



# SHIPDHAM PARISH COUNCIL

Chairman: Paul Chubbock Clerk/RFO: Rosemary Martin



## MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 10<sup>TH</sup> DECEMBER 2012 IN THE WI HALL

Present: Councillors: Chubbock (Chairman), Arnold, Crane, Fawcett, Kidd, Ralph, Secker, Rosemary Martin (Clerk); 13 parishioners in attendance.

PC Reavey was unable to attend the meeting.

### 315 To receive apologies for absence.

Apologies were received from Cllrs Dodd, Hewett, Turner and Winchester and from Mr Lomas.

### 316 To received declarations of interest.

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None received.

### 317 To agree and sign the minutes of the Parish Council meeting held 12<sup>th</sup> November 2012

It was proposed by Cllr Ralph and seconded by Cllr Secker that the minutes were a true record of the meeting. All agreed, and the Chairman signed the minutes.

### 318 Matters arising from the previous minutes (for information only)

None.

### 319 Routine Finance

#### a) Invoices

To agree payment of the following invoices (including those received after the preparation of the agenda)

Choice Shops (Chubbock)	Tree guards	102082	£158.39
High Ridge Products(M Secker)	WI Hall tables	102083	£159.69
James Bayliss	#1898 moles	102084	£48.00
James Bayliss	#1920 rats	102084	£40.80
Paul Miller	WI Hall	102085	£253.17
Perfitt Ltd	War Memorial work	102088	£4668.00
R J Martin ( general and office expenses)	Keyboard/mouse and laminator pouches and mileage	102086	£60.92
R J Martin	November wages	102086	£400.00
HMRC	November PAYE	102087	£100.00

It was proposed by Cllr Secker and seconded by Cllr Ralph that these invoices be paid. All agreed.

#### b) Direct Debits

BDC	Rates	£67.00
BT	One Bill	£38.00
EON 0113 9766 0980	October	£240.34
EON 0113 9766 0980	November	£232.58

#### c) Bank Account Balances(Clerk)

The balances on 10<sup>th</sup> December were:

Community Account	£62,813.42
CEP Account	£25.13

The Community Account Balance includes £658.19 received from the interest on the Bond.

#### d) To receive update on BDC lease offer on Old School Playing Field (Cllr Hewett)

Nothing further to report.

#### e) To receive report on what S106 monies are available to spend on the Village.

Cllr Chubbock has been advised that there is a sum of £2800 available from the S106 fund for the Shipdham cluster of parishes. This is made up of £1440 for play and £1360 for sport. In order to verify these amounts he has asked BDC to supply a list of all



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planning applications from the cluster which funded S106 monies. (Next agenda)

Clerk

## **320 To consider special project proposals for next year's budget (All)**

No new projects proposed for the budget purpose.

## **321 To consider how to establish ownership of PC owned land in the Village**

The Village Green is already registered with the Land Registry. Mrs Slaughter believes the deeds for the Bullock Park can be located. Hood Vores & Allwood have offered to register the other land - viz.: Cemetery, WI Hall, Watton Road Allotments, Dereham Road Allotments /rented agricultural land. Their fees will be £200 +VAT per plot. There will also be Land Registry fees to pay. It was proposed by Cllr Arnold and seconded by Cllr Crane that this offer be accepted. All agreed.

Clerk

## **322 To receive update on Shipdham Emergency Planning process (Cllr Arnold)**

Cllr Arnold is working on a draft proposal for a village emergency process, which he hopes to present to the Council at the next meeting. (Next agenda)

**DRAFT**

Cllr  
Arnold  
Clerk

## **323 To receive update on Time Capsule Project (Cllr Fawcett)**

Cllr Fawcett has now received enough suggestions to enable him to fill the capsule. The implementation will be put back to January, since the engraving of the plaques will not be completed in time for a December implementation. Next Agenda.

Cllr  
Fawcett  
Clerk

## **324 To receive reports on work to be carried out by grounds man after cutting season (Cllrs Secker and Ralph).**

Cllr Ralph had agreed two quotes with Gary Lake (£120 for work required by Plot 12 A at the Dereham end allotments, and £60-£70 to cut back the left hand verge at the Watton end allotments). His quote for cutting the hedge along the main road at the Watton Road allotments was £1.3k. This reflected the requirement for specialist equipment. Cllr Ralph to obtain a second quote for this work from Dave Crowdy.

