



SHIPDHAM PARISH COUNCIL



Chairman: Paul Chubbock Clerk/RFO: Rosemary Martin

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 10TH FEBRUARY 2014 IN THE WI HALL

Present: Councillors: Chubbock (Chairman), Arnold, Crane, Fawcett, Hewett, Kidd, Ralph, Secker, Turner and Rosemary Martin (Clerk); 13 parishioners in attendance.

556. To receive apologies for absence

Apologies received from Cllr Winchester.

DRAFT

557. To receive declarations of interest

Cllr Crane declared an interest in §565.

558. To agree and sign the minutes of the Parish Council meeting held 13th January 2014

“Concerns were raised as to the need for a faculty, but it was felt that, as this was a repair rather than a new project, it does not require a faculty” was added to §541. In §553 *Dereham* was replaced by *Watton*. The Chairman initialled the changes. It was then proposed by Cllr Ralph and seconded by Cllr Fawcett that the minutes were a true reflection of the meeting. All agreed and the Chairman signed the minutes.

559. Matters arising from the previous minutes (for information only)

Bids were submitted for PPS grants for low level LED lighting along the Chapel Road/Pound Green Close footpath and for a Letton Road footpath feasibility study. £25k of S106 money will be passed to NCC shortly; NCC Highways have been informed and will accept suggestions from the Parish Council as to how this money might be spent. Gary Lake has been asked to do further work in the Churchyard and Cemetery, but due to the weather none of this work has been completed.

560. Routine Finance

a) Invoices

A J Hood	Tree survey	£325.00
Shelterstore	Bus Shelter	£3012.00
P.A.R. Services	Watton road allotments #593	£240.00
Steve Ruffles (Jewsons)	Watton road allotments	£19.80
Jamie Bayliss	#2376 – rat control	£37.20
R Clements	Electrical installation and maintenance BP #5078	£903.60
999inks.co.uk	Printer toner (4 x toners)	£180.54
Rosemary Martin	January salary	£400.00
HMRC	January PAYE	£100.00

It was proposed by Cllr Hewett and seconded by Cllr Kidd that these invoices be paid. All agreed.

b) Direct Debits

29/01/2014	BRITISH TELECOM	£84.67
20/01/2014	E.ON	£30.06
15/01/2014	BRECKLAND COUNCIL	£72.00
13/01/2014	E.ON	£240.71

c) Bank Account Balances

Community	60806072	£34269.58
CEP	20164380	£25.13
Active Saver	43492990	£40,413.83

Interest to be moved from the Active Saver account to the Community account.

Clerk



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561. To receive update on incorrect reporting of Precept process in Shipdham News (Cllr Hewett)

The precept was set at £42500, based on information from BDC that no revenue support grant would be available. It now appears that BDC might make the grant available. After discussion, it was proposed by Cllr Kidd and seconded by Cllr Fawcett that the precept be left unchanged, and any grant monies received be put into reserves. All agreed.

Cllrs
Hewett
Kidd and
Arnold
Clerk

562. To receive update on Churchyard footpath repair work (Cllr Chubbock)

No further work has been done due to the weather conditions. People are parking on the grass in the Churchyard. Cllrs Hewett, Kidd and Arnold will recommend a resolution to this problem. (Next Agenda)

563. To consider felling of tree blocking access in cemetery (Cllr Chubbock)

Gilbert Addison has agreed that the tree can be felled and Gary Lake has been instructed to carry out the work.

564. To consider repair of recent accidental damage to Churchyard wall (Cllr Chubbock)

Tesco has been asked to investigate whether the damage could have been caused by one of their delivery lorries. Cllrs Arnold and Kidd will ask the PCC to make an insurance claim.

Clerk
Cllrs
Arnold
and Kidd

565. To consider appropriate rental for land along Dereham Road

Cllr Crane decided not to accept the rent increase proposed by the Parish Council. After discussion, it was proposed by Cllr Hewett and seconded by Cllr Kidd, that the two plots of land along the Dereham Road now be offered to Elm Farm at £150 per acre. If this is not accepted, the land should be put up to public tender. All agreed.

Clerk

566. To adjourn the meeting for Parishioners' Questions

The meeting was adjourned.
The meeting was reconvened.

