

SHIPDHAM PARISH COUNCIL

Chairman: Paul Chubbock Clerk: Rosemary Martin

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 10TH OCTOBER 2011 IN THE VILLAGE HALL

Present: Councillors: Chubbock (Chairman), Arnold, Crane, Dodd, Fawcett, Kidd, Secker, Turner, Winchester, Rosemary Martin (Clerk).
21 parishioners in attendance.

67. Apologies for Absence

Apologies received from Councillor Ralph who was on holiday.

68. To receive declarations of interest in items on the agenda

All Councillors declared personal interest in Planning Application 3PL/2011/0854.

Councillor Winchester declared a prejudicial interest. Councillors Dodd and Fawcett declared an interest in the donation towards a memorial wreath.

69. Minutes of the meeting of Shipdham Parish Council held on 12th September 2011

It was proposed by Councillor Dodd and seconded by Councillor Kidd that the minutes were a true record of the meeting. All agreed. The minutes were signed by the Chairman.

70. Matters arising from the previous minutes (for information only)

The seat for the cemetery has been ordered and the installation arranged.

71. Finance

a) Invoices/Wages/PAYE

To agree payment of the following invoices:

Bibby Factors (Fitt Signs)	#10661	Chq 101921	£528.00
Bibby Factors (Fitt Signs)	#10743	Chq 101921	£18.00
CWD Engineering (bench seat/back)	#12442	Chq 101922	£714.00
Veolia container rental/exchange	#SIO0103457	Chq 101923	£80.94
Veolia surcharge (Aug-Dec 2011)	#SIO0110029	Chq 101924	£23.84
Veolia container rental	#SIO0110030	Chq 101925	£60.47
PAR Services (concrete Bullock Park)	#530	Chq 101931	£660.00
Rosemary Martin (August)	Wages (net)	Chq 101927	£266.67
HMRC (August)	PAYE (Tax)	Chq 101929	£66.66
Rosemary Martin (September)	Wages (net)	Chq 101928	£266.67
HMRC (September)	PAYE (Tax)	Chq 101930	£66.66

It was proposed by Councillor Hewett and seconded by Councillor Secker that these invoices be paid. All agreed.

b) Broad Band The BT entry level business broadband package costs £28 + VAT and should be sufficient for the Parish Council needs. Any additional email addresses would be at extra cost. Resolved to purchase only the broadband package. Proposed by Councillor Dodd and seconded by Councillor Arnold. All agreed. Clerk to order.

Clerk

c) To consider burial fees.

Shipdham Parish Council burial fees are very much less than those charged by other Norfolk parishes and the Church of England. Receipts from burial fees amount to considerably less than the costs of maintenance of the Cemetery. It was resolved to increase the burial fees. Proposed by Councillor Turner and seconded by Councillor Dodd. All agreed, with Councillor Hewett abstaining. Councillor Hewett to draw up a list of suitable charges.

Clr
Hewett

d) To approve renewal of insurance for Skate Boarding and Play Area Equipment Came & Company quoted £530.00 to provide the insurance. Resolved to accept this quotation. (Chq 101926) Proposed by Councillor Kidd and seconded by Councillor Secker. All agreed.

e) To consider purchase of wreath for Remembrance Day.

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It was proposed to make a donation of £125 (under section 137) to the British Legion to cover the cost of wreaths. Proposed by Councillor Hewett and seconded by Councillor Crane. All agreed. (Councillors Dodd and Fawcett abstained.)

72. To adjourn the meeting for Parishioners Questions

The meeting was adjourned.
The meeting was re-convened.

73. To consider problems reported along footpath adjacent to Old School Playing Field and any need for additional lighting.

Councillors Fawcett and Hewett to investigate lighting the footpath. TTJones to be asked to quote for additional lighting in Pound Green Close, and asked to do a light survey on all adjacent footpaths. All agreed.

Cllrs.
Fawcett
Hewett
Clerk

74. To consider adoption of Model Publication Scheme (Freedom of Information)

Councillor Turner had previously circulated a tailored version of the standard Model Publication scheme to all Councillors. It was proposed by Councillor Hewett and seconded by Councillor Kidd that this be adopted. All agreed. This document will be reviewed annually.

75. Planning

a) To receive and consider new planning applications (and any received after the preparation of the agenda)

3PL/2011/0854 Ecotricity

Erection of 2 wind turbines

After discussion, it was proposed by Councillor Dodd and seconded by Councillor Kidd that the Council should object to this application. A vote was taken. Councillor Secker voted against. Councillors Crane, Winchester and Turner abstained. All other Councillors agreed.

Reasons cited:

This application is not materially different from previous applications which were refused by BDC. It does not satisfactorily address concerns about health, wellbeing, wildlife etc.

A belief that the community would be harmed if the application is granted.

3PL/2011/0994/CU Shipdham Parish Council

COU of land for new cemetery

It was proposed by Councillor Fawcett and seconded by Councillor Secker that this application be supported. All agreed.

