

# SHIPDHAM PARISH COUNCIL

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## PARISH COUNCIL MEETING MINUTES 9<sup>TH</sup> MAY 2011

Venue: WI Hall Shipdham

### **Present:**

Councillors: Ray Arnold, Paul Chubbock, Mark Crane, Bill Fawcett, Joanne Kidd, Elizabeth Ralph, Lynda Turner  
21 parishioners attended

### **10. Election of Chairman**

As this was the first meeting of the newly elected council and in the absence of the Clerk, the minute taker opened the meeting and asked for nominations for Chairman. Paul Chubbock was proposed by Joanne Kidd and seconded by Bill Fawcett. There were no other nominations. Paul Chubbock was unanimously appointed as Chairman of the Council, and took the chair having signed the declaration of acceptance.

### **11. Election Of Vice Chairman**

Paul Hewett was proposed by Lynda Turner and seconded by Mark Crane. There were no further nominations and Paul Hewett was unanimously appointed Vice Chairman of the Council.

### **12. Apologies for absence**

Paul Hewett, Peter Dodd, Marlene Secker

### **13. To receive declarations of interest**

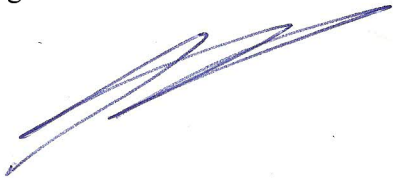
All councillors had signed a declaration of interest.

### **14. To agree the minutes of the Parish Council meeting held on 11<sup>th</sup> April 2011**

The following amendment was agreed, Paragraph 8 the words "with a children's reinforced crossing" were deleted.

Joanne Kidd proposed and Ray Arnold seconded the proposal that the amended minutes were accepted. This was agreed unanimously.

### **15. Matters arising.**

- a) The contractor should complete the work to the road round the Green within two weeks, no objections were raised in response to letters to residents.
  - b) Quotes had been accepted to paint both the railings round the Green and the cemetery railings.
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- c) (from previous minutes) The Village sign on the Green had been replaced. Thanks were expressed to those who helped with the painting of the sign.
- d) The street lighting had been switched off in part of the village.  
Breckland Council to be contacted **Clerk**
- e) Bill Fawcett had prepared a sign for Bullock Park. All the councillors present approved the design and thanked him for his work. Enquiries, with quotations, to be made in preparation to having the sign made. **Bill Fawcett**
- f) The War Memorial Trust is eligible for a grant for the repairs.  
The grant application documents to be completed and quotes obtained **Bill Fawcett**
- g) A mistake had been made referring to an earlier planning Application (Parfitt) Breckland Council to be informed of  
Change in number from 15 to 20 **Paul Chubbock**

**16. Meeting adjourned to receive questions from parishioners.**

- a) Mick Ralph drew the attention of the council to the fact that the planning application for land east of Pound Green Lane is outside the development area.
- b) Roy Sykes concerned that the vision splay onto road to Little Hale is being reduced by vegetation. Highways Dept. to be contacted **Clerk**
- c) Michael Shelly concerned that the sign indicating a bend in the road is obscured by trees, and that a ditch on the Dereham Road needs clearing.
- d) Rooney Birmingham concerned that the footpath from Chapel Street to Park Hyatt is overgrown with stinging nettles
- e) Ian Leonard stated that the application for development on Pound Green Lane is within the current CC guidelines, the site is almost totally enclosed and the Highway Dept had raised no objection to a development of 35 dwellings now reduced to 11 which includes affordable housing.
- f) Michael Shelly informed the meeting of a Police meeting open to the public at Watton Fire Station on July 13<sup>th</sup> at 2pm.

**17. Finance**

- 1. The EOY Accounts are with the accountants, the aim is to meet the Audit Committee's target
- 2. Currently there are 8 bank accounts. Agreed to reduce this number to 3  
Subject to agreement by all parties involved. The accounts to be:
  - 1. Current Account
  - 2. Bond Account
  - 3. Special project account
 Proposed by Joanne Kidd seconded by Bill Fawcett
- 3. It was agreed to have any two of three signatures on cheques  
Signatories to be Bill Fawcett, Paul Chubbock, Paul Hewett.  
Bank mandates to this effect to be arranged

**Paul Chubbock**

4. It was proposed by Elizabeth Ralph and seconded by Lynda Turner that the Parish Council should have a credit card in the name of Paul Chubbock . This was agreed with Mark Crane dissenting. It was agreed to set up this Facility so that the account is received immediately prior to the council meeting.
5. It was proposed by Lynda Turner and seconded by Bill Fawcett and agreed unanimously that all utility bills be paid by Direct Debit.
6. It was proposed by Joanne Kidd, seconded by Ray Arnold and passed unanimously to obtain details of and quotes for a laminator and a scanner **Bill Fawcett**

#### **18. Planning Applications**

1. Orange Field Swan Lane Mark Crane declared an interest  
No objections proposed Bill Fawcett, seconded Ray Arnold. All agreed.
2. Site east of Pound Green Lane Elizabeth Ralph declared an interest  
This is outside the development area.  
Refusal proposed by Joanne Kidd, seconded by Lynda Turner. All agreed.

#### **19. Reports from Councillors**

There were no reports.

#### **20. Correspondence**

1. Letter from Wendy Doel Chairman of the Shipdham Wives Group giving details of their book "SHIPDHAM< A Journey through Time 1066-2009 The Parish Council agreed with the proposal concerning the profit from the book and agreed to send a letter indicating this and congratulating the Group on their remarkable achievement. **Clerk**
2. Norfolk Constabulary: crime figures for March
3. Norfolk Village Games
4. National Grid giving advance warning of footpath closure October to November 2011

#### **21. Date and Time of next meeting 13<sup>th</sup> June at 7:30pm**

In closing the Chairman thanked the retiring councillors for all their hard work and commitment, welcomed the new councillors and the new parish clerk. He was mindful that the council had problems to face and issues to resolve but expressed confidence that, working together, these could be addressed.

The meeting closed at 10.20pm

