

SHIPDHAM PARISH COUNCIL

Chairman: Paul Chubbock Clerk: Rosemary Martin

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 12TH DECEMBER 2011 IN THE VILLAGE HALL

Present: Councillors: Chubbock (Chairman), Arnold, Fawcett, Kidd, Ralph, Secker, Turner, Rosemary Martin (Clerk). 16 parishioners in attendance.

104. Apologies for Absence

Apologies received from Councillors Crane, Dodd and Hewett.

105. To receive declarations of interest in items on the agenda

None.

106. To agree the Minutes of the meeting of Shipdham Parish Council held on 14th November 2011

The following changes were made to the minutes, and signed by the Chairman:

§92g) added: Mark Crane to cut down Holly tree in Mrs Tuck's garden

§95 3/PL/2011/1132/F added: Councillor Hewett left the room before the discussion

It was then proposed by Councillor Kidd and seconded by Councillor Turner that the minutes were a true record of the meeting. All agreed. The minutes were signed by the Chairman.

107. To agree the Minutes of the extraordinary meeting of Shipdham Parish Council held on 18th November 2011

The following changes were made to the minutes, and signed by the Chairman:

The venue was changed to read: Thomas Bullock School

It was then proposed by Councillor Arnold and seconded by Councillor Fawcett that the minutes were a true record of the meeting. All agreed. The minutes were signed by the Chairman.

108. Matters arising from the previous minutes (for information only)

Chairman:

1 attended the opening of the War Memorial Hall at Dereham.

2. Following complaints from Parishioners about speeding traffic in the village (October meeting), he had researched means of monitoring traffic speeds through the village. He will circulate his findings to all Councillors before the next meeting. Councillor Turner to talk to Community Safety Officer. (Next agenda)

3. Concerns, expressed by Parishioners, that a new seat was positioned over a grave in the cemetery were investigated. The new seat is not positioned over any grave.

Chairman
Cllr
Turner
Clerk

109. Finance

a)Invoices/Wages/PAYE

To agree payment of the following invoices:

Ravencroft Tree Services Ltd	#4270	101946	£594.00
TTJones Electrical Ltd	#8035	101947	£646.66
NCC (hire of room at school)	18/11/11	101948	£20.37
Rosemary Martin (November)	Wages (net)	101951	£266.67
HMRC (November)	PAYE (Tax)	101949	£66.66
Rosemary Martin (including LDF overtime etc.)	Expenses	101951	£370.53
George Tufts	#410186	101950	£9.58

It was proposed by Councillor Kidd and seconded by Councillor Fawcett that these invoices be paid. All agreed.

b)Direct Debits

Eon street lighting	October	£235.24
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Eon street lighting	November	£235.22
British Gas WI Hall	(new DD)	

c) Bank Balances were reported as:

SHIPDHAM PARISH COUNCIL.	60806072	£54,347.52	12 th Dec
THE CHURCHYARD ENHANCEMENT PROJ	20164380	£25.13	12 th Dec
SHIPDHAM PARISH COUNCIL H	80097454	£10,772.55	12 th Dec
SHIPDHAM PARISH COUNCIL B	50432806	£41,878.79	12 th Dec
SHIPDHAM PARISH COUNCIL B	40391344	£3,965.42	12 th Dec
SHIPDHAM BULLOCK PARK #2	53621421	£4289.61	30 th Nov

d) To set a precept for 2012/2013

The Council reviewed and discussed the budget. It was then proposed by Councillor Fawcett and seconded by Councillor Turner that the Precept remain unchanged at £42,500. All agreed.

110. To adjourn the meeting for Parishioners' Questions

The meeting was adjourned.

The meeting was re-convened.

111. To receive reports from TTJones

In spite of a further reminder, no response had been received from TTJones. Clerk to speak to TTJones and retain latest invoice payment.

Clerk

112. To discuss/consider the Shipdham LDF Consultation

Councillor Turner reported that BDC was delighted with the response to the LDF consultation, 297 individual responses being received in addition to those from the Parish Council and BDC itself. The vast majority voted to stick to original one site solution.

113. To decide on actions emanating from the Ravencroft Tree Surveys

The report highlighted that 3 trees in the Cemetery need attention and 2 trees on The Green should be felled. Additionally Paul Littleproud (undertaker) has requested the removal of a Yew tree in the Cemetery as it is impeding entry for burials. It was proposed by Councillor Kidd and seconded by Councillor Arnold that the proposals in the Ravencroft Report should be carried out and that, additionally, the Yew tree should be felled. All agreed. This work is to be done by TTSR as part of their contract.

Clerk

Next agenda - replacement of felled trees.

114. To consider work required in the cemetery

The undertaker would like an area on the middle path built up to aid putting in new graves. Mr. Larwood to do the work.