Cllr Secker agreed with Gary Lake what work he would do in the cemetery and churchyard.

Cllr Ralph

## **325 To receive update on speed recording equipment project (Cllr Arnold)**

The equipment will be used for the first time outside the school.

## **326 To receive update on planting of Woodland Trust trees(Cllrs Fawcett and Ralph)**

Tree protection tubes have now been delivered. The allotment owners will help with planting the saplings during December. Cllr Ralph to arrange for this to be done.

Cllrs  
Ralph  
Fawcett

## **327 To receive reports on allotments (Cllr Ralph)**

Cllr Ralph reported that the agreements signed by allotment holders preclude the Parish Council from responsibility for sheds or equipment left on the site. It was proposed by Cllr Ralph and seconded by Cllr Secker that this be explained to the allotment holders and that no further action be taken.

Cllr Ralph has spoken to the land owner whose land adjoins the Watton Road allotments, and who keeps horses; she will take up the matter of pest control with BDC herself. Cllr Ralph will also ask the owner of Dusty Meadow how much she is prepared to contribute to the pest control costs.

Cllr Ralph

Cllr Ralph

## **328 To consider naming of roads on new developments in the village.**

Cllr Secker to draw up a list of proposals and obtain agreement for the suggestions from living relatives.

Cllr  
Secker

## **329 To adjourn the meeting for Parishioners Questions**

The meeting was adjourned.

The meeting was reconvened.



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## 330 Planning

a) To receive and consider new planning applications (and any received after the preparation of the agenda)

The Planning committee reported as follows:

<b>3PL/2012/1218</b>	Mr & Mrs Jordan Beech Farm Shipdham Demolition of Conservatory and erection of 2 storey extension and replacement joinery <b>No objections</b>
<b>3PL/2012/1220</b>	Mr & Mrs Jordan Beech Farm Shipdham Demolition of Conservatory and erection of 2 storey extension and replacement joinery <b>No objections</b>
<b>3PL/2012/1227</b>	Mr Dave Thompson West End Cottage, High Street, Shipdham Conversion of outbuilding to granny annexe <b>No objections</b>

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b) Planning Decisions

3PL/2012/1035	Fisher Copelands Farm <b>Permission</b>
3PL/2012/1046	Fisher, Copelands Farm <b>Permission</b>
3PL/2012/1096	Dodgson, 50 Bradenham Rd Installation of 1 x micro scale wind turbine <b>Refusal</b>

It was proposed by Cllr Ralph and seconded by Cllr Fawcett that the planning committee report be accepted. All agreed.

## 331 To receive reports from Councillors and Clerk

Cllr Fawcett: requested that the council support his investigation for a project to build a new community building for the village. (next agenda)

The signs outside the Manor House retirement home are damaged, bent and dirty. Clerk to report this to Highways (#380332)

Clerk

Clerk

## 332 To receive correspondence (including any received after the preparation of the Agenda)

BDC	Danger from unsecured goal posts	Handed to Mrs Tucker
BDC (David Spencer)	Current funding available for Shipdham	See §319e
Brian Hughes	Wind turbine , Dodgson 50 Bradenham Road	noted
Norfolk Constabulary	Crime Stats	noted
NCC	Scams awareness campaign	noted
NCC - Highways	Work carried out by Rangers in November	noted
Norfolk RCC	e-newsletter	noted
Norfolk RCC(Lucinda Leonard)	funding	noted
Sylvia Tuck	Shipdham Allotments	See §327

## 333 To confirm the next meeting of the Parish Council

The meeting will take place on 14<sup>th</sup> January 2013 at the WI Hall, starting at 7:30 pm Doors opened to Parishioners at 7:15 pm. (planning sub-committee to meet at 6:15 pm) .



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Meeting closed at 9.50 pm

At the end of the meeting Ali Chubbock dispensed mince pies and sausage rolls (baked by Paul Chubbock) and drinks, to all Councillors and Parishioners.

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