

SHIPDHAM PARISH COUNCIL

Chairman: Paul Chubbock Clerk: Rosemary Martin

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 12TH SEPTEMBER 2011 IN THE VILLAGE HALL

Present: Councillors: Chubbock (Chairman), Arnold, Crane, Dodd, Fawcett, Kidd, Ralph, Secker, Turner, Winchester, Rosemary Martin (Clerk).
16 parishioners in attendance.

48. Apologies for Absence

Apologies received from Councillor Hewett, away on business.

49. To receive declarations of interest in items on the agenda

Councillor Winchester declared a personal and prejudicial interest in Planning Application 3PL/2011/0667/F.

Councillor Chubbock declared a personal interest in Planning Application 3PL/2011/0913/F.

50. Minutes of the meeting of Shipdham Parish Council held on 11th July 2011

It was proposed by Councillor Turner and seconded by Councillor Kidd that the minutes were a true record of the meeting. All agreed. The minutes were signed by the Chairman.

51. Matters arising from the previous minutes (for information only)

Chairman:

Work on the Play Area is now complete, and "Thank You" signs have been purchased to erect at the site.

Repairs to the guttering at the Cemetery have been carried out.

Mazars had some minor questions on the Annual Return, but it has now completed the Audit.

EON, British Gas, Anglian Water now on Direct Debit payment scheme

52. Finance

a) Invoices/Wages/PAYE

August Contractual Invoices paid by the Finance Subcommittee

GBM Architecture(War Memorial)	#1137 chq #101912	£258.70
Alan Boswell (skate & play equipmnt)	#367332 chq #101905	£487.89
TTSR ltd (grounds maint)	#SPC/703 chq#101906	£915.44
CWD engineering (seat base)	#12401 chq#101907	£144.00
CWD engineering (Bullock Park)	#12434 chq#101908	£316.80
CWD engineering (bench seats)	#12442	£714.00
Veolia Env Services (WI Hall)	SIO0105987	£60.47
	Chq#101909	
Cartridgeshop (printer drum)	CS110805 chq#101910	£134.07
BDC (planning app for cemetery)	Chq # 101913	£167.50
George Tufts & Son (village)	#391657 chq#101911	£89.86

To agree payment of the following invoices

James Bayliss (wasps nest)	#1442	£42.00
George Tufts (village)	#399184	£28.74
TT Jones Electrical	#7951	£645.94
Rosemary Martin	Wages (net)	£266.67
HMRC	PAYE (Tax)	£66.66
Paul Chubbock	Reimbursal (see below)	£906.75
Jewson 649/701061(power float hire)	£52.42	
Blue Jet Mapping (planning app)	£39.33	

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TBL Concrete (Play area)

£816.00

It was proposed by Councillor Arnold and seconded by Councillor Fawcett that these invoices be paid. All agreed.

b) Broad Band Clerk reported that BT could, in theory, provide business domain name hosting, broad band and telephone service, but were unsure of how to deal with Parish Council Accounts. Resolved to continue investigation, and ask Norfolk ALC how other Councils do this.

Clerk

53. To adjourn the meeting for Parishioners Questions

The meeting was adjourned.

The meeting was re-convened.

54. To consider the quotes for repair of seats on Village Green

Councillor Dodds had been able to get seats repaired for £714.00, considerably cheaper than the purchase of new ones (§46). This work has been done.

55. To receive report on Cemetery Land

The planning application: submitted to BDC.

The Peggy Mouncer bequest: Paul Chubbock will order the seat (§32). The seat should have a plaque, a small working committee to be set up to consider the siting.

Chair

56. To consider adoption of Model Publication Scheme (Freedom of Information)

The Council resolved to delegate the assessment of how Shipdham should implement this to Councillors Turner and Ralph.

LST
ER

57. To consider new planning applications (and any received after the preparation of the agenda)

a) Planning applications

3PL/2011/0667/F Mr Winchester & Miss Leonard

COU and erection of replacement garage & workshop

Councillor Winchester left the room. Resolved to support. Proposed by Councillor Secker and seconded by Councillor Kidd. All Agreed.

3/PL/2011/0902/F Mr Mark Shakesby

All weather horse riding arena

Resolved to support. Proposed by Councillor Fawcett and seconded by Councillor Ralph. All Agreed.

3/PL/2011/0619/F Mr and Mrs O Slinn, Owlswood

Increase area of existing pond

Resolved to support. Proposed by Councillor Kidd and seconded by Councillor Winchester. All Agreed.

