



# SHIPDHAM PARISH COUNCIL

Chairman: Paul Chubbock Clerk/RFO: Rosemary Martin



## MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 14<sup>TH</sup> JANUARY 2013 IN THE WI HALL

Present: Councillors: Chubbock (Chairman), Arnold, Fawcett, Hewett, Kidd, Ralph, Secker, Winchester, and Rosemary Martin (Clerk); 7 parishioners in attendance.

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### 334 To receive apologies for absence

Apologies were received from Cllrs Crane, Dodd and Turner, and from Mr Lomas.

### 335 To receive declarations of interest

All Councillors present had signed dispensation forms to enable them to set a precept for the Parish.

### 336 To agree and sign the minutes of the Parish Council meeting held 10<sup>th</sup> December 2012

Cllr Ralph stated that the BDC planning decisions reported in §330 b) had not been received at the time of the December meeting. These were struck out of the minutes, and the change signed by the Chairman. It was then proposed by Cllr Winchester and seconded by Cllr Secker that the minutes were a true record of the meeting. All agreed, other than Cllr Hewett who had not been present at the meeting and abstained, and the Chairman signed the minutes.

### 337 Matters arising from the previous minutes (for information only)

The Chairman reported that trees have now been cut down on the Village Green as recommended in the Tree Surgeon's report from last year. Further tree work needs to be done eg the Acer has not yet been removed from the Churchyard although low branches have been trimmed back.

Cllr Ralph reported that all the Woodland Trust saplings have been successfully planted and protected with guards

### 338 Routine Finance

#### a) Invoices

To agree payment of the following invoices (including those received after the preparation of the agenda)

Gary Lake	#78 Cemetery	102093	£465.00
Gary Lake	#79 Cemetery & Allotments	102093	£260.00
Gary Lake	#80 Park	102093	£120.00
Gary Lake	#81 Village Green	102093	£165.00
Gary Lake	#82 Churchyard	102093	£240.00
Gary Lake	#83 Churchyard	102093	£150.00
James Bayliss	#1952	102089	£44.40
Veolia	SIO01513344	102090	£39.48
Veolia	SIO0148931	102090	£88.44
M Watkins	Emptying baskets 2012	102094	£260.00
R J Martin	December wages	102091	£400.00
HMRC	December PAYE	102092	£100.00

It was proposed by Cllr Ralph and seconded by Cllr Kidd that these invoices be paid. All agreed.

#### b) Direct Debits

BDC	Rates	£67.00
British Gas	WI Hall #58929102/1	£289.71
BT	One Bill	£39.52
EON 0113 9766 0980	December	£240.34
EON 8006076408	WI Hall	£67.18

A new DD has been set up for the Biffa waste collection contract. This will be invoiced quarterly in advance.



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c) Bank Account Balances(Clerk)

The balances on 10<sup>th</sup> December were:

Community Account	£56, 917.61
CEP Account	£25.13

d) Q3 Accounts

The Clerk had circulated the Q3 Accounts. These were accepted by the Councillors.

**339 To adjourn the meeting for Parishioners Questions**

The meeting was adjourned.  
The meeting was reconvened.

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**340 To set a Precept for 2013/2014**

The Chairman explained the way in which the precept would be funded for 2013/2014 and the possible ramifications for future years. He also presented the proposed budget for 2013/2014. After discussion, it was proposed by Cllr Hewett and seconded by Cllr Fawcett that the precept remain at £42500. All agreed.

Clerk

**341 To resolve whether to support a project to provide a new Community Building for the village (Cllr Fawcett)**

The proposed new Community Building would be a large, purpose built, multi-use structure, capable of hosting all indoor sports, and functions for up to 500 people. The estimated cost is ~£320k. Funding would come from a BL legacy, and various grants, with some contribution expected from the Parish Council. It was proposed by Cllr Ralph and seconded by Cllr Hewett that this project should be taken further. All agreed.

Cllr Fawcett

**342 To receive update on Shipdham Emergency Planning process (Cllr Arnold)**

Cllr Arnold tabled notes on current ideas and various issues which need to be resolved. He asked all Councillors to look at these so that there can be an informed discussion at the next meeting. (Next agenda)

All Clerk

**343 To receive update on Time Capsule Project (Cllr Fawcett)**

Nothing to report since the engraved plaques have not yet been received. (Next agenda)

Cllr Fawcett Clerk

**344 To receive update on planting of Woodland Trust trees(Cllrs Fawcett and Ralph)**

See §337.

**345 To consider naming of roads on new developments in the village.**

Cllr Secker provided a list of names to be used for new developments. Permission has been received from relatives and descendants of all these nominees. List handed to Clerk. BDC to be informed.

Clerk

**346 To adjourn the meeting for Parishioners Questions**

The meeting was adjourned.  
The meeting was reconvened.

**347 Planning**

a) To receive and consider new planning applications (and any received after the preparation of the agenda)

The Planning committee reported as follows:

<b>3PL/2012/1294</b>	Mr Terry Langham Park View, Watton Road removal of condition following planning permission. No objections from planning subcommittee (INET37556)
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b) Planning Decisions

3PL/2012/1035	Fisher Copelands Farm <b>Permission</b>
3PL/2012/1046	Fisher, Copelands Farm



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	<b>Permission</b>
3PL/2012/1096	Dodgson, 50 Bradenham Rd Installation of 1 x micro scale wind turbine
	<b>Refusal</b>

It was proposed by Cllr Ralph and seconded by Cllr Winchester that the planning committee recommendation be accepted. All agreed.

### 348 To receive reports from Councillors and Clerk

Cllr Arnold: The speed camera is now in Mill Road. It has proved to be too difficult for one person to dismantle it and set it up. Once it has been in use for a while, usage and sites will be reviewed.

Cllr Secker: will not be doing any more fund raising for the WI Hall. A new committee has been formed. This will not change the way in which monies are passed to the Parish Council.

Cllr Fawcett: Shipdham RBL have just received the Sir Thomas Cook challenge Cup for 2011 for the funds collected for the poppy appeal in 2011.

Cllr Ralph: had asked Dave Crowdy for a quote for the work to be done in cutting the hedge along the A1075 by the Watton end allotments. (see §349). The quote received is less than half the previous quote. It was proposed by Cllr Ralph and seconded by Cllr Secker that this be accepted. All agreed. Cllr Ralph to ask Mr Crowdy to carry out the work. Cllr Secker to chase up his quote for removing the Acer in the Churchyard.

Cllr Ralph: reported that she had spoken to Mrs. McCarthy, the owner of Dusty Meadow, and asked her to contribute £10.00 per month towards pest control. Mrs. McCarthy has agreed to pay £5.00 per month. Clerk to send an invoice

Cllrs  
Ralph  
Secker

Clerk

### 349 To receive correspondence (including any received after the preparation of the Agenda)

D Crowdy	Reduction of vegetation at Watton Road allotments site	Quotation (See §348)
Norfolk ALC	WEEE scheme	posted
NCC	LDF – notification of submission	noted
Norfolk RCC	E-newsletter	noted
BDC	Consultation on draft policy statement	noted
Norfolk ALC	Quality Parish Scheme - update	noted
David Jackson	'OOOA' Club advert	posted
Norfolk ALC	Jane Scarrott is new Parish Liaison Officer	noted

### 350 To confirm the next meeting of the Parish Council

The next meeting of the Parish Council will take place on 11<sup>th</sup> February 2013 at the WI Hall starting at 7:30 pm Doors opened to Parishioners at 7:15 pm. (planning sub-committee to meet at 6:45 pm)

Meeting closed at 9.15 pm

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