

SHIPDHAM PARISH COUNCIL

Chairman: Paul Chubbock Clerk: Rosemary Martin

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 13TH FEBRUARY 2012 IN THE VILLAGE HALL

Present: Councillors: Chubbock (Chairman), Arnold, Fawcett, Kidd, Ralph, Secker, Turner, Winchester, Rosemary Martin (Clerk). 11 parishioners in attendance.

135. Apologies for Absence

Apologies received from Councillors Crane, Dodd, Hewett

136. To receive declarations of interest in items on the agenda

None.

137. To agree the Minutes of the meeting of Shipdham Parish Council held on 9th January 2011

It was proposed by Councillor Turner and seconded by Councillor Ralph that the minutes were a true record of the meeting. All agreed. The minutes were signed by the Chairman.

138. Matters arising from the previous minutes (for information only)

The Chairman has still not received a quote for the replacement leaded glass in the Cemetery (§76 and §124). Another contractor will now be sought. Councillor Kidd will find out who does this sort of work for the Church.

Cllr Kidd

139. Finance

To agree payment of the following invoices:

Newton Property Care (repair notice boards)	#067	101958	£293.00
W J Fawcett (Kaspersky)	P637254E	101959	£24.98
M Watkins	02jan12	101961	£260.00
Ashill Fire Protection Ltd (WI Hall)	#4480	101960	£51.60
Veolia	SIO0120365	101962	£101.87
TTJones (emergency)	#8126	101963	£201.98
TTJones (maintenance)	#8125	101964	£680.40
R J Martin (wages Jan 2010)		101965	£266.67
HMRC (PAYE Jan 2010)		101966	£66.66

The following invoices had been received after the preparation of the agenda:

James Bayliss Pest Control Services (§115)	#1627	101967	£129.00
(George Tufts (see above -Newton Property Care)	#413283	101968	£10.93

It was proposed by Councillor Kidd and seconded by Councillor Arnold that these invoices be paid. All agreed.

b) Direct Debits

EON 0113	Street Lighting	£235.22
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c) Bank Balances were reported as:

Shipdham Parish CouncilL.	60806072	£100,662.78	13 th Feb
Churchyard Enhancement Project	20164380	£25.13	13 th Feb
New Active Saver	43492990	£0.00	13 th Feb

140. To resolve to carry out a Spring Clean for the Village

After discussion it was resolved to organise a Spring Clean for the Village.

Suggestions for work to be done included: washing down signs, cleaning the bus shelters, repairs to the Church gate posts, and the posts on the Village Green, and picking up litter. CIRCO should be responsible for the litter picking on the A1075, excluding the area within the 30mph limit. It was resolved that a gang should be employed to do all the litter picking within the 30mph limits. Councillor Secker to find

Clerk

Cllr

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- out costs of using gangmaster from Dereham. Secker
- 141. To adjourn the meeting for Parishioners' Questions**
The meeting was adjourned.
The meeting was re-convened.
- 142. To receive assessment report on speed recording equipment from the sub-committee (Cllrs Arnold and Turner)**
A local company has been identified which supplies portable kit similar to the US kit, but not requiring a trailer. Using a trailer would require risk assessment and planning permission. The cost is ~ £3k, including s/w. Other local villages are keen to share or hire the kit. It was resolved that a demo should be organised by Councillor Turner to take place at 6:00pm before the next parish council meeting on 12th. Cllr Turner
- 143. To review receive and review the proposed grass cutting contract for 2012 season (Cllrs Hewett and Crane)**
In the absence of Councillors Crane and Hewett, it was resolved to advertise the contract using the updated specification previously circulated to all Councillors. Clerk
- 144. To review the quotation for the replacement of all street lights assessed as 'Condition RED'**
The review of the condition of all Parish Council street lights identified 12 lights as dangerous and in need of urgent attention. The cost of replacing these lights was quoted as £14994.36 + VAT. It was resolved to get a further quote for this work with the intention of having the lights replaced as soon as possible. Clerk
- 145. To receive report on the War Memorial project**
No reply was received from Bretts regarding the loss of the grant due to their failing to supply a detailed breakdown of their quote. Councillor Fawcett has now asked for quotes from 4 other stonemasons. A letter from the Diocese says the absolute deadline for re-submitting a proposal is 31st March.
- 146. To resolve to adopt the draft Standing Orders and Financial Regulations**
Paper copies of the revised Standing Orders and Financial Regulations had been circulated to all Councillors during the meeting. Clerk to circulate an electronic copy too. Resolved to discuss and adopt the Standing Orders and Financial Regulation during the next meeting. Clerk
All
- 147. To receive and consider new planning applications (and any received after the preparation of the agenda)**
- a) Planning Applications
- 3PL/2011/1306/F** The Gilbert Stud COU to grooms' quarter (et al) – result of site visit. Following their visit to the Gilbert Stud, Councillors Arnold and Ralph recommended a positive response to the planning applications. It was noted that some had already been granted.
No comments
 - 3PL/2012/0071/EU** The Annex, Long Meadow Barn (Certificate of Lawfulness)
No comments
 - 3PL/2012/0104/F** High Barn, Shipdham Road addition of porch to existing barn
No objections
 - 3PL/2012/0112/F** 5, Townshend Place porch and roof
No objections
 - 3PL/2012/0043/F** Oaklands Farmhouse, Shipdham Road single storey side extension
No objections
- b) Planning Decisions
- 3PL/2011/1305/F** Granted; the development must be begun not later the expiration of THREE YEARS beginning with the date of the permission

SHIPDHAM PARISH COUNCIL

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3PL/2011/1308/CU Granted

3PL/2011/1305/F Granted with conditions – no increase in room available for the accommodation of horses

3PL/2011/1306/F Granted with conditions – not to be rented sold or leased as separate residential accommodation

3PL/2011/1322F Granted

3PL/2010/0732/F Granted

148. To receive reports from Councillors and Clerk

Councillor Fawcett reported that the Diamond Jubilee Celebration will take place on 4th June, on the School Playing Field. He is still looking for sources of funds; the BDC Pride in Breckland fund would not provide more than £250; hoping for contribution from the big Lottery fund. A time capsule will be buried, probably on the Village Green. After discussion, the Council resolved to contribute up to £2000 in principal. (§132)

Councillor Secker reported that a replacement urn must be purchased for the WI Hall. The probably cost is ~£150. (next agenda).

Councillor Chubbock: reported that the Play Area kit had received its annual inspection . One of the swings needs some attention.

149. To receive correspondence (including any received after the preparation of the Agenda)

BDC	Recreation Contributions	Noted
BDC	LDF – notice of adoption	Noted
BDC	Festival of Breckland leaflet	Noted
BDC	Breckland Torch Relay	Noted
CPRE/Norfolk ALC	Neighbourhood Planning event	Noted
Norfolk ALC	Affordable housing seminar	Noted
Norfolk ALC	Norfolk Link	Noted
BDC/NCC/Active Norfolk	Norfolk Village Games	Noted
Glasdon	products	Noted
FLP	Playground products	Noted
NRO	Receipt for parish records	Noted
Willows Power & Recycling Centre	update	Noted

150. To confirm the next meeting of the Parish Council

The next meeting will be convened at 7:30pm on 12th March 2012 in the WI Hall. Councillors wishing to look at planning applications should arrive by 6:15 pm. The doors will be opened for Parishioners at 7:15 pm.

The meeting closed at 9:30 pm.