3/PL/2011/0846/LB Healthcare Homes Group

Dining room extension

Resolved to support. Proposed by Councillor Arnold and seconded by Councillor Ralph. All Agreed.

3/TL/2011/0026/TL MR & Mrs A Simmons, 70 Pound Green Lane

Extension of time on 3/PL/2008/0686/O

Resolved to support. Proposed by Councillor Secker and seconded by Councillor Kidd. All Agreed.

3PL/2011/0913/F Mr and Mrs McCarthy

Proposed Mobile Home

The Council have the following reservations about the application: access, services, vermin control, and the proposed size of the mobile home and the length of the temporary permission.

b) Planning Decisions

3TL/2011/0026/TL (extension of time on 3PL/2008/0686/O)

Permission

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3PL/2011/0425/F Mr Neil Robinson, Orangefields

Granted

3PL/2011/0293/O Marlborough Properties

Residential development 12 dwellings

Granted

3PL/2010/1358/F AC Williamson & Son

Single dwelling and cart lodge

Refused

3PL/2011/0620/F Mr & Mrs O Slinn

Extension and garage

Permission

3PL/2011/0604/F Mr Icke

Cou public house

Permission

3PL/2011/0674/F Mrs Kirk

Erection of windcharger

Permission

58. To consider the felling of conifers in the Cemetery

Resolved to consider the matter at the next meeting, after Councillors have had a chance to look at the site. Clerk to arrange a visit from a tree surgeon to advise on whether the trees should be cut.

ALL

Clerk

59. To consider planting trees for the Queen's Jubilee

Councillor Turner suggested that the Woodland Trust should be approached to provide the trees, and that the trees should be sited on the Old School field. Proposed by Councillor Ralph, seconded by Councillor Arnold. All agreed.

60. To receive Bullock Park Report

The Bullock Park day was a brilliant day. Congratulations to all involved.

61. To receive Allotments Report

Nothing to report.

62. To receive WI Hall Report

Nothing to report.

63. To receive War Memorial Report

Councillor Fawcett has now received two quotes, and is waiting for a third to arrive. Assuming that the currently cheapest quote is accepted, he would expect the total cost of the project to be £6000, of which the grant would cover £3000.

64. To receive reports from the Councillors and Clerk

Clerk's report:

The following reported to Highways:

Traffic Control re Church bend (#285844)

Hedge obscuring bend at Mill House IP25 7LU (#285872)

Dangerous tree on footpath from Chapel Road to School Playing field (#285868)

Overgrown hedge at Hale Lane junction (first reported 3rd June, but only grass cut back) hedge is scheduled (#285874)

TBL Concrete /Letton Road corner awaiting response

Standard letter for hedges requiring cutting - next agenda

Councillor Fawcett reported a damaged water meter cover on village green to Anglia Water. This has now been repaired.

Councillor Arnold: Structure for the web site now agreed. It will be a rich site with sections on British Legion, Thomas Bullock Trust, and other charities, also the school. Anyone wanting to suggest additions should contact Councillor Arnold

Clerk

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Next agenda:

Multi use community hall at Bullock Park
Draft code of conduct framework (clerk to email 1 copy of standard before next meeting)

Clerk

46. To receive correspondence (including any received after the preparation of the Agenda)

BDC	Training Code of Conduct	Noted	
CAB	AGM	Noted	
Development Consultancy Services	Letton Road Nurseries proposal for further development	Resolved not to support further development	Clerk
4eNorfolk RCC	Signpost	Noted	
Willows	Recycling Centre	Noted	
Hunstanton Town Council	Incinerator	Noted	
Sylvia Tuck	Holly Trees on Cemetery Boundary; tree man to look at with rest	Resolved to get trees assessed by tree surgeon	
Sylvia Tuck	Security Improvements at Dereham Road Allotments..Will the Parish pay for gates or a fence?	Resolved to consider purchase of gates or fencing. Proposed by Councillor Dodd, seconded by councillor Fawcett. All agreed.	(Next Agenda) Clerk
NALC	Norfolk Link	Noted	
NALC	AGM	Noted	
BDC	LDF Proposed Submission	Noted	
BDC	Enforcement Brochure	Noted	
P Dodd	Email regarding renewal of Insurance for Skate Boarding and Play Equipment.	Obtain 3 quotes	Clerk

47. To confirm the next meeting of the Parish Council

The next meeting will be convened at 7:30pm on 10th October 2011 in the WI Hall. Councillors wishing to look at planning applications or correspondence can arrive from 7:00pm. The meeting closed at 9:45pm.