3PL/2011/0991 Abel Homes

Minor Amendment to 3PL/2007/1234

It was proposed by Councillor Hewett and seconded by Councillor Arnold that this application be supported, with the proviso that building must be completed within 4 years. All agreed

3PL/2011/1003/F Shipdham Manor

Amendment to approval 3PL/2010/1069

It was proposed by Councillor Fawcett and seconded by Councillor Secker that this application be supported. All agreed

3PL/2011/1034 Bithia Limited

Amendment to approval 3PL/2010/1069

It was proposed by Councillor Kidd and seconded by Councillor Secker that this application be supported. All agreed.

b) Planning Decisions

3PL/2011/0846/LB Shipdham Manor Care Home

Granted

3PL/2011/0667 Winchester

Granted

3PL/2011/0707/F Crewe

Granted

c) Breckland Local Development Framework(LDF)

The Government Inspector has informed BDC that changes are necessary to the Shipdham section of the LDF. No reasons were given for this decision,

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which would involve 6 weeks of further consultation. The Council resolved to write to Eric Pickles to object to this apparently arbitrary decision.

76. To consider the need for a multi-use Community Hall at Bullock Park

Councillor Fawcett reported that it would cost about £750k to build a community/sports hall in brick. A fully clad steel framed building could be built and fitted out for between £140k and £170k. This would take 9 to 12 months. The Council resolved to go ahead, in principal, with this project. Proposed by Councillor Hewett, and seconded by Councillor Secker. All agreed.

77. To approve a standard letter for hedge cutting

Resolved to use the format previously used by Councillor Secker.

78. To approve a code of conduct framework

Resolved that Councillors Hewett and Dodd would review the standard framework.

Cllrs.
Hewett
Dodd

79. To receive tree surgeons report

A quote of £395 + VAT has been received from Ravencroft Arboricultural Services. This would be to inspect all trees in the cemetery. It was proposed by Councillor Fawcett and seconded by Councillor Kidd that the Council should commission this work. All agreed. Ravencroft to be asked to inspect the trees on the Village Green as well.

Clerk

80. To consider the felling of conifers in the cemetery

This matter will be considered once the tree surgeons report has been received.

81. To receive Bullock Park Report

The fete was very successful, raising **£1449.60**, and another will be held next year. Vandalism and dog fouling do cause problems in the Park, but lighting helps and if necessary the committee has the power to enact bye-laws to combat perpetrators.

82. To receive Allotments Report

The Chairman has received £612.25 rent money from the allotments. Rent is owing from 12 other people. Councillor Ralph will deal with this matter.

Cllr.
Ralph

83. To receive WI Hall Report

Nothing to report.

84. To receive War Memorial Report

The application for a War Memorial Trust grant is being prepared. Waiting to receive the Historical Society report. It is unlikely that it will be possible to complete the work before Memorial Day. If this cannot be done, the work will be left until the new year.

85. To receive reports from Councillors and Clerk

Councillor Turner informed the meeting that a Town and Parish Forum meeting will be held on 20th October at BDC at 6:30 pm, and urged people to attend.

Hedge outside Copse Cottage, Letton Road requires cutting. (Clerk)

Next Agenda(Clerk):

- Woodland Trust application
- WebSite
- School Calming

Clerk

John Dewing: The tree planted on behalf of John Dewing is not flourishing. Mrs Dewing would like to plant another in its place. All agreed.

Grit Bins: The two grit bins at the top of Parklands Avenue and outside the Thomas Bullock School need filling. (Clerk Highways #294109)

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Parish Page: Councillor Hewett will provide the copy. This will include the police contact number and information about burial fees.

Cllr.
Hewett

86. To receive correspondence (including any received after the preparation of the Agenda)

BDC	Complaint	Council to respond	Cllr Hewett
BDC	Town and Council Forum	Noted	
TT Jones electrical	Street Lighting contract renewal	Next Agenda	Clerk
Anglian Water	2 x confirmation of DD	Noted	
British Gas	DD £76.26	Clerk	Clerk
EON metered charge	DD £40.20	Clerk	Clerk
Anglian Water	DD £149.07	Clerk	Clerk
Anglian Water	DD 27.29	Clerk	Clerk
Veolia	Waste Transfer Note	Noted	
BDC	Delivering Local highway improvements	Noted	
Society of Local Council clerks	Membership	Noted	
CCiLCA NCC	Future roles of small schools	Noted	
BDC	Precept Form	Next Agenda	Clerk
Aviva (Insurance)	New Business Declaration	Clerk	Clerk
NRCC	Fair Funding for Concessionary Travel	Noted	
Norfolk China	Diamond Jubilee Mugs	Noted	
Veolia	Overdue invoices	Noted	Clerk
Breckland DC	Jubilee Woods Project`	Noted	
Boundary Commission	Review of Parliamentary Constituencies	Noted	
Play Kit adverts x2	Play Kit	Noted	
Norfolk Records Office	Ownership of land behind cemetery	try the Land Registry	Clerk

87. To confirm the next meeting of the Parish Council

The next meeting will be convened at 7:30pm on 14th November 2011 in the WI Hall. Councillors wishing to look at planning applications or correspondence can arrive from 7:00pm. The meeting closed at 9:45pm.