



SHIPDHAM PARISH COUNCIL



Chairman: Paul Chubbock Clerk/RFO: Rosemary Martin

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 13TH JANUARY 2014 IN THE WI HALL

Present: Councillors: Chubbock (Chairman), Arnold, Crane, Fawcett, Hewett, Kidd, Ralph, Secker, and Rosemary Martin (Clerk); 11 parishioners in attendance.

534. To receive apologies for absence

Apologies received from Cllr Turner who had a hospital appointment

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535. To receive declarations of interest

Cllr Crane declared an interest in §546

536. To agree and sign the minutes of the Parish Council meeting held 9th December 2013

It was proposed by Cllr Fawcett and seconded by Cllr Secker that the minutes were a true reflection of the meeting. All agreed and the Chairman signed the minutes.

537. Matters arising from the previous minutes (for information only)

None

538. Routine Finance

a) Invoices

M P Dennis	Hedge Cutting	£259.20
James Bayliss	Pest Control #2340	£39.60
Rosemary Martin	December salary	£400.00
HMRC	PAYE	£100.00
TT Jones	#9024	£802.75
TT Jones	# 8877 Part paid, remainder	£10,122.84
Abby	Part paid (#102180); remainder	£4240.00
Steven Ruffles	Pipes for Dereham Road Allotments	£144.93
Martin Watkins	Annual invoice for work done in cemetery	£260.00

After some discussion, it was agreed that the payment to TT Jones for invoice #8877 should be reduced by £180.00. (The charge for re-positioning the post)

It was then proposed by Cllr Secker and seconded by Cllr Fawcett that these invoices be paid. All agreed.

The Clerk has written to TT Jones regarding invoice #9024. Since 41 of the 94 lights have now been replaced by LEDs, the maintenance charge should have been reduced.

TT Jones has reported faults on new lights to UKPN.

b) Direct Debits

None reported

c) Bank Account Balances

Community	60806072	£38,969.36
CEP	20164380	£25.13
Active Saver *	43492990	£40,413.83

*The bond money and interest have now come back into the Active Saver account.

539. To set the precept for 2014/2015 (All)

After some discussion, it was resolved to keep the precept at £42.5k, the same as last year. Part of that amount last year was sourced from a government grant which is not being made available for that purpose by BDC this year. Parishioners will therefore see their Council Tax rise slightly this year to make up the difference. Cllr Hewett will include as explanation in this month's Parish Page. It was proposed by Cllr Hewett and seconded by Cllr Ralph that the precept be set at £42,500. All agreed.

Clerk



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<p>540. To receive update on new Parish Partnership Scheme grants (Clerk) Bids can be submitted to the PPS for both the low level LED lighting along the Chapel Road/Pound Green Close footpath and the Letton Road footpath feasibility study. It was proposed by Cllr Kidd and seconded by Cllr Hewett to put forward these two bids. All agreed. Cllr Hewett to provide a sketch of the Letton Road proposal and the Clerk to get quotes for suitable low level LED lights from TT Jones. Clerk to submit bids.</p>	<p>Cllr Hewett Clerk</p>
<p>541. To receive update on Churchyard footpath repair work (Cllr Chubbock) The work was done according to the specification, and the contractor was paid according to the agreed terms. The excess stones will be swept off once it has settled. Gary Lake to be asked to remove excess stones on the grass.</p>	<p>DRAFT Clerk</p>
<p>542. To consider felling of tree blocking access in cemetery (Cllr Chubbock) A yew tree in the cemetery is blocking the path for the hearse. It was proposed by Cllr Hewett and seconded by Cllr Kidd that the Yew tree be removed. Clerk to obtain permission to fell the tree from Gilbert Addison.</p>	<p>Clerk</p>
<p>543. To receive update on winter work assigned to Gary Lake (Cllr Chubbock) Gary Lake has been asked to: <u>Cemetery</u> cut hedges on both sides; cut back ivy and thorn in the yew; cut back and poison brambles behind the cemetery building <u>Dereham Road</u>: remove posts and straps from trees along the Dereham Road <u>Church</u>: tidy edges of footpath, trim branches on base of the conifer on Ponders Garage side, remove crossed posts; clear up fencing, bricks etc. left over from memorial garden work; trim low growing trees Cllr Kidd will ensure that the rose on the Churchyard will be hard pruned at the appropriate time.</p>	<p>Cllr Kidd</p>
<p>544. To consider repair of recent accidental damage to Churchyard wall (Cllr Chubbock) The Churchyard wall is insured by the Parochial Church Council. However, it is possible that the damage was done by a large Tesco delivery vehicle. Clerk to write to Tesco to establish if this could be the case.</p>	<p>Clerk</p>
<p>545. To consider payment of TT Jones' invoices See §538a above</p>	
<p>546. To consider Land Rents The Land Agent had set a fair rental at £150 per acre. Cllr Crane has offered to pay £100 per acre. This matter will be discussed in a closed meeting.</p>	
<p>547. To adjourn the meeting for Parishioners' Questions The meeting was adjourned. The meeting was reconvened.</p>	
<p>548. To receive update on new bus shelter (Cllrs Fawcett and Secker) The street licence has been granted. NCC has agreed to provide a grant, which should cover most of the costs. If the order is placed now, the shelter should be in place in February.</p>	<p>Cllr Fawcett</p>
<p>549. To receive update on the use of the traffic monitoring kit (Cllr Chubbock) Cllr Chubbock will write to ask permission to put flashy sign in 40 mph area and in the main street.</p>	<p>Cllr Chubbock</p>
<p>550. To receive update on provision of 'Unsuitable for HGVs' signs in the vicinity of the Mill Road/Church Close junction (Clerk) #438862</p>	



