



SHIPDHAM PARISH COUNCIL

Chairman: Paul Chubbock Clerk/RFO: Rosemary Martin



MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 9TH DECEMBER 2013 IN THE WI HALL

Present: Councillors: Chubbock (Chairman), Fawcett, Ralph, Secker, Turner and Winchester and Rosemary Martin (Clerk); 8 parishioners in attendance.

513. To receive apologies for absence

Apologies received from Cllrs Arnold, Kidd (hospital appointment), Hewett (business), and Crane.

514. To receive declarations of interest

None received.

515. To agree and sign the minutes of the Parish Council meeting held 11th November 2013

It was proposed by Cllr Secker and seconded by Cllr Fawcett that the minutes were a true record of the meeting. All agreed, and the Chairman signed the minutes.

516. Matters arising from the previous minutes (for information only)

None

517. Routine Finance

a) Invoices

To agree payment of the following invoices

Land Registry	WI Hall/BP/Allotments (2)	#102170	£120.00
Abby Surfacing	Part payment	#102171	£1800.00
Gary Lake	Grass cutting	#102172	£175.00
James Bayliss	Pest control #2320	#102173	£40.80
Timberline	#36617 Octagonal Pavilion	#102174	£5167.80
TT Jones	#8948 5 x sleeves	#102175	£1200.00
TT Jones	#8949 30 x lanterns (PPS)	#102176	£12427.20
TTSR Ltd	Tree work in Bullock Park	#102177	£750.00
R Martin	Salary November	#102178	£400.00
HMRC	PAYE November	#102179	£100.00

Cheques had been raised since the last meeting for Land Registry fees for the remaining plots of land to be registered, and for a part payment for Abby towards materials and labour already incurred on the repair of the Churchyard footpath. It was proposed by Cllr Winchester and seconded by Cllr Secker that the above invoices should be paid. All agreed.

b) Direct Debits

Anglian Water 111259883	Cemetery	£16.89
Anglian Water 113458285	Dereham Rd Allotments	£49.13
Anglian Water 116355496	WI Hall	£78.91
Anglian Water 122917628	Watton Rd Allotments	£53.78
Anglian Water 132285586	Village Green Standpipe	£14.67
Biffa	WI Hall and Bullock Park	£163.00
EON 8006 0764 08	WI Hall	£25.04
EON 0113 9766 0980	Street lights	£232.94

c) Bank Account Balances

Community Account	Balance on 9 th December	£59,445.00
CEP	Balance on 9 th December	£25.13

518. VAT Return

The VAT reclaimed up to 30th November 2012 is £2280.27.

519. To receive and agree the draft budget prepared by Cllr Chubbock (All)



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There were no queries or suggestions regarding the draft budget circulated by Cllr Chubbock. The budget is based on a continuing precept of £42500, but BDC will not be providing any grant towards this. The precept will be decided during the next meeting. (Any councillors with further comments should inform Cllr Chubbock ahead of the next meeting so that he can re-calculate the draft budget.)

All
Cllr
Chubbock

520. To consider replacing the Village Marquee

After some discussion, it was proposed by Cllr Fawcett, and seconded by Cllr Ralph, that the old marquee should be offered for sale at £1k. All agreed.

Cllr
Fawcett

521. To consider applying for grants under the new Parish Partnership Scheme

NCC is offering a new Parish Partnership Scheme for small-scale highways improvements this year. After some discussion it was resolved to ask Highways whether the following might be covered by the scheme:

- The installation of further lights along the footpath from Pound Green to Chapel Road
- A feasibility study for a footpath along Letton Road.

Clerk

522. To adjourn the meeting for Parishioners' Questions

The meeting was adjourned.
The meeting was reconvened.

523. To receive update on new cemetery project (Cllr Chubbock)

The weather has been too wet for any further work; work will start again in the Spring.

524. To receive update on potential siting of new bus shelter (Cllrs Fawcett and Secker)

Cllr Fawcett has received a final quote of £3012.00, including installation. He is currently looking for funding, but has received no response from Highways to his grant application. Clerk to contact Paul Sellick to ask what is happening.

Clerk
Cllr
Fawcett

525. To receive update on fly tipping on land rented by Cllr Crane (Cllr Crane)

In the absence of Cllr Crane, this will be deferred to the next meeting.

Clerk

526. To receive update on potential S106 monies from Abel development in Church Close

In the absence of Cllr Hewett, this will be deferred to the next meeting.

Clerk

527. To receive update on the use of the traffic monitoring kit (Cllr Chubbock)

Cllr Chubbock met with Iain Temperton, who said it was not possible to have the traffic monitoring kit sited in the 30 mph and 40mph parts of the A1075 in the village. After some discussion, it was resolved that Cllr Chubbock should take this matter further on behalf of the Parish Council. Proposed by Cllr Ralph and seconded by Cllr Turner. All agreed.

Cllr
Chubbock

528. To receive update on provision of 'Unsuitable for HGVs' signs in the vicinity of the Mill Road/Church Close junction

Highways have agreed to supply 'Unsuitable for HGVs' signs, but have not yet committed to timescale or cost (#438862).

Clerk

529. To consider applications received for position of Councillor

After some discussion, the Council resolved to postpone the co-option of a new Councillor.

530. To receive new planning applications and planning decisions (Cllr Ralph)

- a) New Applications
3PL/2013/1088 Abel Homes – Oak Meadow Development Site
Temporary amendment to condition to allow residential vehicle access
The Parish Council supported this application. (INET41050)
- b) Decisions
3PL/2013/0913 Abel Homes – Oak Meadow Development Site Granted



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c) Other

3PL/2013/0947/F

A Thorne - Ash Farm Hay storage facility
Referred to Planning Committee

F/2605/A/12/2185306

Ecotricity Appeal

Decision will be issued on or before 28 May 2014

531. To receive Councillor's and Clerk's Reports

Cllr Ralph reported the receipt of 100% grant for water pipes on the allotments. There are still some vacant plots. The hedge has been cut and is looking good.

532. To receive correspondence (including any received after the preparation of the agenda)

Jon Punt	Traffic light problems – final correspondence	Forwarded to PC
Dale Wilder	vandalism	Cllr Chubbock replied
u-do	u-live business support	noted
Norfolk Age UK	Donation request	noted
Norfolk ALC	Autumn statement (x2)	Forwarded to PC
Norfolk ALC	Weekly update 6 th Dec	Forwarded to PC
Norfolk ALC	Weekly update 29 th Nov	Forwarded to PC
Norfolk ALC	Weekly update 22 nd Nov	Forwarded to PC
Norfolk ALC	Weekly update 15 th Nov	Forwarded to PC

533. To confirm the next meeting of the Parish Council will take place on 13th January 2014

The next meeting of the Parish Council will take place on 13th January 2014 at 7:30 pm in the WI Hall, planning committed to meet at 6:45 pm.

The meeting closed at 8:55pm.

After the meeting closed, Cllr and Mrs Chubbock provided everyone with mince pies and drinks in celebration of Christmas.