SHIPDHAM PARISH COUNCIL

Web Site: www.shipdham.org
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PARISH COUNCIL MEETING MINUTES 11 April 2011 AT 7.30

Venue: WI Hall, Shipdham

Present:

Councillors Paul Chubbock (Chair), Michael Shelly, Paul Hewett, Joanne Kidd, Bill Fawcett, Robert Parfitt, Peter Dodd, Mark Crane, Sylvia Tuck, David Hill

22 members of the public

Apologies for Absence

Apology for absence was received from Marlene Secker

Cllr Chubbock opened the meeting by asking everyone to send their condolences to Marlene Secker on the recent sudden death of her husband Bobby. A sympathy card signed by all has been sent on behalf of the council.

The Chair then welcomed Amy East from Active Norfolk Project to the meeting.

Item	Subject	ACTION
1	Parishioners' Comments A question was asked about a hedge that had been planted along the edge of Mr Leonard's field where he had proposed development, will debar the land being used for anything else as it had effectively closed off access to the land. Could anything be done by the council? The Chair said that there was nothing the council could do apart from making a note of what had been done. It was reported that lamppost No: 84 in Meadow Close was on during the day and off at night, also could the lights in Parklands Avenue be turned back on at night as it was causing problems for the residents. The matters would be reported to Norfolk County Council for resolution.	Parish Clerk
2	Village Games Amy East from Active Norfolk was invited to address the meeting concerning Sports Taster Road shows. Money was available to support the encouragement of sporting activities in the village. There was a possibility of coordinating this project with the village fete on 29 th August. There was funding available for Coaching Bursaries up to 75% of the coaching training. There would be a competition on the 19 th June 2011 for small, medium and large	

	villages – 0 to 1200, 1200 to 4000, and over 4000 residents. The games to be considered are: Darts, Bowls, Rounders, Exercise Bike Challenge, Tennis, Badminton, Table Tennis, Archery and 5-a-side Football. Any interested parties to get in touch with Mrs Sylvia Slaughter or Cllr Peter .Dodd.	Clir Dodd
3	Apologies for Absence	
4	An apology for absence was received from Cllr Marlene Secker. Minutes of Previous Meetings Minutes of the previous meeting 14 March were approved and signed by the Chair. Matters Arising from Previous Minutes Cllr Shelley raised the matter concerning the proposed seats in the churchyard. A quote had been received for £1000 + VAT. It was suggested that some vandal-proof metal seats be considered but they were considered to be too cold to sit on. It was decided that further quotes be investigated	
5	Appointment of Parish Clerk Cllr Sylvia Tuck informed the council that after interviewing the remaining 3 applicants from the short-list of 5. It was decided by the sub-committee to recommend Mrs Rosemary Allen Martin as the new Parish Clerk. Seconded by Cllr Parfitt & Fawcett. The appointment to be subject to satisfactory reference checks. Mrs Martin represented 2 other parish councils at this moment and one of them meets on the same night as Shipdham. She was prepared to resign from this one if appointed to Shipdham if she could not get them to move their meeting night. Concern was made over the amount of storage required for the parish council records and Cllr Chubbock volunteered to make sufficient storage available. Cllr Tuck undertook to send out all the necessary correspondence	Clir Tuck
6	Correspondence	
	 a. Concern was expressed about the rate relief for the WI Hall. Only one rate relief can be allocated to one site. As the WI Hall and the Cemetery are not co-located, rate relief can only be granted for one site. Cllr Paul Hewett will be following this up with Breckland Council to attempt relief for both sites. b. Quote for re-surfacing of the road around the village green was given as £6,606.00 valid for 2 months. Full tarmac would cost in the region of £20,000. A letter prepared by Cllr Paul Hewett would be sent to each house around the green informing them of this proposal. It was suggested to leave the final decision to the next meeting after letters to residents had been considered. c. Quotes had been received for painting of the railings around the Cemetery and the barriers around the village green, as well as cleaning of the Bus Shelters. £690.40 for the railings, £482 for the barriers and £60 for cleaning of the shelters. Suggested that the paint should be 'Hammerite'. Proposed by Cllr Peter Dodd, seconded by Cllr Paul Hewett, all in 	Clir Hewett Clir Hewett



