



SHIPDHAM PARISH COUNCIL

Chairman: Paul Chubbock Clerk/RFO: Rosemary Martin



MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL HELD ON 14TH MAY 2012 IN THE VILLAGE HALL

Present: Councillors: Chubbock (Chairman), Arnold, Dodd, Fawcett, Hewett, Ralph, Secker, Turner, Winchester, Rosemary Martin (Clerk). 13 parishioners in attendance.

189 To elect a Chairman

It was proposed by Cllr Hewett that Cllr Chubbock continue to serve as Chairman. There were no further nominations, and Cllr Chubbock was unanimously elected as Chairman.

190 To receive declaration of acceptance of Office by Chairman

Cllr Chubbock and the Clerk signed the declaration of acceptance of office of Chairman in front on the meeting.

191 To elect a Vice-Chairman

It was proposed by Cllr Chubbock and seconded by Cllr Turner that Cllr Hewett continue to serve as Vice-Chairman. There were no further nominations and the motion was carried unanimously.

192 To appoint Planning Committee

Cllrs Ralph (Chairman), Secker and Winchester were elected to the Planning Committee

193 To agree programme of meetings for the period from June 2012 to May 2013

The Clerk had circulated a list of meeting dates for the next year. It was resolved to use these dates. The list will be published on the web site.

Cllr Arnold

194 To receive apologies for absence.

Apologies were received from Cllrs Crane and Dodd.

195 To receive declarations of interest

None received.

196 To agree and sign the minutes of the Parish Council meeting held 16th April 2012

It was proposed by Cllr Ralph and seconded by Cllr Arnold that the minutes were a true record of the meeting. All agreed, other than Cllrs Dodd, Fawcett and Hewett, who were not present at the April meeting, and abstained.

197 Matters arising from the previous minutes (for information only)

None

198 Routine Finance

a) Invoices

To agree payment of the following invoices

TT Jones	12 replacement street lights	101999	£18024.91
All Saints Church PCC	Shipdham News Adverts	102000	£200.00
CWD Engineering	CCTV brackets	102001	£192.00
Veolia	March container rental	101994	£60.47
Veolia	April container rental	102002	£88.44
S Edwards	Fire doors in WI Hall	102003	£1890.00
S Edwards	Pavilion fascias & soffits	102004	£879.60
Tufts	Park fence	102005	£20.81
Tufts	Park fence repair	102006	£83.86
R J Martin	Wages Apr 2012	102007	£266.67



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HMRC	PAYE Apr 2012	102008	£66.66
Invoices received after the preparation of the agenda			
Neil Hardingham	Village Spring clean	101011	£200.00
Stacey Secker	Village Spring clean	102012	£200.00
Norfolk ALC	Training course	102010	£150.00
James Bayliss	Rat Catching	102009	£37.20
P Miller	WI Hall	102013	£197.28

It was proposed by Cllr Fawcett and seconded by Cllr Hewett that these invoices be paid. All agreed.

199 To consider a donation towards the Bullock Park

After discussion it was resolved that the Parish Council would make a donation of £1800 to the Bullock Park this year. This would include a contribution towards improving the entrance to the Park with a hard surface. Motion proposed by Cllr Hewett and seconded by Cllr Ralph. All agreed.

Clerk

200 To receive and review draft figures for Annual Return

The figures, based on the previously agreed accounts, were accepted by the Council. It was agreed that the Chairman should appoint an independent person to act as Internal Auditor.

Cllr Chubbock

201 To receive update on anti-social behaviour in the village (Cllr Chubbock)

During the evening, representatives of the BDC Anti-Social Behaviour Team and the local Police had presented their views of the current anti-social behaviour issues in Shipdham and how they were dealing with them. It was resolved to include this information in the Parish Magazine, and to move forward with the suggestions made by these teams.

All

202 To receive progress report on Parish Online system (Cllr Arnold)

Cllr Arnold had been unable to attend the previous meeting. Having reviewed the documentation, he is not sure how relevant this system is to the Parish Council web site, but will go to the next meeting.

