the next council meeting.

Cllr Secker

896. To receive quote for repairing pot hole on Village Green.

The pot hole has been repaired, but there is still surfacing work required on the south side. L G Servicing to be contacted to repair the outstanding holes.

Clerk

897. To receive update from Councillor Secker on police handling of vandalism at Bullock Park.

See details at beginning of meeting by PCSO Graham Eglen.

898. To consider what action to take regarding sheds at allotments.

Research had been done by the Clerk and Chairman, and the sheds can be disposed of, burnt etc. and the value in the village asset register reduced to zero. They could also be replaced by new sheds and the value adjusted to the new cost. Councillor Aves undertook to dispose of the sheds that were no longer useful and

Cllr Aves



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advise the clerk how many of the sheds were to be reduced to zero value.

899. Planning

a) To consider new Planning Applications (including any received after the preparation of the agenda)

3PL/2015/0562/F	Wellington, Construction of 26 dwellings at Parklands Various amendments. No Objections
3PL/2015/1050	Mr M Gore Old School House Variation of condition No objections but there MUST be adequate parking provided. (not on on the road around The Village Green)
3PL/2015/0966	Mr & Mrs Meachen Land affronting Dereham Road Proposed new agricultural barn. This application was not seen but No Objections
3PL/2015/1025	R Paterson Grange Farm Open Straw Storage Barn No Objections

Proposed by Cllr Stolworthy and seconded by Cllr Aves that all these recommendations be accepted. All agreed.

b) Planning Decisions

3PL/2015/0925	Mr David Devine, 2 Chapel Street Demolition of existing garage, erection of single storey extension to front, and 2 storey extension to side. PERMISSION
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900. To receive reports from Councillors

Councillor Dewing raised an observation about the amount of litter at Bullock Park. There were no suggestion as to how to resolve the problem.

Councillor Aves raised the subject of the growing amount of vacant allotments, and, what to do with the large tract of allotments (9) that used to be used by Mr Ivan Chubbock.

These allotments had been standing unused for some time. Councillors were asked to consider what to do with the land as it needs work on it urgently. This is the area that has the Japanese Knotweed problem which is being treated.

901. To receive correspondence (including any received after the preparation of the Agenda)

Commonwealth War Graves Commission	War graves in Shipdham Cemetery. There are 4 war graves that are tended	Noted
HMRC	Credit on PAYE Account	Clerk
The Pensions Regulator	Automatic enrolment legal duties	Clerk
CAN	Magazine	Noted

902. To confirm the next meeting of the Parish Council

The next meeting will take place on 9th November 2015 in the WI Hall at 7:30 pm Doors opened to Parishioners at 7:15 pm.

Meeting closed 21:40