	favour for the quotes to be accepted.	Clerk
7	Finance Payment of invoices and expenses for March was approved. The Chair highlighted the payments for the village sign repair of £180 and £91.23 to Cllr Rob Parfitt for setting up of the village website. Cllr Paul Hewett presented 2 invoices he had received, one for immediate payment of a gas bill which was incurring late payment charges, and another for membership of the NALC. It was suggested to send the payment of the gas bill less the late payment charge of £40. A cheque for £279 for the membership of the NALC was to be sent.	Parish Clerk
8	Planning An application was received from Breckland Council concerning the development of Irwin Cottage. This was not recommended due to the closeness to a bend in the road and the age of the property. The Hedge Farm development resubmission was passed. The Sunny view application was not recommended due to it being nearer and visible from the road, and that it was the same size as	
	the other turbines. 73, Bradenham Road development was passed without comment. Glebe House was commented on that it was very near a bend in the road which could cause problems of access. On the vote, 4 for and 2 against, the application was passed. Cllr Parfitt declared an interest as this was a family development. The Chairman then closed the meeting to allow Cllr Parfitt to inform us about the development and to answer any questions or queries. Cllr Parfitt gave a breakdown of the development of the Cricket Players, Old Post Office Street for 35 houses. 20 houses within the settlement area with another 15 outside on green field land. Cllr Parfitt left the room and the chairman re-opened the meeting. After much discussion at which Cllr David Hill suggested 20 houses initially with more at a later date. Proposed by Cllr Sylvia Tuck that partial development within settlement area, with a shildren's reinforced crossing. On the vote for supporting 20 homes within the settlement area, 4 in favour, with 3 abstained, no votes against. But for the application for 35 houses, not recommended.	Parish Clerk
9	 Members Items a. Bullock Park – AGM to take place on 12th May. A project to refurbish the field was being looked into, the cost to be £5-6,000. Zumba classes to be started on Wednesday nights. A few spare nights a still available to societies to book. The Shipdham RBL was thanked for the picnic tables being installed at the Park. Shipdham cricket club will be participating in the John Dewing Cup at Bradenham on the 16th April. Thanks were forwarded to Mrs Eagling for raising £153 for Bullock Park, a thank you letter is being sent. b. Recreation Project – Virtually complete, fence protecting children from the farm road to be installed, area being cleaned up. Some lampposts had been turned around; Cllr 	Clir Dodd Clir Chubbock

	1
Paul Chubbock said he will be rectifying this problem. Cllr Fawcett is to design a suitable sign which the council will pay for.	Clir Fawcett
c. War Memorial – Cllr Fawcett stated that the Structural Survey had been carried out and it seemed that the War Memorial	1 awoott
was seated on compacted earth. The Structural Engineer thought that the settlement was due to land subsidence which may enable an insurance claim to be formulated. The	
remedy was to dismantle the memorial, drive piles in to the ground and then to put a concrete base down on which the memorial would be re-erected. The work should take no	
longer than 2 weeks. The biggest problem would be in dismantling the memorial safely. The report from the structural engineers was expected shortly. Planning	a.
permission may be needed and Cllr Paul Hewett said he would look into it. A Diocese faculty would be required which could take up to 8 weeks to obtain. Mr Brian Kidd had	
volunteered to raise and progress the application for faculty. Cllr Fawcett said he had not received any further contact from the War Memorial Trust, but he would keep contacting them	CIIr Fawcett
for progress of a grant application. d. Bullock Park Fete – Parish Council to sponsor a Skateboard	1 awoott
Competition to the value of £250 for prizes. e. Allotments – Cllr Sylvia Tuck highlighted a severe rat infection	
at Watton Road allotments; this was not associated with the smallholding there as they had rat boxes installed. Cllr Sylvia	5
Tuck to contact Environmental Health at Breckland Council or pest control Mr James Bailey. An Application from Vic Cossins to keep bees at the Dereham Road. He had lots of	
experience and the correct insurance. All agreed. There seemed a very large amount of discarded car tyres on council	n ²
land behind 59 Market Street. The owner Mr Brighten asked if the council could remove them. Breckland said it would	
cost £70 per tonne to remove. The council agreed for Cllr Tuck to arrange removal and the council would pay. It was requested that a water supply be made available at Watton	Clir Tuck
Road. Two allotment holders are prepared to do the work but asked the council if they would fund the cost of approximately £50-60. The council agreed to fund the cost to a value of	
£60. f. Village Insurance – Insurance is due and the cost will be £4,453.99 which is £231 less than last year. Play equipment	Cllr Tuck
is £1000 and the Skateboard area insurance is in hand.	
Any Other Business Cllr Fawcett raised the problem of increased vandalism in the	2
village. Mr & Mrs Newton of Mill Road had their brick wall	2
demolished for the second time. Also the waste bin on the entrance	
to the footpath between Chapel Street and Park Hyatt had been torn down and the contents strewn down the footpath. Cllr Fawcett	
cleaned up the mess and replaced the bin. A larger waste bin was	

9

	requested, Cllr Hewett was to speak to Breckland.	CIIr Hewett
	The lamppost in the subject footpath had its electricity cover	Cllr
	removed. Cllr Chubbock undertook to repair the problem.	Chubbock
	Chair informed the meeting that Mrs Fawcett who stood-in as	
	temporary clerk for this meeting refused payment but did agree to	
21 (4)	the funds being donated to the Shipdham Royal British Legion	Parish
	Charity.	Clerk
9	Date and venue for next meeting	
	The next ordinary Council meeting will be 9 th May 2011, 7.30 pm at	
	the WI Hall, which will be the AGM with the new Parish Council.	

(Each page should also be initialled) Date