Cllr Arnold

203 To receive update on Old School Playing field land (Cllr Hewett)

Cllr Hewett believes it likely that BDC might be considering disposing of this land for development in the near future. In which case, the Parish Council should be prepared to put forward a view based on the wishes expressed by Parishioners. Cllr Turner remarked that the new National Planning Framework should give the Village a bigger voice in any decision.

204 To receive update on Allotments (Cllr Ralph)

Cllr Ralph reported that all plots are now taken, and proposed a review of the rents and water charges since the annual accounts show a deficit for the allotments. There are no current vandalism problems. It was resolved to research allotment rents for other local villages prior to this review.

Clerk

205 To receive update on progress of Diamond Jubilee Celebrations project (Cllr Fawcett)

All preparations are in hand and going well. Both grants have now been received and with every event heavily subsidised, the project is still within budget. The Risk Assessment for Came & Co has been prepared. Local police, fire brigade and St John's ambulance will be in attendance. The organisers are looking for volunteers to oversee events for short periods (Health & Safety).

206 To receive report on the War Memorial project (Cllr Fawcett)

Still awaiting a response from the War Memorial trust.



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207 To adjourn the meeting for Parishioners Questions

The meeting was adjourned.
The meeting was reconvened.

208 Planning

To receive and consider new planning applications (and any received after the preparation of the agenda)

3PL/2012/0457/F Mr Rudling Keystone Barn, Carbrooke Lane
COU of land from agricultural to domestic and erection of storage shed
Resolved to support (INET4760)

3PL/2012/0490/F Mr Stanley Copelands Farm Carbrooke Lane
Stable block and associated storage
Resolved to support (INET4761)

3PL/2012/0402/CU Mrs Hillier Pound Green Hotel Ground Green Lane
COU to single dwelling
Resolved to support (INET4762)

3PL/2011/0854 Ecotripping
Erect 2 x 100m wind turbines at Wood Farm
NB: this application will be heard by BL on 11th June

Previous comments by the Parish Council will be put forward at the hearing. Cllr Hewett to put statement together and circulate; Cllr Ralph to read the statement out at the meeting

3/PL/2011/0913/F Mrs Mccarthy, Dusty Meadow, Watton Road (**APPEAL**)
Mobile Home

Previous comments by the Parish Council will be forwarded to the Planning Inspectorate in Bristol.

NB: Any Parishioner wishing to comment further should forward their comments to The Planning Inspectorate in Bristol by 1st Jun 2012

Planning Decisions

3PL/2011/1423/F Gilbert Stud
Solar powered external lights
REFUSAL

3PL/2012/02267/F MR & Mrs Black 14 Letton Road
First floor extension
PERMISSION

209 To receive reports from Councillors and Clerk

Cllr Dodd

The area where people park to view the names of the fallen is muddy and often full of water. Would the Parish Council pay up to £300 to have the area dug out and filled with hard core and shingle put on. Next Agenda

Clerk

Cllr Turner

Cllrs Arnold and Turner have reviewed the suitability of all posts in the Village for mounting speed equipment. Iain Temperton will shortly come to review their findings.

Cllrs
Arnold
Turner

Chairman

The Quote for putting street lights in the alley has been received, and should be on the next agenda. In the meantime, the Clerk should write to NCC requesting that they pay for this.

Clerk

Since no request had been received from the Bell Ringers, the purchase of mufflers for the Bells was not included on the agenda. Cllr Hewett to chase this.

Cllr Hewett

201 To receive correspondence (including any received after the preparation of the Agenda)

Norfolk Constabulary	Watton neighbourhood weekly crime summary 26 April to 3 rd May	Noted
BDC	Non-Domestic Rate Notices	Filed



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BDC	Remittance Advice – Jubilee Grant	Noted
NCC	Minerals And Waste DPDs – invitation to make representations	Noted
Lotus Cars Cycle Race League	Mass cycling event through the village 10 th June	Noted
Aviva	Insurance Contract details	Filed
Norfolk RCC	Play Equipment Inspection Course 26 th June	Noted

211 To confirm the next meeting of the Parish Council: 11th June 2012 at the WI Hall

Meeting to start at 7:30 pm Doors opened to Parishioners at 7:15 pm. (planning sub-committee to meet at 6:15 pm) . Meeting finished 9.55 pm.

DRAFT