



# SHIPDHAM PARISH COUNCIL

Chairman: Paul Hewett Clerk/RFO: Rosemary Martin



## MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 13<sup>TH</sup> APRIL 2015 IN THE WI HALL

Present Councillors: Hewett (Chairman) Arnold, Aves, Crane, Fawcett, Kidd, Playford, Secker, and Turner and Rosemary Martin (Clerk); 7 parishioners in attendance.

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### 798. To receive apologies for absence (all)

Apologies received from Cllrs Chubbock and Ralph.

### 799. To receive declarations of interest (all)

None received.

### 800. Urgent matters (not appearing on the agenda)

a) Cllr Hewett reported that there had been 6 nominations for the new Council. Councillors: Aves, Crane, Fawcett, Hewett, Playford and Secker were therefore declared elected. The new Council will need to co-opt a further five members. Cllr Hewett to put a notice in the Shipdham News to advertise that the council will be looking for new members.

b) The Clerk reported that she had negotiated considerably reduced rates from British Gas for new 1 or 3 year gas and electricity contracts for the WI Hall. The prices would only be held for 24 hours. After discussion, it was proposed by Cllr Turner and seconded by Cllr Fawcett that the 1 year contract offers be accepted. All agreed.

### 801. To agree and sign the minutes of the Parish Council meeting held 9<sup>th</sup> March 2015

It was agreed by all Councillors that the minutes were a full and fair record of the meeting. The minutes were then signed by the Chairman.

### 802. Matters arising from the previous minutes (for information only)

None.

### 803. To adjourn the meeting for Parishioners' Questions

The meeting was adjourned at 9:40 pm.  
The meeting was reconvened at 9:50 pm.

### 804. Routine Finance

#### a) Invoices

To agree payment of the following invoices (all)

Came & Company	Annual insurance	102324	£2,513.73
Jim Cordner Ltd	#815 supply/install bench in cemetery	102325	£736.00
Norfolk ALC	Annual subscription 2015/2016	102326	£315.13
P A R services	New septic tank (Bullock Park)	102327	£2,070.00
James Bayliss	#2902 pest control	102328	£37.80
Marlene Secker	framing of painting by Mr Chenery (WI Hall)	102329	£109.00
SCS Accounting Solutions	Village appraisal printing	102330	£940.00
TT Jones	Quarterly maintenance April/May/June	102331	£1,786.08
R J Martin	March wages and expenses	102332	£500.00
R J Martin	Expenses	102332	£299.96
HMRC	February PAYE	102333	£125.00

It was proposed by Cllr Fawcett and seconded by Cllr Kidd, that the above invoices be paid. All Agreed.



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b) Bank Account Balances (Clerk)

Bank account balances on 13<sup>th</sup> April 2015

CEP	£25.13
Community	£66,304.92
Active Saver	£40,152.19

**805. To approve purchase of replacement street lights**

After discussion, one extra lantern replacement was added to the specification, so that all the lights in the vicinity of Bradenham Road will be the same colour. It was then proposed by Cllr Kidd and seconded by Cllr Turner that the contract be let to Amey. All agreed. Amey had offered to re-position the light in Mill Road (#100), where there is an overhanging tree, at no extra cost. It was resolved to accept that offer. This should be deferred until the tree has been trimmed. Cllr Turner will ask BDC to send a letter to the owners requesting that they cut the tree back.

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**806. To receive quotes for repairs to the Churchyard footpath**

A detailed breakdown of the quote from LG Surfacing has now been received. Cllr Kidd will provide a second quote. Representatives of the Parish Council and the PCC will work with the chosen supplier, to see the project through to satisfactory completion, and detailed T's & C's will be provided.

**807. To receive quote from BT for a phone line and WIFI in the WI Hall**

BT provided a quote for a phone line, with all outgoing calls other than to 999 being barred, and an unlimited WIFI connection, at a cost of £33 + VAT per month for a 24 month contract. The installation charges would be £141.00 + VAT. It was proposed by Cllr Kidd and seconded by Cllr Arnold that this be accepted. All agreed.

**808. To consider revised process for handling planning applications**

Defer to next meeting.

**809. To receive report and plan on Old School Playing field from Cllr Chubbock**

After discussion, it was resolved to take no further action as there was no appetite amongst the Parish Council to commit resource and monies at present given both the feedback from the Village Appraisal process and the existing and potential future plans at District level for the site

**810. Planning**

a) To receive and consider new planning applications (including any received after the preparation of the agenda)

3PL/2015/0322	Ms Tracey Baverstock, Spinky Den, Church Close
3PL/2015/0323	Extension to rear and side
	Deferred

Planning Decisions

3PL/2014/1073/O	Land off Old Post Office Street REFUSAL
3PL/2015/0135/O	Birds Corner REFUSAL
3PL/2015/0227/F	The Granary APPLICATION GRANTED
3PL/2015/0235/F	38 Pound Green Lane APPLICATION GRANTED
3PL/2015/0236/F	40 Pound Green Lane APPLICATION GRANTED

**811. To receive reports from Councillors and Clerk**

Cllr Aves: An allotment fence is down. Cllr Crane to look at this. If the repair costs are under £200, the work can go ahead, and this will be approved at the next meeting.

Cllr Turner: reported fly tipping in Fen Folgate.

Asked for a letter to be sent to the landowner regarding the state of Footpath 10.

The Old School building is being developed to provide affordable housing. The façade will be unchanged.

Parking on green – next agenda.



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Cllr Secker: Could we ask Andrew Bebbington if a plaque could be placed on the Ice House.

Cllr Crane: Repaired the barrier on the village green. There is another damaged one further back.

Cllr Playford: A new hedge has been planted too close to the pavement; Cllr Playford will monitor this.

No response from Mr Chenery's solicitor.

Cllr Fawcett: The speed watch team has been out and about again. Norfolk Police invited the team to attend a meeting at Wayland Academy to discuss a future event at the school involving the team.

Cllr Kidd: The alarm went off at the Post Office on Sunday. The local police were contacted but refused to come out. Clerk to write to Chief Inspector Paul Wheatley at Wymondham about this.

Cllr Hewett: This is the last meeting for Cllrs Arnold and Kidd who are standing down at the end of the month. Thank you very much indeed to both of you, and also to Cllrs Chubbock and Ralph. Cllr Turner is also standing down from the Parish Council, although she will be standing for election to BDC. Thank you very much indeed for the service you have given.

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## 812. To receive correspondence (including any received after the preparation of the Agenda)

Correspondence (excluding routine email correspondence)

BT Payphones	Adopt a Kiosk	noted
Norfolk RCC	Signpost Magazine	noted
SLCC	Norfolk Branch AGM 24 <sup>th</sup> April @ £10 Visit to Houses of Parliament @ £15-£20 September 2015	noted

All routine email correspondence from: BDC, Norfolk ALC, Norfolk RCC, Norfolk Constabulary, POWT BRICK team was emailed to the Council.

## 813. To confirm the next meeting of the Parish Council

The next meeting, the first meeting of the new Parish Council, will take place at the WI Hall on 18<sup>th</sup> May 2015, at 7:30 pm. Doors opened to Parishioners at 7:15 pm. (Hard copies of planning applications will be available for Councillors to view from 6:45 pm)

Meeting closed 10:55