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Highways have surveyed the area. 'buildings overhanging' and 'road narrows' signs are considered most appropriate. Highways will do the work at no cost to the Parish.

551. To consider applications received for position of Councillor (All)

Three applications have been received, viz: Stephen Worth, Carole Playford and David Aves. A subcommittee, comprising Cllrs Arnold, Kidd and Ralph will to invite all three candidates to formal interview and report back their recommendations to the Parish Council.

Cllrs Arnold
Kidd &
Ralph

552. To receive new planning applications and planning decisions (Cllr Ralph)

None received

Decisions:

3PL/2013/1088F

Abel Homes

Granted

3PL/2013/0982/D

Hagan, 3 Fen Folgate

Granted

3PL/2013/0947

Ash Farm

Granted: only to store hay in connection with the Holding

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553. To receive Councillor's and Clerk's Reports

Cllr Turner had provided a written report:

An issue came up over Christmas/New Year which has been dealt with Temporary blockage of footpath alongside OSPF – this was done to protect a property where fence had fallen down, whilst owners were away – owner very co-operative, all resolved now amicably. Cllrs Secker and Fawcett kept in loop.

Cllr Ralph:

The water pipes have been delivered and will be put down in the Dereham Road allotments, and we have a grant towards the cost. Cllr Ralph will see if there is outstanding allotment work for Gary Lake.

Cllr Ralph

Cllr Secker:

There is a large pot hole in New Road, behind the Churchyard. Clerk to report to Highways. (#449582)

Clerk

The conifers in the building plot in Pound Green, probably belonging to Peter Dodd, have not been cut back. Clerk to write to Mr Dodd.

Clerk

Clerk to write to Pound Green Lodge asking for the site to be tidied.

Clerk

The ditch at the Dereham Road allotments needs clearing. Cllr Chubbock to speak to Gary Lake.

Cllr

Chubock

Cllr Fawcett:

There are now three volunteers for the Speedwatch team for the village: himself, Rod Blackwell and Barry Tuttle. However, the whereabouts of the kit is still not known.

Cllr Hewett

Cllr Hewett will put this into the Shipdham News.

Cllr Chubbock:

Wine Tasting -There will be a wine tasting on 8th February for the Twinning Association. Anyone interested should contact Barbara Steward.

Able homes S106 contribution to library has been paid; the next contribution will be made to highways and the one after that to Open Spaces.

A second quote should be sought for the tree work required in the Bullock Park.

Clerk to contact Dave Crowdy.

Clerk

Cllr Chubbock remarked that the correspondence for the month is always available for anyone to look at before the meeting. The file is on the desk beside the Clerk.

Clerk's Report:

The Churchyard wall damage has been reported to highways (#448933).

Neither the VAT reclaim money nor the PPS scheme money have yet been received. Both parties have been chased, and the monies should be in the bank account this week.

Highways have now accepted ownership of the dead tree along the A1075 by the



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Watton Road allotments. They will survey it and report back.

554. To receive correspondence (including any received after the preparation of the agenda)

Highways (Stebbing)	Accept ownership of tree near allotments, will survey and report back
Came & Co	Newsletter
Highways (Punt)	Correspondence on traffic problems due to temporary traffic lights in the Village
Norfolk RCC	e-newsletter
P Hewett	Closure of spur alleyway to Park Highatt Drive from footpath from opposite Central Garage
Highways (Sellick)	Unsuitable for HGVs sign in Mill Road
Sylvia Tuck	When will hedges surrounding the Cemetery be cut? Vacant building plot in Pound Green with conifers encroaching on footpath; when will they be cut?
Highways, (Stebbing), Sandra Culpin, Carol Harris	Soil bank in Hale Road and Little Hale/Bradenham Road junction

Clerk

555. To confirm the next meeting of the Parish Council

The next meeting will take place on 10th February at 7:30 pm in the WI Hall
Meeting closed at 9:30

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