115. To consider work required at the allotments

Councillor Ralph reported that a meeting has been set up for 7th January to discuss all outstanding issues. The Pest Controller has visited the site and found no rats. The hedges and ditches around the allotments sites need maintenance work, and the hedges need to be cut back near the entrance to improve visibility. Mr. Larwood to do this work. The Pest Controller will then place bait.

116. To receive and consider new planning applications (and any received after the preparation of the agenda

3PL/2011/1295/F Allen & Page - retention of Portacabins

It was proposed by Councillor Secker and seconded by Councillor Fawcett that this be *supported*. All Agreed.

3PL/2011/1308/CU The Gilbert Stud - COU to horse paddocks (retrospective) It was proposed by Councillor Fawcett and seconded by Councillor Kidd that the council

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should not comment on this application. All Agreed, other than Councillor Secker who abstained.

3PL/2011/1304/F The Gilbert Stud - Extension to stable block (retrospective) It was proposed by Councillor Fawcett and seconded by Councillor Kidd that the council *should not comment* on this application. All Agreed, other than Councillor Secker who abstained.

3PL/2011/1306/F The Gilbert Stud COU to grooms' quarter

It was proposed by Councillor Fawcett and seconded by Councillor Winchester that the Council *make no response* to this application until they have made a site visit. All Agreed, other than Councillor Secker who abstained.

3PL/2011/1262/F Diocese of Norwich - Alterations/ extensions to Thomas Bullock Primary School **INET00003151**

It was proposed by Councillor Arnold and seconded by Councillor Secker that this be *supported*. All Agreed.

3AG/2011/0025/AG Ash Farm erection of tractor shed

It was proposed by Councillor Fawcett and seconded by Councillor Winchester that the Council *make no response* to this application until they have made a site visit. All Agreed, other than Councillor Secker who abstained.

3PL/2011/1322/F Crewe amendment to 3PL/2011/0707/F

It was proposed by Councillor Fawcett and seconded by Councillor Kidd that the council should comment on this application as follows: *there is no mention that this would be a retrospective application; in fact work has already been carried out contrary to the existing planning permission; in the Council's opinion the work carried out without permission is out of line with the street scene.* **INET00003150**

3PL/2011/1305/F Ash Farm 4 equine accommodation units

It was proposed by Councillor Fawcett and seconded by Councillor Winchester that the Council *make no response* to this application until they have made a site visit. All Agreed, other than Councillor Secker who abstained.

a) Planning Decisions

3PL/2011/0913/F Dusty Meadow – refusal

117. To receive War Memorial Report

Bretts has still not provided the information (breakdown of their quote) required for the Application. Councillor Fawcett is continuing to chase this. A decision is expected from the War Memorial Trust this week. .

It has been discovered that there are 2 military graves in the cemetery for which there are no details on the War Memorial. Viz.: James William Etheridge (d. 1946) and Anthony Spillman (d. 1947). It was proposed by Councillor Fawcett and seconded by Councillor Secker that their names should be added to the memorial. All agreed.

118. To receive reports from Councillors and Clerk

Councillor Fawcett reported that he is investigating suitable security software for the Parish Council laptop after the Clerk reported some problems (next agenda) Clerk
Councillor Arnold reported that he hopes to have the new website on-line before next meeting. Anyone wanting details of their local organisation (eg football club) to appear on the site should email information to the Chairman. The website will be www.shipdham.org

The Chairman is storing a number of old records which should go to the Norfolk Records Office (Clerk) Clerk

Councillor Turner: reported that the Dereham Recycling Centre opens 16th December. Cllr

Will talk to the owners of the King William pub over concerns that the sign might come down in high winds during renovations. Turner

The Clerk 1. reported offers from two companies to tender for grass cutting contract next year. Council to review existing specification (next agenda) Clerk

Informed BCD that the council wish to continue with paper planning applications

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Reported that the overgrown footpath is the responsibility of BDC and the work is scheduled.

119. To receive correspondence (including any received after the preparation of the Agenda)

Eric Pickles office	Response to LDF queries	filed
NALC	The Localism Act	noted
Norfolk ALC	Public Sector Mapping Agreement	noted
BDC	Consult registration	action
Ravencroft	Tree Survey Report	filed
CGM	Offer of grounds maintenance services	action
The Playing Field	News letter	noted
BDC	Anti-social behaviour response template letter	filed
Highways	Gritting routes leaflet	noted

Clerk

Clerk

120. To confirm the next meeting of the Parish Council

The next meeting will be convened at 7:30pm on 9 January 2011 in the WI Hall. Councillors wishing to look at planning applications or correspondence can arrive from 7:00pm. The meeting closed at 9:35 pm.