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567. To receive update on new bus shelter (Cllrs Fawcett and Secker)

NCC agreed to provide £1882.50 towards costs (75%). The installation is scheduled for next week.

568. To receive update on the use of the traffic monitoring kit (Cllr Chubbock)

Nothing to report so far.

569. To receive report and recommendations from co-option subcommittee

The candidates left the room. Cllr Arnold reported that Steve Worth had withdrawn. Carole Playford and David Aves were interviewed. Both candidates were excellent. However it was unanimously recommended that Carole Playford be offered the position. After discussion, it was proposed by Cllr Arnold and seconded by Cllr Fawcett that Carole Playford be co-opted and the David Aves should be asked to remain as a reserve for any future co-option. The Chairman thanked both candidates, and welcomed Carole Playford as the new Councillor.

570. To receive new planning applications and planning decisions (Cllr Ralph)

3PL/2014/0023	Shrimpton, Scains Rest Swan Lane Single storey extension to existing garage The Committee were not prepared to support this application as there is no indication of the proposed use of this extension. Clerk to ask BDC for further information.
3PL/2014/0069/F	Abel Homes Deletion of note referring to the swale to the west of the pumping station. The committee recommended that this condition must be retained. If it were removed, surrounding properties, not on the

Clerk



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development would be in danger of flooding. (INET41711)

It was proposed by Cllr Ralph and seconded by Cllr Hewett that these recommendations be accepted. All agreed.

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571. To receive Councillor's and Clerk's Reports

Cllr Kidd: requested that the recommendations of the Boundary Commission be discussed at the next meeting.

Clerk

Cllr Ralph: stated that the work at the Watton Road allotments is now complete, BDC will provide a grant for the whole cost of the project - £351. Cllr Ralph will put an item in the Shipdham News.

Cllr
Ralph

Cllr Secker: The conifers have been cut in Pound Green Lane and at Pound Green Lodge.

Cllr Fawcett: The Community Centre will be used for polling for the MEP Elections on May 22nd

The RBL will be organising a 'big band' dance for centenary celebrations for WW1, and would like to request some funding from the Parish Council. (next agenda). BDC are providing some funding for centenary celebrations. (Cllr Turner will also provide Cllr Fawcett with information regarding possible armed forces covenant grants)

Clerk
Cllr
Turner
ALL

All asked to suggest additional memorials for those who died in WW1. (next agenda)

Cllr Chubbock:

Shipdham has been awarded 450 trees/hedges/ for all year colour from the Woodland Trust (next agenda).

Clerk

Cllr Turner: There will be an open meeting at 6:30 pm on 13th February at the Queens Hall Watton, to discuss the Local Asset Backed Vehicle (LABV). The Old School Playing Field will be included in the discussion. Clerk asked to put an FOI request into BDC requesting the value assigned to the OSPF by BDC. (Clerk)

Clerk

Reminder that Cllr Chubbock will be stepping down as Chairman in two months.

572. To receive correspondence (including any received after the preparation of the agenda)

Norfolk ALC	funding morning	Circulated to Cllrs
Boundary Commission	Electoral Review	Next agenda
RNLI	Appeal for £20	Noted
Roger Atterwill	Council Tax support grant funding	Circulated to Cllrs
Norfolk ALC	weekly emails	Circulated to Cllrs
Norfolk ALC	Localisation of Council Tax Support	Circulated to Cllrs
Norfolk ALC	Funding morning with Norfolk PFA (passed to Sylvia Slaughter)	Circulated to Cllrs
Norfolk RCC	events - Norfolk's Poor's lands	noted
BDC	Proposals for the provision of/or improvement of outdoor play space/children's play space.	noted
Roger Atterwill	Council Tax Support Grant (several)	Circulated to Cllrs and noted
Roy Sykes and	Proposed camp site at	After discussion it was proposed by Cllr Turner



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others	Spring Farm (various)	and seconded by Cllr Hewett that the Clerk write to the Caravanning and Camping Club, and to BDC, expressing the concerns raised during Parishioners' Questions.
Norfolk Police	SNAP meeting minutes (Watton)	SNAP dates to be posted on board.

573. To confirm the next meeting of the Parish Council

The next meeting of the Parish Council will take place on 10th March at 7:30 pm in the WI Hall

Meeting closed at 9:30

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