



SHIPDHAM PARISH COUNCIL



Chairman: Paul Chubbock Clerk/RFO: Rosemary Martin

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 10TH MARCH 2014 IN THE WI HALL

Present: Councillors: Chubbock (Chairman), Fawcett, Hewett, Kidd, Playford, Ralph, Secker, Turner and Rosemary Martin (Clerk); 9 parishioners in attendance.

574. To receive apologies for absence

Apologies received from Cllr Arnold who was attending a church meeting.

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575. To receive declarations of interest

None declared.

576. To agree and sign the minutes of the Parish Council meeting held 10th February 2014

It was proposed by Cllr Hewett and seconded by Cllr Kidd that the minutes were a true reflection of the meeting. All agreed and the Chairman signed the minutes.

577. Matters arising from the previous minutes (for information only)

The Camping & Caravanning Club will include comments from the Parish Council in their deliberations regarding the site at Spring Farm.

The Land Registry have served notices on neighbours regarding the registration of the Bullock Park; providing there are no objections the registration should proceed. BDC will make a Council Tax support grant of £5372.12 to Shipdham.

578. Routine Finance

a) Invoices

Marlene Secker	Stulee Ltd Cleaning services (WI Hall)	£100.00
Gary Lake	#56 &57 01 March 2014	£525.00
James Bayliss	#243 – rat control	£37.20
R. Martin	Office and travel expenses	£135.39
Rosemary Martin	February salary	£400.00
HMRC	February PAYE	£100.00

It was proposed by Cllr Fawcett and seconded by Cllr Hewett that these invoices be paid. All agreed.

b) Direct Debits

10/03/2014	ANGLIAN WATER	WI Hall	£122.24
03/03/2014	ANGLIAN WATER	Standpipe	£14.52
03/03/2014	ANGLIAN WATER	Cemetery	£15.70
03/03/2014	BRITISH TELECOM		£38.71
17/02/2014	E.ON	WI Hall	£40.27
11/02/2014	E.ON	Street Lights	£240.71

c) Bank Account Balances

Community	60806072	£33151.57
CEP	20164380	£25.13

579. To receive update on the Precept (Cllr Hewett)

The precept was set at £42500, the same as the previous year, based on information from BDC that no revenue support grant was available. Some additional money will however be received and will be allocated to reserves, and there will be a small increase in individual council tax bills.

580. To consider requirements to fund Village Spring Clean (Cllr Chubbock)

Two people have volunteered to do the spring clean this year. It was proposed by Cllr Hewett that the same spring clean should be carried out at the same rate as last year. All agreed. After further discussion, Cllr Turner agreed to ask BDC if any action could be

Cllr
Chubbock
Cllr



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taken against the persistent fly-tipper in the village, and also to ask SERCO if the bins along the footpath from Chapel Street to Pound Green Close could be cleaned. Topics for next agenda: The work of the dog warden, and the requirements for bins.

Turner
Clerk

581. To consider providing funding towards WW1 centenary celebrations (Cllr Fawcett)

RBL support this idea. A band has been provisionally booked for 7th September. The Parish Council to consider whether this should be a Parish Council run event in conjunction with the RBL. (next agenda). All volunteers to help with this event welcomed.

Clerk

DRAFT

582. To consider further memorials for those who died in WW1 (All)

It was resolved that information on each of those who fell in WW1 should appear in the Parish Magazine over the next year, in 10 tranches, starting in the July issue.

Cllr
Secker

583. To consider response from NCC regarding grant applications (All)

NCC agreed to fund 50% of the costs of both the applications. The cost for the low level LEDS along the OSPF footpath was £16.3k +VAT. Clerk to get a further 1 or 2 quotes. Clerk to write to NCC asking if a proportion of the Abel development money going to Highways could also be put towards this.

Clerk

584. To consider the draft recommendations on the new electoral arrangements for BDC

The Local Government Boundary Commission for England has produced recommendations for boundary changes. There would be no change to the Parish of Shipdham from the current recommendations. However, Shipdham, along with Scarning and Cranworth, would become part of a two member ward called "Shipdham-with-Scarning". Details can be found, and comments recorded at: consultation.lgbce.org.uk. Comments can be made up to 14th April.

585. To receive report on the LABV meeting (Cllr Chubbock)

Cllr Chubbock attended the meeting in Watton. The meeting was for information only. BDC is producing a comprehensive list of all its land assets, with the intention of looking for private funding to develop some of them. The OSPF site is prominent on this list.

586. To consider the NCC proposal for a pedestrian crossing at the junction of the Bradenham Road with the A1075

The Parish Council was unhappy with the current proposal. After discussion, it was proposed by Cllr Ralph and seconded by Cllr Fawcett that the pedestrian crossing should be replaced by a Pelican crossing. Cllr Kidd voted against and Cllr Playford abstained. All other Cllrs voted for and the motion was carried.

Clerk

587. To adjourn the meeting for Parishioners' Questions

The meeting was adjourned.
The meeting was reconvened.

588. To receive update on new bus shelter (Cllrs Fawcett and Secker)

The bus shelter has been successfully installed. One lean bar was badly made and Shelterstore will replace it. Our thanks to Cllrs Fawcett and Secker for their efforts.

589. To receive new planning applications and planning decisions (Cllr Ralph)

Planning Applications

None received.

Planning Decisions

3/PL/2014/0023

Scains Rest Single Storey Garage Extension

Granted with conditions including: *The development shall not be occupied at any time other than for purposes ancillary to the residential use of the dwelling*



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590. To receive Councillor's and Clerk's Reports

Cllr Ralph: asked when the land at the Watton end allotments would be seeded. (David Hill will do it soon, now that the conditions are suitable.)

Cllr Fawcett : asked permission to use village green on 6th September before WI1 event on the 7th September (Granted.)

Cllr Turner: publicised the Master Gardener Scheme (notices on boards) and passed on apologies from the police for not turning up to the briefing meeting on the Village Green.

Clerk:

WI Hall electricity prices have just increased. Clerk asked permission to investigate possible savings from a single Gas and Electricity supplier. (Granted)

The FOI request produced two responses from Matthew Gibbard, but no valuations provided in either.

Received a proposal for a new 4 year maintenance contract, starting from 01 January 2014, from TT Jones. Clerk asked to get two further quotes for the LED lights to be installed on the Chapel Street to Pound Green Close footpath, and remind TT Jones that they have not delivered the lanterns removed when the LEDs were installed.

Cllr Chubbock: A further 400 hedge plants for cemetery project have been provided by the Watton and District Rotary Club.

Last year the Annual Meeting of the Parish was held in June rather than on the same day as the Annual Parish Council Meeting. This should happen again this year. The two meetings should be on separate dates again this year.

There is space and matting for more kit in the Bullock Park. Clerk to write to BDC to see how much money is in S106 pot that could be used for new play kit.

DRAFT

Clerk

591. To receive correspondence (including any received after the preparation of the agenda)

Norfolk ALC	weekly updates	Noted
BDC	WW1 Heritage Fund Grants	Noted
BDC	Festival on the Farm	Posted
BDC	Agenda for Planning Committee	Noted
Amanda Buckland	London Marathon appeal	Noted
BDC	The agenda for Breckland Area Museums Committee, Tuesday, 11th March, 2014, 2.00 pm has just been published.	Noted
NCC	Shipdham Parish Partnership Lighting and Footway bids 2014-15	£583
Norfolk RCC	February News letter	Noted
BDC	Breckland World War One Heritage Fund	Noted
Sylvia Tuck	Hedges in Cemetery	Clerk replied
Came & Company	Insurance Renewal	Next Agenda
BDC	Older People's Forum 26 th March - poster	Posted
Norfolk RCC	Survey	Noted
BDC	Agenda Supplement #2 to the agenda for Council, Thursday, 27th February, 2014	Noted
BDC	Minutes for Audit Committee, Friday, 14th February	Noted
BDC	Minutes for Cabinet, Wednesday, 19th February, 201	Noted
BDC	Agenda Supplement to the agenda for Council, Thursday, 27th February, 2014	Noted
Camping & Caravanning Club	Acknowledging Comments	£577
Norfolk ALC	Sue Lake	Noted
Matthew Gibbard	Responses to FOI Questions	£590
BDC (Michael	Update on Precept	£577



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Norfolk ALC	Grant to Parish Councils from BDC	Noted
Roger Atterwill	Notes on Cabinet Meeting	Noted
Beryl Sutton	Request for info on Shipdham History	To Cllr Secker
Norfolk Police	Crime Stats	Noted
Breckland Master Gardener	Volunteer Opportunities	Posted
Roger Atterwill	Notes on LABV meeting	Noted
Roger Atterwill	Notes on Council Tax Support Grant	Noted
Came & Co	Managing Flood Risk	Noted
BDC	Minutes for Overview and Scrutiny Commission, Thursday, 30th January, 2014	Noted
BDC	Grant for Shipdham Watton End Allotments	Noted
BDC	Deferred Application to the agenda for Planning Committee, Monday, 17th February	Noted
BDC	Invitation to Breckland LABV information session for Parish & Town Councillors: please RSVP	§585

592. To confirm the next meeting of the Parish Council

The next meeting of the Parish Council will take place on 14th April at 7:30 pm in the WI Hall

Meeting closed at 9:30

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